

PADDOCKWOOD TOWN COUNCIL
The Podmore Building, St Andrews Field, St Andrews Road
Paddock Wood, Kent, TN12 6HT
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NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD ON Monday
16th December 2024 at 7.45 pm in The Day Centre, Commercial Road, Paddock Wood

COUNCIL MEMBERS: Cllr R. Atkins, K. Braakensiek, D. Dray, S. Hamilton, D. Kent,
A. Mackie, R. Moon, M. Munday, L. Norcott, B. Robichaud
D. Sargison, J. Thompson, C. Williams.

Residents do not need to attend a meeting to ask a question of the Council. Questions can be sent at any time to the Council offices using the details above.

QUESTIONS FROM RESIDENTS (15 minutes)

If you wish to speak to the Council about any item on the agenda, please see the updated Protocol for the Public attending Town Council and Committee meetings, which can be found on the website or can be obtained from the Town Council offices.

BOROUGH & COUNTY COUNCILLORS UPDATE (10 minutes)

Town Councillors should submit questions a week in advance, if possible, to the Borough/County Councillor concerned (copied to the Town Clerk).

APOLOGIES: Cllr D Dray, D. Kent, D. Sargison, M. Munday

C88 DECLARATIONS OF INTEREST

Cllr Williams – Director of PWCCO LTD.

C89 MINUTES OF THE PREVIOUS MEETING.

- (a) To APPROVE the minutes of the meeting held on Monday 18th November 2024
- (b) To NOTE the minutes of the Planning Environment Committee meeting held on the 18th November & 2nd December
- (c) To Note the minutes of the Personnel Meeting held on 9th December 2024
- (d) To NOTE the minutes of the Estates Committee meeting held on 9th December 2024.

C90 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT COVERED ELSEWHERE

C91 FINANCE

If members have any queries on the finances, please contact the RFO or Clerk before Noon on Thursday.

- a) To NOTE the receipts nos: 166 - 185
- b) To APPROVE the payments list: 448 - 545
- c) To APPROVE budget for 2025/26
- d) To APPROVE the precept for 2025/26
- e) The Internal Auditor's interim report has been received and will be reviewed by the Finance Committee at its next meeting.

C92 COMMITTEE MEMBERSHIP

To APPROVE Cllr Norcott's Committee memberships. Estates & Finance

C93 FORWARD PLAN

A further meeting is proposed for January 2025 – the facilitator has been asked to provide dates when she could be available.

C94 COMMUNITY CENTRE UPDATE

The quarterly meeting with the FM consultant and Baxalls will take place on Wednesday 11th December 2025. The Clerk & a Director of the Community Centre will be in attendance.

C95 LOCAL PLAN UPDATE

C96 REPORTS FROM REPRESENTATIVES

To receive updates from representatives. Report attached.

- (a) Chairman's Meeting
- (b) Paddock Wood Business Association
- (c) Bereko Committee -
- (d) KALC
- (e) Medway Valley Line
- (f) Hop Pickers Line
- (g) Youth Council
- (h) Putlands Leisure Centre
- (i) Highway Improvement Plan
- (j) IAG
- (k) Bockingfold Solar Farm

Under section 1 (2) of the Public Bodies (admission to meetings) Act 1960 the following items should be exempt from the press and public due to legal privilege & commercial confidentiality.

C97 COUNCILLOR ATTENDANCE

To consider the attached report

C98 LEGAL ADVICE

To consider the attached legal advice, and the comments from the Council's auditor. (Highlighted in the report)

C99 STAFFING REVIEW

To consider the attached report.

C100 DATE OF NEXT MEETING

The next meeting will be held on Monday 16th December 2024, at 7.45 pm in The Day Centre, Commercial Road

NICHOLA REAY,
Clerk to the Council
10th December 2024