

Agenda

C5



Dear Paddock Wood Town Council

UKSPF Streetscene Grant Funding

The Council has been awarded funding from the Government's UK Shared Prosperity Fund for the financial year 2025-26. At the Cabinet Meeting on 20 March a list of UKSPF projects was approved and can be seen at the link below (at Appendix A):

[https://democracy.tunbridgewells.gov.uk/mwg-internal/de5fs23hu73ds/\\$uHE-LvhZcpqyDAZuFhX_7QpPeCkXxX7hO3kigr8U0tk./progress?id=-QtFj2AmDmUAttXGfV_iSr4vpoKNYF5y_gkcY7IXY18,&dl](https://democracy.tunbridgewells.gov.uk/mwg-internal/de5fs23hu73ds/$uHE-LvhZcpqyDAZuFhX_7QpPeCkXxX7hO3kigr8U0tk./progress?id=-QtFj2AmDmUAttXGfV_iSr4vpoKNYF5y_gkcY7IXY18,&dl)

The Cabinet has agreed a town centre streetscene improvement budget as part of the UKSPF programme and is seeking to target improvements in the main town centres across the borough. The Cabinet has therefore requested that we contact you to ask if Paddock Wood Town Council has any streetscene projects that it would wish to put forward for funding.

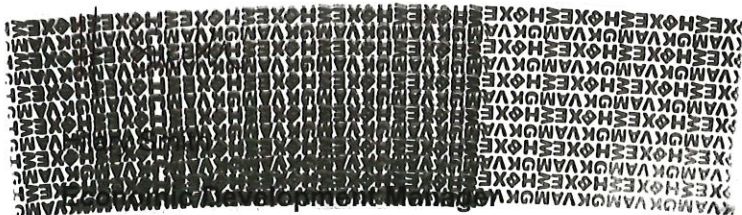
Your proposed project(s) would need to meet the following criteria:

- Deliver improvements to the streetscene within your town centre in order support local businesses
- Be deliverable with a maximum contribution of £10,000 from UKSPF
- Be match funded by the Town Council e.g. with s106 or other local funding
- Be delivered within this financial year (by 31 January 2026 at the latest) and therefore has already got any permissions required (e.g. from KCC or TWBC)
- Be capital funding for accounting purposes

We would be grateful if you could confirm by the 5 June 2025 if this is something the Town Council wishes to explore and we will provide a project template form to complete and return to us.

We look forward to hearing from you with any proposed projects you have, but if you have any initial questions about the information above then please email hilary.smith@tunbridgewells.gov.uk or call me on 01892 554433.

Kind regards



Town Hall Royal Tunbridge Wells Kent TN1 1RS

switchboard 01892 526121 SMS (text) 07870 526121

DX 3929 Tunbridge Wells website www.tunbridgewells.gov.uk



A TALE OF TWO TOWNS



INTRODUCTIONS

Good evening. Thank you for this opportunity to tell our story

My name is Peter Danby and this is John Hall. John has been involved in football in Paddock Wood all his life. I have been involved in the attempt to develop sport in Paddock Wood for just a few months.

Already, I have come to see the complexity of the factors and relationships impacting on the future.

I want this presentation to be different. It also has to be challenging if anything is going to change. So, let me start by setting the scene.

A DIFFERENT APPROACH

It is clear from my very brief introduction to local politics and the attempts of the local community to be heard, that whatever methods of influence have been used, they have not worked. Indeed, I was advised to steer clear of the local politics, by a councillor, if I wanted anything to happen.

So, as with much of the rest of my life, I will not attempt to conform to any set expectations. I would like this to be different.

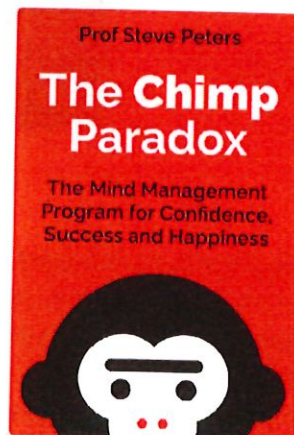
Now, the challenge that we have right now, is to challenge your thinking and your current position without raising the defensive barriers. From my own experience, from my work in leadership development and in the army, I know the scale of that challenge. So, I will address that first. And, as this a presentation about sport, what better way than to use of of the big names from the sporting world to illustrate what we need to be aware of.

ENLIGHTENED BEINGS OR ANIMALS MADE GOOD

Sports Psychologist Stephen Peters describes the challenge we have in 'knowing our self' and managing our self.

Our animal instinctive nature (the Chimp) is 5 times stronger and faster than the human. Both are fed information from our computer (hippocampus) – programmed with scripts and stories from our experience, from our parents, from our social media bubbles.

Keeping an open mind is actually just not possible. We judge in nano-seconds. It enables us to see and then hit a cricket ball travelling at 100mph. You have already made your judgements about me and, without a real effort, you will take up your defensive position as soon as we begin to talk. We would like to focus on the future – writing a new script. We ask you – as much as you can - to keep an open mind, knowing how hard that is to do.



THE HISTORY

John Hall, who will be sharing his vision for the sports hub a little later, created his first edition of the plan back in 2004

In the news right now is the series called Adolescence. Understanding how our computers can be programmed by parents, teachers, influencers, dictators - It is easy to see how the relationships between councils, between communities are shaped by the past as much as the present.

The history that impacts on this situation goes way further back than then. Royal Tunbridge Wells with those royal connections and Paddock Wood, home of the farmers and the hop pickers – the other end of the social spectrum.

Surely those perceptions and biases based on social class can't still exist today. Yet, from all I hear, the relationships that impact on the future of this community are as strained, blocked or broken as they ever were. I also hear that many houses on the new estates have been bought by London Boroughs to move people from their domain down here, the same path the Hop pickers walked. Who those people will be is unclear but, so soon after the government's initiative to move unwanted people to Rwanda it raises concerns. Those people are likely to need extra support and also to cause friction among the community they move in to.

ONE VISION

It seems that everyone is working off different plans and to different agendas. Top-down government, imposing their will. Construction companies making as much money as they can.

We would like, today, to bring you one vision, one plan. We want that vision to be built on the needs and the dreams of the people who live and will live in Paddock Wood.

THE NEED

Population growth including shipment of people from London boroughs. The new Rwanda.

Current inadequate facilities – drainage and quantity

Increased need to provide alternatives to the digital world.

There is a need for physical and mental health. There is a need to channel the energy of youth.

There are other channels if there are no sporting facilities. Crime, violence, drugs, bullying, on-line gaming.

This need is for decisions to be taken based on the future we want to create and not the short term goals of political power and making profit.

THE COUNTER ARGUMENT - There is No Demand. There is No Need. You Have Everything You Need Already.

When a new skatepark is built, the skaters will come. When the new tennis courts are built, the membership will rise.

When the football club turn away new members for lack of space, they will find other channels.

Build the houses and the people will come – if it works for the developers, it will work for sport. And we will give you some wonderful examples of how this works.

EXAMPLES OF THE IMPACT OF SPORT

"Sport has the power to change the world. It has the power to inspire. It has the power to unite people in a way that little else does. It speaks to youth in a language they understand. Sport can create hope where once there was only despair. It is more powerful than government in breaking down racial barriers." Nelson Mandela

RUGBY UNITES A NATION

Nelson Mandela's appearance at the 1995 Rugby World Cup final, wearing the Springbok jersey is one of the great moments in sport. It was a powerful message to both black and white South Africans, encouraging them to be 'one nation'. He showed that sport could transcend political and racial divisions.

Winning the 1995 World Cup helped to elevate rugby from a sport associated primarily with the white minority, to one embraced by the entire nation. It became a tool for nation-building, promoting social cohesion and bridging the gap between different racial and cultural groups. Rugby's popularity surged, and it began to be played and celebrated across communities that were previously divided.

Programmes to nurture young talent from disadvantaged backgrounds were introduced, ensuring that the sport's benefits were shared widely. Grassroots initiatives focused on providing coaching, facilities, and opportunities for participation, helping to break down barriers and promote inclusivity.



GARETH SOUTHGATE – SIR RICHARD DIMBLEBY LECTURE 2025

Comm Unity Spirit

Gareth talked about the role of sports in shaping national identity and promoting unity. He reflected on the unifying power of his own sport, football, which brings together people from diverse backgrounds, fostering a collective sense of pride and belonging.

Empowering the Youth

The lecture emphasised the importance of nurturing the potential of young people. It stressed the need to provide opportunities for the youth to develop their talents, build confidence, and contribute positively to society. By sharing personal anecdotes and experiences from his career, Gareth illustrated how mentorship and encouragement can empower the next generation to achieve their goals and make meaningful contributions.

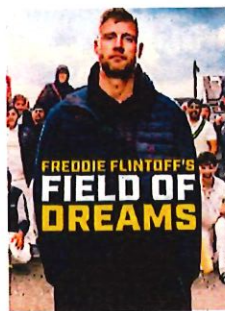


FREDDIE FLINTOFF'S FIELD OF DREAMS

In Preston, there was no demand for cricket facilities for the majority of the community. It was a game for the 'posh'. Freddie Flintoff changed all that.

"If you build it, they will come."

The impact has been huge – and lasting. Community Engagement, Personal Development – confidence, character, leadership. Impact on Education – attendance, behaviour, values. Opening Career Pathways. Health and Well-being, Combatting Social Issues.



LOCAL SUCCESSES

Marden Sports Centre, Capel Cricket Club, Mascalls Academy – introducing rugby
Kings Hill, Bearsted, Horsmonden – tennis, football and cricket, Brenchley – bowls, tennis, squash

AND FURTHER AFIELD

Robert Clack School 2007, India and Pakistan cricket, Sri Lanka 1986 – cricket world cup, 3 Pillars Rugby in prisons, Warrior Academy and Bates Foundation – Taekwondo
Padma Kanya School in Kathmandu, Nyamata School in Rwanda

THE DREAM, THE NEED, THE PLAN (JOHN HALL)

It is not just a dream. There is a plan that has already been submitted and then ignored. We would like to bring that plan back and build on it.

- A Sports Hub creating facilities for football, hockey, rugby (?), cricket (?), badminton (?), table tennis.
- Upgraded Athletics Track – not a new track unavailable to the community

- Swimming Pool
- Café and restaurant
- Generating income
- Providing opportunities of the disabled

UPGRADING PUTLANDS

Athletics – the existing track becomes a 6-lane track. £350K – saving £1.5M to £2M on the planned track in Mascalls Academy.

Skatepark – the existing park is expanded

Putlands – investing in a total refurbishment and new equipment.

Bowls - expand the bowls club

THE CONSEQUENCES OF NOT LISTENING

Hector Hugh Munro (Saki) 1870-1916.

‘ Nearly every red-blooded human boy has had war, in some shape or form, as his first love. If his blood has remained red and he has retained some of his boyishness in afterlife, that first love will never have been forgotten’.

The beast is waiting to be unleashed. Unless it is trained and tamed, it will rise again.

That ‘love’ can be channeled. Our computers – as Stephen Peters describes it – can be programmed to anger and to hate. It is a phenomenon waiting to happen. We are all, as Michael Caulfield (Brentford FC) says, ‘animals made good’.

IT COULD NEVER HAPPEN HERE

The Jews in Nazi Germany, the Tutsi in Rwanda, the range of groups in Cambodia.

Today; the Alawites in Syria, the Palestinians, Sudan, The Congo.

The rivers of blood – for those who remember, was a prediction for our own country.

All of them, our animal instinctive nature twisted and prompted to kill and destroy.

We are not some superior species in this country. What kind of community, what kind of a culture do we wish to create?

CURRENT BOROUGH APPROACH

Focus is on hitting housing targets

Making money

Following the developer’s plan – the proposed athletics track is an example.

WHAT IT SHOULD BE

Directing the developers based on the local voices

Creating a community and environment to meet the needs and expectations of the people they serve.

THE DEVELOPER'S ROLE

Not dictating. I did try to speak with Crest Nicholson. They only responded to the third email when I copied in a Borough and a Town Councilors. They then told me that they would be delighted to mee but that they had no influence on any planning decisions and so it was a waste of time. This also came as a surprise to one of the Borough Councilors. That is interesting.

OUR REQUEST

What we want from the Borough Council and the Developers. To make decisions for the future of Paddock Wood based on the best interest of the people of Paddock Wood. To listen with an open mind and then to act on those words. To accept our vision for the Sports Hub, athletics track and in the future, such projects as a swimming pool and other facilities rather than the convenience of following the Developer's schemes. To explain clearly the thinking behind their plans – as an example, the Athletics Track. For the Borough Council to direct the developers to change their plans to incorporate the PW Sports Vision. To provide 106 funds as outlined in the plan and to create a thriving community.

ANY QUESTIONS OR REFLECTIONS

NOTES FROM the PW LIGHTS UP MEETING

IN attendance:

From PW Lights Up

Nicola Goodman, (chairman) Claire Holly (Treasurer & Secretary) + 3 committee members

From PWTC

Cllrs Thompson, Williams, Braakensiek

Nichola Reay (Town Clerk)

These are not formal minutes – just notes from the meeting

Is the Town Council interested in taking over the event – either in its current format or a different format.

Currently PW Lights up is set up as CIC and has its own bank account – current balance approx. £3k. Accounts are available. The event costs approximately £10,000 a charitable donation is made to local children's or family charity out of any profits.

However, the purpose has always been to provide a low-cost pre-Christmas fun event for families – not profit making.

It is thought that up to 8,000 people attend the day although it is hard to quantify

Current committee of 9 have been running for 10 years and now wish to stand down – some may be willing to stay on in a limited capacity.

Usually held on the last Sunday in November.

If run along the similar lines, the following need to be arranged:

- Events licence
- Road closure
- Permission to close car parks
- Marketing
- Sponsors
- Fund raising events
- First aid provision
- Safeguarding
- Marshalls & security
- Stall holders
- Insurance
- Risk assessments
- Sound stage & entertainers
- Father Christmas and gifts

- Publicity
- Fun fair in Station car park
- Set up and clear up on the Day – approximately 12 hrs in total

The committee usually start work May/June time with a monthly meeting, increasing closer to the time.

Each committee member has a specific role which they manage themselves.

All emphasised the commitment needed to arrange the event.

The Council could consider a smaller event – either in Commercial Road or possibly at the Community Centre, although that would remove the Christmas lights element of the event.

The Town Council has not made any budgetary provision for the event for this year.

Paddock Wood Town Council

12 May 2025 (2025-2026)

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 Bank interest/fees	03/04/2025		Current/Business Rei	Sum Up	Sum Up Charge	Sum Up	Z	0.68		0.68
2 Bank interest/fees	04/04/2025		Current/Business Rei	Sum Up	Sum Up Charge	Sum Up	Z	1.86		1.86
3 Bank interest/fees	08/04/2025		Current/Business Rei	Sum Up	Sum Up Charge	Sum Up	Z	1.87		1.87
4 Bank interest/fees	09/04/2025		Current/Business Rei	Sum Up	Sum Up Charge	Sum Up	Z	1.36		1.36
5 Bank interest/fees	10/04/2025		Current/Business Rei	Sum Up	Sum Up Charge	Sum Up	Z	0.68		0.68
6 Bank interest/fees	11/04/2025		Current/Business Rei	Sum Up	Sum Up Charge	Sum Up	Z	0.34		0.34
7 Bank interest/fees	15/04/2025		Current/Business Rei	Sum Up	Sum Up Charge	Sum Up	Z	1.53		1.53
8 Bank interest/fees	07/04/2025		Current/Business Rei	Sum Up	Sum Up Charge	Sum Up	Z	9.80		9.80
9 Grants to outside bodies	04/04/2025		Current/Business Rei	BACS	Grant - VE Day	Heritage Paddock Wood	Z	8,000.00		8,000.00
10 Fuel	09/04/2025		Current/Business Rei	DD	fuel cards	Wex Retail Cards	S	261.55	52.32	313.87
11 Podmore - Electricity	09/04/2025		Current/Business Rei	DD	Electricity	British Gas	S	396.57	79.31	475.88
12 St Andrews - Electricity	15/04/2025		Current/Business Rei	DD	Electricity	British Gas	S	435.43	87.09	522.52
13 software/licenses	15/04/2025		Current/Business Rei	DD	IT Support	Heliocentrix	S	172.20	34.44	206.64
14 Workshop - Electricity	16/04/2025		Current/Business Rei	DD	Electricity	British Gas	L	263.77	13.19	276.96
15 Elm Tree - Electricity	16/04/2025		Current/Business Rei	DD	Electricity	British Gas	L	121.55	6.08	127.63
16 Memorial - Electricity	16/04/2025		Current/Business Rei	DD	Electricity	British Gas	L	30.85	1.54	32.39
17 Professional fees	16/04/2025		Current/Business Rei	DD	HR Services	Croner	S	284.05	56.81	340.86
17 Professional fees	16/04/2025		Current/Business Rei	DD	HR Services	Croner	Z	16.74		16.74
18 Elm Tree - Water Rates	16/04/2025		Current/Business Rei	DD	Water rates - Elm Tree	Castle Water	S	53.87	10.77	64.64
19 Water Rates	16/04/2025		Current/Business Rei	DD	Water Rates - Kent Close	Castle Water	S	80.06	16.01	96.07
20 St Andrews - Water Rates	16/04/2025		Current/Business Rei	DD	Water rates - St Andrews	Castle Water	S	144.34	28.87	173.21
21 Water Rates	16/04/2025		Current/Business Rei	DD	Water rates - Badsell Allotment	Castle Water	S	56.26	11.25	67.51
22 Water Rates	17/04/2025		Current/Business Rei	DD	Water Rates - Ringden Allotme	Castle Water	Z	22.93		22.93
23 Rates/Utility Fees	22/04/2025		Current/Business Rei	DD	Water rates - Cemetery	Castle Water	S	11.02	2.20	13.22
24 Memorial - Water Rates	22/04/2025		Current/Business Rei	DD	Water rates - Memorial	Castle Water	S	13.40	2.68	16.08
25 Professional fees	14/04/2025		Current/Business Rei	BACS	Professional fees	Warner solicitors	S	1,240.00	248.00	1,488.00
25 Professional fees	14/04/2025		Current/Business Rei	BACS	Professional fees	Warner solicitors	Z	20.00		20.00
25 Professional fees	14/04/2025		Current/Business Rei	BACS	Professional fees	Warner solicitors	S	12.00	2.40	14.40
26 Maintenance	14/04/2025		Current/Business Rei	BACS	fuel	Scott Metcalfe	S	15.50	3.10	18.60
27 security St Andrews	14/04/2025		Current/Business Rei	BACS	security	Prestige Guarding	S	240.00	48.00	288.00
27 Security company - Memorial	14/04/2025		Current/Business Rei	BACS	security	Prestige Guarding	S	240.00	48.00	288.00
27 Security Company FHW	14/04/2025		Current/Business Rei	BACS	security	Prestige Guarding	S	240.00	48.00	288.00
28 Estates Misc	14/04/2025		Current/Business Rei	BACS	Estates supplies	Paddock Wood Garage	S	27.25	5.45	32.70
29 Staff Training	14/04/2025		Current/Business Rei	BACS	Clerks Conference	Kent Association of Local C	S	70.00	14.00	84.00

Paddock Wood Town Council

12 May 2025 (2025-2026)

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
30 Play areas	14/04/2025		Current/Business Rei	BACS	Estates Materials	Jewson	S	18.00	3.60	21.60
31 Subscriptions	14/04/2025		Current/Business Rei	BACS	ICCM Membership	ICCM	Z	105.00		105.00
32 Estates Misc	14/04/2025		Current/Business Rei	BACS	Estates supplies	Homecraft	S	336.72	67.34	404.06
33 Tree Fund (Reserves)	14/04/2025		Current/Business Rei	BACS	Wildflower Meadow	Capel Ground Care	S	3,157.50	631.50	3,789.00
34 CC Facilities Management	14/04/2025		Current/Business Rei	BACS	Facilities Management Contract	Baxall	S	5,137.16	1,027.43	6,164.59
35 Postage and Stationery	14/04/2025		Current/Business Rei	BACS	Office supplies	Amazon	S	9.30	1.86	11.16
36 Telephones	23/04/2025		Current/Business Rei	DD	Cloud Phone	British Telecommunications	S	121.60	24.32	145.92
37 Fuel	24/04/2025		Current/Business Rei	DD	Fuel cards	Wex Retail Cards	S	86.40	17.28	103.68
38 Councilors Expenses	28/04/2025		Current/Business Rei	BACS	Councillor expenses	Jeremy Thompson	S	15.75	3.15	18.90
39 materials (Estates)	28/04/2025		Current/Business Rei	BACS	Estates supplies	KCS	S	402.01	80.40	482.41
40 CC Facilities Management	28/04/2025		Current/Business Rei	BACS	Facilities Management Contract	Matt Hayden	Z	495.00		495.00
41 Foal Hurst Wood (Reserves)	28/04/2025		Current/Business Rei	BACS	Foal Hurst Wood Information P	Fitzpatrick Woolmer	S	2,705.50	541.10	3,246.60
42 Podmore - Public Toilets	28/04/2025		Current/Business Rei	BACS	Cleaning public toilets & window	F & C Cleaning	S	52.25	10.45	62.70
43 Memorial Plaques	28/04/2025		Current/Business Rei	BACS	Memorial plaque	Anglia sign casting	S	82.31	16.46	98.77
44 Office Equipment	28/04/2025		Current/Business Rei	BACS	Cable for Projector	Amazon	S	12.07	2.41	14.48
45 Telephones	25/04/2025		Current/Business Rei	DD	Broadband	British Telecommunications	S	129.66	25.93	155.59
46 Maintenance	28/04/2025		Current/Business Rei	DD	Refuse Collection	Veolia Environmental Servi	S	141.60	28.32	169.92
46 Contractors	28/04/2025		Current/Business Rei	DD	Refuse Collection	Veolia Environmental Servi	S	145.44	29.09	174.53
46 Podmore - Waste Collection	28/04/2025		Current/Business Rei	DD	Refuse Collection	Veolia Environmental Servi	S	20.56	4.11	24.67
47 Defibrillators	09/04/2025		Current/Business Rei	CREDIT CARD	Defibrillator Batteries	Deib Store	S	65.00	13.00	78.00
48 Litter Pick	09/04/2025		Current/Business Rei	CREDIT CARD	Litter Picker Cone	Safety Sign Warehouse	S	54.90	10.98	65.88
49 General expenses	09/04/2025		Current/Business Rei	CREDIT CARD	Office sundries	Waitrose	Z	1.25		1.25
49 General expenses	09/04/2025		Current/Business Rei	CREDIT CARD	Office sundries	Waitrose	S	3.04	0.61	3.65
50 Office Equipment	09/04/2025		Current/Business Rei	CREDIT CARD	computer cables	Currys	S	45.96	9.19	55.15
51 Green Lane ponds & spiney	09/04/2025		Current/Business Rei	CREDIT CARD	Deep Water Signs	Safety Signs 4 Less	S	86.64	17.33	103.97
52 Bank interest/fees	09/04/2025		Current/Business Rei	CREDIT CARD	Bank charges	Lloyds Bank	Z	3.00		3.00
52 Bank interest/fees	09/04/2025		Current/Business Rei	CREDIT CARD	Bank charges	Lloyds Bank	Z	3.00		3.00
53 General expenses	09/04/2025		Current/Business Rei	CREDIT CARD	Food at meeting	Paddock Wood Community	Z	19.60		19.60
54 Bank interest/fees	23/04/2025		Current/Business Rei	Sum Up	Sum Up Charge	Sum Up	Z	0.17		0.17
55 Telephones	30/04/2025		Current/Business Rei	DD	Mobile Phones & wifi	Active digital	S	27.80	5.56	33.36
55 WiFi	30/04/2025		Current/Business Rei	DD	Mobile Phones & wifi	Active digital	S	20.78	4.16	24.94
55 Workshop - Telephones	30/04/2025		Current/Business Rei	DD	Mobile Phones & wifi	Active digital	S	12.15	2.43	14.58
56 software/licenses	30/04/2025		Current/Business Rei	DD	IT Support	Helicentrix	S	176.00	35.20	211.20
57 Salaries	30/04/2025		Current/Business Rei	DD	Pension - fees	Aviva Life	Z	15.25		15.25
57 Salaries	30/04/2025		Current/Business Rei	DD	Pension - fees	Aviva Life	Z	15.25		15.25

Paddock Wood Town Council
PAYMENTS LIST

12 May 2025 (2025-2026)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
58 Salaries	03/04/2025		Wages Imprest	BACS Pension	Pension	Aviva	Z	828.52		828.52
58 Salaries	03/04/2025		Wages Imprest	BACS Pension	Pension	Aviva	Z	706.18		706.18
59 Salaries	25/04/2025		Wages Imprest	BACS TaxNI	Tax/NI	HMRC	Z	2,295.24		2,295.24
59 Salaries	25/04/2025		Wages Imprest	BACS TaxNI	Tax/NI	HMRC	Z	2,323.16		2,323.16
59 Salaries	25/04/2025		Wages Imprest	BACS TaxNI	Tax/NI	HMRC	Z	57.40		57.40
60 Salaries	28/04/2025		Wages Imprest	BACS Wages	Wages	PWTC Wages Imprest Acc	Z	6,017.28		6,017.28
60 Salaries	28/04/2025		Wages Imprest	BACS Wages	Wages	PWTC Wages Imprest Acc	Z	230.42		230.42
60 Salaries	28/04/2025		Wages Imprest	BACS Wages	Wages	PWTC Wages Imprest Acc	Z	630.00		630.00
60 Overtime	28/04/2025		Wages Imprest	BACS Wages	Wages	PWTC Wages Imprest Acc	Z	115.20		115.20
60 Salaries	28/04/2025		Wages Imprest	BACS Wages	Wages	PWTC Wages Imprest Acc	Z	5,714.08		5,714.08
60 Wages - Foal Hurst Wood	28/04/2025		Wages Imprest	BACS Wages	Wages	PWTC Wages Imprest Acc	Z	99.28		99.28
60 Wages - memorial	28/04/2025		Wages Imprest	BACS Wages	Wages	PWTC Wages Imprest Acc	Z	108.12		108.12
60 wages St Andrews	28/04/2025		Wages Imprest	BACS Wages	Wages	PWTC Wages Imprest Acc	Z	108.12		108.12
60 Neighbourhood Plan (Reserves)	28/04/2025		Wages Imprest	BACS Wages	Wages	PWTC Wages Imprest Acc	Z	50.00		50.00
61 Bank interest/fees	30/04/2025		Current/Business Re:	BACS	Bank charges	Unity bank	Z	17.10		17.10
62 Bank interest/fees	30/04/2025		Wages Imprest	BACS	Bank charges	Unity bank	Z	7.50		7.50
63 software/licenses	16/04/2025		Current/Business Re:	DD	Payroll ~Services	Sage Payroll	S	63.00	12.60	75.60
Total								45,581.68	3,445.32	49,027.00

Paddock Wood Town Council

12 May 2025 (2025-2026)

RECEIPTS LIST

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
2 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
3 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
4 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
5 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
6 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
7 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
8 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotments	Z	80.00		80.00
9 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
10 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotments	Z	20.00		20.00
11 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotments	Z	20.00		20.00
12 Rents	01/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
13 Rents	02/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	10.00		10.00
14 Rents	02/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	50.00		50.00
15 Rents	02/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
16 Rents	02/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
17 Rents	02/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
18 Rents	02/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	10.00		10.00
19 Rents	02/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
20 Rents	02/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
21 Rents	03/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
22 Rents	03/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	10.00		10.00
23 Rents	03/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
24 Rents	07/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	80.00		80.00
25 Rents	07/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
26 Rents	07/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
27 Rents	07/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
28 Rents	07/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
29 Rents	07/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
30 Rents	07/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
31 Rents	08/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
32 Rents	08/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
33 Rents	08/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00

Paddock Wood Town Council

12 May 2025 (2025-2026)

RECEIPTS LIST

Vouche Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
34 Rents	11/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
35 Rents	14/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
36 Rents	14/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
37 Rents	15/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
38 Rents	15/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
39 Rents	15/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
40 Rents	16/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
41 Rents	22/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
42 Rents	22/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
43 Rents	22/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
44 Rents	03/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	20.00		20.00
45 Rents	03/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
46 Rents	04/04/2025		Current/Business Rei	SumUp	Allotment Rents	Allotment	Z	10.00		10.00
47 Rents	04/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	80.00		80.00
48 Rents	04/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
49 Rents	08/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
50 Rents	08/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	40.00		40.00
51 Rents	08/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
52 Rents	08/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
53 Rents	08/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	10.00		10.00
54 Rents	09/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	40.00		40.00
55 Rents	09/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	40.00		40.00
56 Rents	10/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
57 Rents	10/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
58 Rents	11/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
59 Rents	15/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	10.00		10.00
60 Rents	15/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	40.00		40.00
61 Rents	15/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
62 Rents	15/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	20.00		20.00
63 Elm Tree Pitches	09/04/2025		Current/Business Rei		Hire of Elm Tree	Football Five Star	Z	60.00		60.00
63 Elm Tree Pitches	09/04/2025		Current/Business Rei		Hire of Elm Tree	Football Five Star	Z	60.00		60.00
64 Cemetery Admin Fees	02/04/2025		Current/Business Rei	BACS	Cemetery Admin Fee	Dignity Memorials LTD	E	64.00		64.00
65 Memorial Wall space for Plaque	07/04/2025		Current/Business Rei	SumUp	Memorial Wall space for Plaque	Hendley	E	480.00		480.00
65 Plaque for Memorial Wall or Go	07/04/2025		Current/Business Rei	SumUp	Memorial Wall space for Plaque	Hendley	E	100.00		100.00
66 Podmore - Water Rates	11/04/2025		Current/Business Rei		Refund for Water Rates Overp	Castle Water	S	341.12	68.23	409.35

RECEIPTS LIST

Vouchr Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
67 Green Lane - Water Rates	11/04/2025		Current/Business Rei		Refund for Water Rates Overpa	Castle Water	Z	727.26		727.26
68 Office Equipment	09/04/2025		Current/Business Rei	CREDIT CARD	computer cables	Currys	S	9.98	1.99	11.97
69 Hop Pickers Line Reserves (Nor	02/04/2025		Current/Business Rei	BACS	Hop Pickers Line - Payment fro	Yolanda Laybourne	Z	50.00		50.00
70 Rents	23/04/2025		Current/Business Rei	Sum Up	Allotment Rents	Allotment	Z	10.00		10.00
71 Precept	25/04/2025		Current/Business Rei	BACS	Precept	TWBC	Z	451,745.00		451,745.00
72 Rents	29/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
73 Rents	29/04/2025		Current/Business Rei	BACS	Allotment Rents	Allotment	Z	40.00		40.00
74 Earthen Burial in the Cemetery	30/04/2025		Current/Business Rei	BACS	Cemetery Admin Fee	John Lodemore	E	693.00		693.00
74 Earthen - Opening/Reopening /	30/04/2025		Current/Business Rei	BACS	Cemetery Admin Fee	John Lodemore	E	515.00		515.00
75 Memorial Pitches	30/04/2025		Current/Business Rei		Hire of Pitches	Insulators	Z	30.07		30.07
75 Memorial Pitches	30/04/2025		Current/Business Rei		Hire of Pitches	Insulators	Z	60.14		60.14
75 Memorial Pitches	30/04/2025		Current/Business Rei		Hire of Pitches	Insulators	Z	60.14		60.14
75 Memorial Pitches	30/04/2025		Current/Business Rei		Hire of Pitches	Insulators	Z	60.14		60.14
76 Memorial Pitches	30/04/2025		Current/Business Rei		Hire of Pitches	Insulators U14	Z	60.14		60.14
76 Memorial Pitches	30/04/2025		Current/Business Rei		Hire of Pitches	Insulators U14	Z	60.14		60.14
76 Memorial Pitches	30/04/2025		Current/Business Rei		Hire of Pitches	Insulators U14	Z	30.07		30.07
76 Memorial Pitches	30/04/2025		Current/Business Rei		Hire of Pitches	Insulators U14	Z	60.14		60.14
77 amendments	30/04/2025		Current/Business Rei	BACS	Adjustment	John Lodemore	Z	88.00		88.00
78 VAT Refund	11/04/2025		Current/Business Rei	BACS HMRC	VAT Refund	HMRC	R		15,474.85	15,474.85

Total 457,254.48 15,545.07 472,799.55

Grant Application Form.

Please complete this form and attach any other relevant information and send to Paddock Wood Town Council, The Podmore Building, St Andrews Road Paddock Wood, TN12 6HT – 01892 837373 – clerk@paddockwoodtc.co.uk

Application from

Title/organisation: West Kent Mind

Contact details: julie.neville@westkentmind.org.uk

Name: Julie Neville, Programme Lead, Community and Partnerships Team

Address:

34 St John's Road, Sevenoaks, Kent, TN13 3LW

Telephone/e-mail:

01732 744 950

Aims of the Group:

West Kent Mind is a local mental health charity providing support in the Sevenoaks, Tonbridge & Malling and Tunbridge Wells districts. We provide support groups, creative activities, early intervention for young people, and low-cost counselling so that people in our community have somewhere to turn for advice and support with their mental health.

West Kent Mind's Arts & Minds groups are three-month programmes of varied arts activities for adults with a focus on mental health and wellbeing support. We have recently completed a programme in Paddock Wood and have received requests from within the Paddock Wood community to deliver a new 12-week course in the town.

Building on our previous successful track record delivering arts-based interventions, we will deliver a person-centred, early intervention and holistic arts programme that takes account of clients mental, physical, and social needs.

These friendly, relaxed, and inclusive sessions will be led by a West Kent Mind wellbeing worker with input from volunteers and occasional support from visiting professional artists.

We will facilitate a creative space which delivers arts-based activities, exploring a variety of arts activities, mediums, techniques, materials, and movements. Sessions can include working with a wide range of materials and techniques including drawing, watercolours, paper crafting and glass painting.

Sessions are planned to encourage clients to explore ways to communicate and express their thoughts, feelings, and wellbeing in a creative way.

The programme is designed to encourage clients to feel confident enough to share their creative knowledge with others and space is given for them to use art as a way of expressing how they are managing their mental health and wellbeing.

At the end of the project, we will encourage participants to share their work so that the wider community can experience this expression of hope. We will work with group members to identify the places that are important to them where artwork can be displayed.

Arts & Minds provides a gateway opportunity for clients wishing to explore their mental health journey with arts activity and connecting with others. Added value is provided through an ongoing extended opportunity for clients who show leadership aptitude or wish to work more intensively with artists through our Creative Minds programme.

Number of members:

10 participants

Number or Percentage of Paddock Wood residents who will benefit from this grant?

Places will be prioritised for Paddock Wood residents.

Amount requested:

£500

Total cost of project:

Total funding required to deliver this group for 12 weeks is £1,657. We are applying for £500 from Paddock Wood Town Council (alongside seeking further funding sources to cover the remainder).

Costs are broken down as follows:

£1,000 staff costs (Wellbeing Worker)

£216 venue cost

£15 refreshments

£150 art materials

£276 overhead and support costs including IT, input from service lead, marketing input to promote the course and share the outputs.

Purpose of the Grant:

An experienced Wellbeing Worker will lead a series of face-to-face sessions running for 12 weeks at a community venue in Paddock Wood. The maximum number of clients per group will be 10. The Wellbeing Worker will be supported by arts-focused volunteers who are trained and supported by the West Kent Mind team.

From the outset of the programme clients will have co-designed personal and group activity content, therefore they will have a sense of ownership and pride in working towards their respective goals.

Have you included a copy of the last year end accounts? YES

If not available please explain why.

Are there any restrictions placed on who can use/access the services. NO.

If yes, please supply details of the restrictions.

The only restriction on access would be if the group reaches maximum capacity.

This application will not be accepted unless the organisation's Equal Opportunities Policy is attached or it agrees to abide by the Town Council's Equal Opportunities Policy.

Our Equality & Diversity Policy is attached alongside our application, and covers our approach to equal access to services.

Statement of understanding. I have read and understood the Paddock Wood Town Council Grants Policy and Procedure and agree that if a grant is awarded the organisation, I represent will abide by the conditions therein outlined. Funds should be spent within 12 months of receipt of the funds.

Signed.....

Date.....01/05/25.....



PADDOCK WOOD TOWN COUNCIL

MEMBERS OF COMMITTEES and other bodies

2025/26

Chairman
Vice Chairman

1. PLANNING & ENVIRONMENT COMMITTEE (Quorum 50%)
Cllr K Braakensiek
Cllr A Mackie
Cllr R Moon
Cllr D Sargison
Cllr C Williams
2. ESTATES COMMITTEE (Quorum 50%)
Cllr R Atkins
Cllr S Hamilton
Cllr A Mackie
Cllr D Kent
Cllr R Moon
Cllr B Robichaud
Cllr D Sargison
Cllr J Thompson
3. PERSONNEL COMMITTEE (Quorum 50%)
Cllr K Braakensiek
Cllr S Hamilton
Cllr D Kent
Cllr M Munday
Cllr R Moon
Cllr C Williams
4. FINANCE COMMITTEE (Quorum 50%)
Cllr R Atkins
Cllr M Munday
Cllr R Moon
Cllr B Robichaud
Cllr J Thompson
Cllr C Williams
5. COUNCIL WORKING GROUPS

Governance	Cllr R Atkins
Highways Improvement Plan	Cllrs R. Atkins, S. Hamilton, A Mackie, M Munday. B Robichaud
Youth Hub/Council	Cllr K Braakensiek, C Williams
Forward Plan Group	Cllrs Atkins Robichaud, S. Hamilton A. Mackie, C. Williams

6. OUTSIDE BODIES

REPRESENTATIVES

Allotments	Cllr R Moon
Medway Valley Line	Cllr D Sargison
Foal Hurst Wood Officers	Cllr R. Moon
KALC	Chairman
The Hop Pickers Line	Cllrs R Moon, D. Sargison
PW Business Association	Chairman
Bereko Link	Cllr R Moon
Putlands Liaison	Cllrs R. Moon, M Munday, C Williams
Community Centre Liaison	Cllr A. Mackie, M Munday
IAG	Cllr D. Kent, J Thompson, R. Moon,
Wesely Centre Working Group	Cllrs Moon, Munday & Thompson

PADDOCK WOOD TOWN COUNCIL
2025/2026 DATES FOR MEETINGS OF COUNCIL AND COMMITTEES.

May-25

Planning and Environment	Tuesday 6th May	at 7:45pm *
Estates	Monday 12th May 2025	7.45 pm
Planning	Monday 19th May	at 7:15pm
Annual Meeting of the Town Council	Monday 19th May	at 7:45pm

June-25

Planning & Environment	Monday 2nd June	at 7:45pm
Estates	Monday 9th June	at 7:45pm
Planning	Monday 16th June	at 7:00pm
Finance	Wednesday 11th June	7.45 pm
Council	Monday 16th June	at 7.45 pm

July-25

Planning & Environment	Monday 7th July	at 7:45pm
Estates	Monday 14th July	at 7:45pm
Planning	Monday 21st July	at 7 pm
Council	Monday 21st July	at 7:45pm

August-25

Planning & Environment	Monday 4th August	at 7:45pm
Estates	Monday 11th August	at 7:45pm
Planning	Monday 18th August	at 7 pm
Council	Monday 18th August	at 7:45pm

September-25

Planning & Environment	Monday 1st September	at 7:45pm
Estates	Monday 8th September	at 7:45pm
Planning	Monday 15th September	at 7 pm
Council	Monday 15th September	at 7:45pm
Finance	Monday 22nd September	at 7:45pm

October-25

Planning & Environment	Monday 6th October	at 7:45pm
Estates	Monday 13th October	at 7:45pm
Planning	Monday 20th October	at 7 pm
Council	Monday 20th October	at 7:45pm
Finance	Monday 27th October	at 7:45pm

November-25

Planning & Environment	Monday 3rd November	at 7:45pm
Personnel	Monday 10th November	at 6.45pm
Estates	Monday 10th November	at 7:45pm
Planning	Monday 17th November	at 7 pm
Council	Monday 17th November	at 7:45pm
Finance	Monday 24th November	at 7:45pm

December-25

Planning & Environment	Monday 1st December	at 7:45pm
Estates	Monday 8th December	at 7:45pm
Planning	Monday 15th December	at 7 pm
Council	Monday 15th December	at 7:45pm

January-26

Planning & Environment	Monday 5th January	at 7.45 pm
Finance	Monday 12th January	at 7:45pm
Planning	Monday 19th January	at 7 pm
Council	Monday 19th January	at 7:45pm

February-26

Planning & Environment	Monday 2nd February	at 7:45pm
Estates	Monday 9th February	at 7:45pm
Planning	Monday 16th February	at 7 pm
Council	Monday 16th February	at 7:45pm

March-26

Planning & Environment	Monday 2nd March	at 7:45pm
Estates	Monday 9th March	at 7:45pm
Planning	Monday 16th March	at 7 pm
Council	Monday 16th March	at 7:45pm

April-26

Planning & Environment	Tuesday 7th April	at 7:45pm *
Annual Town Meeting**	Wednesday 8th April	at 7 pm
Estates	Monday 13th April	at 7:45pm
Planning	Monday 20th April	at 7 pm
Council	Monday 20th April	at 7:45pm

* Meetings moved to Tuesday due to Bank Holidays

Dates and times are subject to change when required by other Council business



Nichola Reay
 Clerk to Paddock Wood Town Council
 The Podmore Building
 St. Andrews Field
 St. Andrews Road
 Paddock Wood
 TN12 6GT
 By email clerk@paddockwood-tc.gov.uk

8 May 2025

Dear Nichola,

Putlands Leisure Centre – Request for Consent to undertake works

In my capacity as Cabinet Member for sport and leisure for TWBC I have been in discussions with officers to ascertain what improvements can be made to Putlands Leisure Centre with the Section 106 funds currently available. Officers have reverted with proposed improvements, which are detailed below. Prior to any works being undertaken at Putlands LC TWBC are seeking the consent of PWTC.

As you will be aware TWBC and PWTC jointly developed and entered into a contract and a lease for Putlands on the 3 April and 3 August 1995 respectively. The contract and lease were subject to a variation following the decision by the two council for PWTC to pass the running of the centre to TWBC from 1 April 2003.

As part of the lease, clause 7 stipulates that "not at any time during the said term to make any alteration in or addition to the Premises without the previous written consent of the Landlord such consent not to be unreasonably withheld".

TWBC is in receipt of Section 106 funding of circa £1,774,000 to improve the leisure centre and some of these funds will start to expire from 2028 if they are not spent. In addition to that, with the prospect of Local Government Reorganisation around the corner, we believe it would be good to get this work underway to ensure that the new unitary authority will inherit a fully functioning, fully decarbonised, well looked after asset, with good income generation prospects.

While the full scope of works has yet to be finalised, TWBC are looking for agreement in principle at this time to enable us to appoint architects to start the design process.

We are keen to involve the PWTC in that process either through the existing liaison meetings or an alternative arrangement. We will also involve Fusion in the process and will also need their agreement if the works are to be carried out prior to the end of our contract in March 2027.

The project will focus on improving the existing building and facilities taking into account the longer-term proposals in the Submission Local Plan to extend the centre's footprint and facilities.

..../cont

Town Hall Royal Tunbridge Wells Kent TN1 1RS

switchboard 01892 526121 SMS (text) 07870 526121
 DX 3929 Tunbridge Wells website www.tunbridgewells.gov.uk

The main aims of the project which impact on the lease are likely to be the following:

1. Decarbonise the building including installation of Air Source Heat Pumps (ASHP) and removal of gas from the premises. This might also require a new substation.
2. Solar array to maximise electricity generation and offset ASHP revenue costs.
3. Thermal upgrade of the building to be considered (both insulation/ventilation) to allow for ASHP to work effectively, this could include cladding subject to what we find on site.
4. All lights to be replaced with LEDs and Passive Infra Red sensors where acceptable.

In addition to the above, although it is not completely clear whether the following items are considered to be impacted by the lease, we wish to make you aware that the following items are also being considered and may also be delivered as part of the works:

5. Ensure that the facility is fully accessible and compliant
6. Walls, flooring and ceilings to be refreshed where needed
7. Refresh of accessible WC and toilets
8. Replace basketball nets
9. Enhance male/female changing rooms with possible over tiling
10. Potential to add three laminate shower cubicles in male/female changing rooms
11. Add vanity screens to both male/female changing rooms
12. Mechanical Electrical Plumbing systems upgrades to modern standards
13. Fire protection upgrade along with revised Fire Strategy & Fire Risk Assessment to reflect changes in use
14. Structural and building fabric repairs and renewals
15. Installation of controlled access barriers
16. Re-paint fire escape
17. Car park repairs and renewal as required

Consideration was given to the location of the gym as suggested by some local members but it was found that this would require significant structural works and expenditure and impact on the proposed long-term extension of the centre's footprint and facilities.

..../cont

Town Hall Royal Tunbridge Wells Kent TN1 1RS



-3-

I understand that the matter will need to be considered by the Full Council prior to the granting of consent and that a meeting is scheduled for the 19th May. Unfortunately, I cannot be at the meeting as I am already attending a resident association's AGM that evening, however officers are able to attend if the chairman would like them to be there. In the meantime, if you have any questions, please do not hesitate to contact me.

Kind regards

Councillor Pamela Wilkinson
Cabinet Member for Sports, Leisure & Health

Town Hall Royal Tunbridge Wells Kent TN1 1RS

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