PADDOCK WOOD TOWN COUNCIL
The Podmore Building, St Andrews Road, Paddock Wood
Tonbridge, Kent, TN12 6HT
Telephone: 01892 837373
www.paddockwood-tc.gov.uk

NOTICE OF A MEETING OF THE ESTATES COMMITTEE TO BE held on Monday 8th July 2024 in the Day Centre Commercial Road at 7.45 pm.

Committee members Cllr, R Atkins, A Mackie, D Kent, R Moon, B. Robichaud
J Thompson, D Sargison

ES14 **DECLARATIONS OF INTEREST**
There were no declarations of interest.

ES15 **MINUTES OF THE PREVIOUS MEETING**
The minutes of the meeting held on the 13th May 2025 were APPROVED.

ES16 **MATTERS ARISING FROM THE PREVIOUS MINUTES**

a) ES4 Goal Posts – these have been ordered and a contractor will be asked to install them.
b) ES10 - Putlands path the contractor has been asked for an updated price to install the path.
c) Vehicle update – to receive an update on the condition of the drop sided van.

ES17 **CEMETERY PROJECT**

ES18 **ESTATES MANAGEMENT**

a) To review the Estates Manager's Job Description. This is to be submitted to the Personnel Committee at its August meeting.
b) Update on any issues.

ES19 **FOAL HURST WOOD SIGNAGE PROJECT**
To receive an update on progress for the project.

ES20 **REVIEW OF UNMOWN GRASSLANDS**
In June 2022 the Committee agreed that parts of the Town Council's Estates should be left unmown to allow a "wilder" look. See attached. Members are asked to review the areas and agree any amendments.

ES21 **ALLOTMENT STORE**
Following the recent meeting, the Allotment Association have submitted their ideal building for an allotment trading store.

ES22 **DATE OF NEXT MEETING**
The next meeting will take place on Monday 12th July 2024.