

PADDOCK WOOD TOWN COUNCIL
The Podmore Building, St Andrews Field, St Andrews Road
Paddock Wood, Kent, TN12 6HT
Telephone: 01892 837373
www.paddockwood-tc.gov.uk

NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD
ON Monday 17th June 2024 at 7.45 pm in The Day Centre, Commercial Road,
Paddock Wood

COUNCIL MEMBERS: Cllr R. Atkins, D. Dray, S. Hamilton, D. Kent, N. Maari,
A. Mackie, R. Moon, M. Munday, B. Robichaud D.
Sargison, J. Thompson, C. Williams.

Residents do not need to attend a meeting to ask a question of the Council.
Questions can be sent at any time to the Council offices using the details above.

QUESTIONS FROM RESIDENTS (15 minutes)

If you wish to speak to the Council about any item on the agenda, please see the updated Protocol for the Public attending Town Council and Committee meetings, which can be found on the website or can be obtained from the Town Council offices.

BOROUGH & COUNTY COUNCILLORS UPDATE (10 minutes)

Town Councillors should submit questions a week in advance, if possible, to the Borough/County Councillor concerned (copied to the Town Clerk).

C17 DECLARATIONS OF INTEREST

Cllr Williams – Director of PWCCO LTD.

C18 MINUTES OF THE PREVIOUS MEETING.

- (a) To APPROVE the minutes of the meeting held on Monday 20th May 2024
- (b) To NOTE the minutes of the Planning Environment Committee meeting held on the 20th May 2024 & 3rd June 2024
- (c) To NOTE the minutes of the Personnel Committee meeting held on 3rd June 2024
- (d) To NOTE the minutes of the Estates Committee meeting held on 10th June 2024

C19 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT COVERED ELSEWHERE

Meeting Dates – to APPROVE the amended list.

C20 FINANCE

- (a) To NOTE the receipts list voucher nos: 67 - 98
- (b) To APPROVE the payments list voucher nos: 74 - 127
- (d) To NOTE internal auditors report. This would be referred to the next Finance Committee meeting for review.

- (e) To APPROVE the annual accounts
 - (f) To APPROVE & SIGN the Annual Governance Statement
 - (g) To APPROVE & SIGN the Annual Accounting statements.
 - (h) To APPROVE the Variable Direct Debit list
 - (i) Grant request – PW & District Lions
 - (j) Rural Services Network – Market Towns
- The Rural Services Network seeks to provide a voice for rural communities by representing rural services, networking between rural service organisations, and establishing and broadcasting best practice in rural service provision. The Town Council has had a free subscription for this service for 6 months and members are asked to consider subscribing to the service. The fee is £100 + VAT. <https://www.rsnonline.org.uk/>

C21 CASUAL VACANCY

The closing date for residents to request an election following the resignation of Thomas Mobbs is 5 pm on 13th June 2024. If the Borough Council does not receive a request for an election, then the Council can co-opt a new councillor.

C22 COMMUNITY CENTRE

- a) The Facilities Management Contract has now been signed and exchanged with the contractors. The mobilisation meeting will take place on 26th June 2024.
- b) Director's report – if available

C23 REPORTS FROM REPRESENTATIVES

To receive updates from representatives

- (a) Chairman's meeting – next meeting 11th June 2024.
- (b) Paddock Wood Business Association – next meeting week commencing 17th June 2024.
- (c) Bereko Committee
- (d) KALC
- (e) Medway Valley Line
- (f) Hop Pickers Line
- (g) Youth Council
- (h) Putlands Leisure Centre
- (j) Highway Improvement Plan
- (k) IAG

C24 DATE OF NEXT MEETING

The next meeting will be held on Monday 15th July 2024, at 7.45 pm in The Day Centre, Commercial Road

NICHOLA REAY
Clerk to the Council
11th June 2024