

**PADDOCKWOOD TOWN COUNCIL**  
**The Podmore Building, St Andrews Field, St Andrews Road**  
**Paddock Wood, Kent, TN12 6HT**  
**Telephone: 01892 837373**  
**www.paddockwood-tc.gov.uk**

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**NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD ON Monday  
15<sup>th</sup> April 2024 at 7.45 pm in The Day Centre, Commercial Road, Paddock Wood**

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Council members Cllrs R. Atkins, (TWBC) D. Dray, S. Hamilton (KCC), D. Kent, N. Maari,  
A. Mackie, T. Mobbs, R. Moon (TWBC) M. Munday, (TWBC)  
D. Sargison, J. Thompson, C. Williams.

#### APOLOGIES

Representatives from Putlands Sports and Leisure Centre are unable to attend this meeting but will be available to attend the May Meeting

#### **QUESTIONS FROM RESIDENTS (15 minutes)**

If you wish to speak to the Council about any item on the agenda, please see the updated Protocol for the Public attending Town Council and Committee meetings, which can be found on the website or can be obtained from the Town Council offices.

#### **BOROUGH & COUNTY COUNCILLORS UPDATE (10 minutes)**

Town Councillors should submit questions a week in advance, if possible, to the Borough/County Councillor concerned (copied to the Town Clerk).

#### **C144 DECLARATIONS OF INTEREST**

#### **C145 MINUTES OF THE PREVIOUS MEETING.**

The minutes can be found on the Town Council website and will be taken as read.

- a) To APPROVE the minutes of the meeting held on 18<sup>th</sup> March 2024
- b) To Note the minutes of the P & E Committee held on 2<sup>nd</sup> April 2024.
- c) To NOTE the minutes of the Estates Committee meeting held on 8<sup>th</sup> April 2024.

#### **C146 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT COVERED ELSEWHERE**

C139 Wesley Centre Cllr Nancy Warne has been contacted seeking clarification as to the current status of the Wesley Centre on the borough's asset list.

#### **C147 CO OPTION OF NEW COUNCILLOR**

To consider the co-option of Begnat Robichaud as a Town Councillor. Details attached for members only.

#### **C148 FINANCE**

If any member has any queries regarding the financial transactions, would they please contact the RFO prior to the meeting.

- a) To APPROVE the payments list 767 –
- b) To NOTE the receipts list voucher 243 - 261
- c) To consider the attached request from Paddock Wood and District Lions.

#### **C149 ELECTRICAL TESTING**

(This Item has been referred to Full Council by the Estates Committee for a decision.)  
To consider the attached report.

### **C150 ANNUAL TOWN MEETING**

To agree a revised date for the meeting. The latest date that the meeting can be held is 31<sup>st</sup> May 2024.

There are no dates available in May in the Community Centre. The Day Centre is available on the following dates:

Thursday 9<sup>th</sup> May

Tuesday 14<sup>th</sup>, Wednesday 15<sup>th</sup>, Thursday 16<sup>th</sup> May

Tuesday 21<sup>st</sup>, Wednesday 22<sup>nd</sup> Thursday 23<sup>rd</sup> May

Tuesday 28<sup>th</sup> May, Wednesday 29<sup>th</sup> Thursday 30<sup>th</sup> May

### **C151 ANTI SOCIAL BEHAVIOUR**

Members have received reports from residents expressing concern about an increase in anti-social behaviour in the Town. Members are asked to consider what steps the Town Council may be able to take to support residents.

### **C152 REPORTS FROM REPRESENTATIVES**

To receive updates from representatives

- (a) Chairman's meeting –
- (b) Paddock Wood Business Association
- (c) Bereko Committee
- (d) KALC
- (e) Medway Valley Line
- (f) Hop Pickers Line – the Hop Pickers Line AGM took place on Wednesday 27<sup>th</sup> March at 2 pm in the Community Centre. The event was attended by approximately 40 people. There were stands from the following groups at the event:
  - HPLHG showing photos and documents,
  - The Colonel Stephens Society from Tenterden with publicity materials,
  - Martyn Hey, the groups graphic designer with drafts for the interpretation boards and a model railway set up.
  - Heritage Paddock Wood with a collection of archive photos.
  - Collection of photographs on loan from Cranbrook Museum.
  - Kent Community Rail Partnership with promotional materials and handouts.A presentation was given by the Group's Chairperson Yolanda Laybourne – a copy of which is attached for members information.
- (g) Youth Council
- (h) Putlands Leisure Centre
- (i) IAG – the information from the recent meeting, attended by Cllr Thompson have been circulated to members.
- (j) Reports from meetings which members have attended on behalf of the Town Council.

### **C153 TOWN GUIDE**

Production of the new Town Guide is underway. The Deputy Clerk has contacted local organisations asking for their contributions. The Town Crier will produce and distribute the Town Guide.

### **C154 COMMUNITY CENTRE**

- a) The problem with the drains has been identified and the contractor has confirmed that that they will be repaired at no cost to the council.

**Under section 1 (2) of the Public Bodies (admission to meetings) Act 1960 the following item should be exempt from the press and public for commercial reasons.**

- b) To receive an update on the current position of the FM contract
- c) To consider the management of the FM contract

**C155 DATE OF NEXT MEETING**

The next meeting will take place on Monday 20<sup>th</sup> May 2024

NICHOLA REAY  
Clerk to the Council

9<sup>th</sup> April 2024

If any members have any questions or would like any further information regarding any of the items on the agenda, please contact the office by noon on Friday so that I can ensure all information has been gathered.