

PADDOCK WOOD TOWN COUNCIL
The Podmore Building, St Andrews Road, Paddock Wood
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NOTICE OF A MEETING OF THE ESTATES COMMITTEE HELD ON Monday 14th
July 2025 in the Day Centre Commercial Road at 7.45 pm.

COMMITTEE MEMBERS: Cllrs D Kent, A Mackie, R. Moon, B. Robichaud,
D. Sargison, J. Thompson,

APOLOGIES: Mrs N Reay, Town Clerk

ES12 DECLARATIONS OF INTEREST

ES13 MINUTES OF THE PREVIOUS MEETING
To APPROVE the minutes of the meeting held on the 9th June 2025.

ES14 MATTERS ARISING FROM THE PREVIOUS MINUTES.

- a) Foal Hurst Wood Boards – the final proofs have been approved and sent back to the contractors. Awaiting a completion and fit date.
- b) The Council has agreed that the surplus funds from the VE Day Celebrations can be used to refurbish the benches at the War Memorial. These benches will be removed 2 at a time after the carnival. Plaques commemorating VE day & VJ day will be installed on the benches once they have been refurbished.

ES15 GREEN LANE – RUGBY PITCHES

- a) The Rugby club have asked for permission to have the refreshment stall at Green Lane during their matches. The stall is currently located on Putlands during matches and will sell teas coffees, soft drinks & beer. The stall is in a horsebox and is removed after every match.
- b) To receive an update on the work at Putlands & Green Lane.

ES16 CEMETERY

Costings to repair the needed pipe work permanently and car par work. Finalising detailed quotes. Will be available at the committee meeting.

ES17 GARDENING SUPPORT

Additional support is needed to tidy the town council's planters and flower beds. There are sufficient surplus funds in the Council's salary budget to engage a contractor to carry out this work.

Decision to wire £2500 from the salaries budget to the contractor's budget to enable the Estates Manager to engage a gardening contractor to tidy beds. This is permitted under the committee's Terms of Reference. Attached.

The Paddock Wood Gardeners have also asked for permission to carry out some work on Whites Corner & in the Cemetery. Members are asked if they wish to approve them working in these areas.

ES18 FOOTBALL TRAINING REQUESTS

A request from PWFC. Email attached.

ES19 COMMUNITY CENTRE WATER FOUNTAIN

The Community Center manager has requested permission to approve a water fountain in the building. (located in the lobby). They have obtained 2 quotes and payment can be funded by a grant. As the grant application date was going to end prior to the next committee meeting, the manager has applied retrospective, awaiting the Town Council approval.

Decision to approve.

ES20 ESTATES MANAGERS REPORT

ES21 The next meeting will take place on Monday 11th August 2025 at 7:45pm in the Day Centre, Commercial Road.