

PADDOCKWOOD TOWN COUNCIL
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NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD ON Monday
18th March 2024 at 7.45 pm in The Day Centre, Commercial Road, Paddock Wood

Council members Cllrs R. Atkins, (TWBC) D. Dray, S. Hamilton (KCC), D. Kent, N. Maari,
A. Mackie, T. Mobbs, R. Moon (TWBC) M. Munday, (TWBC)
D. Sargison, J. Thompson, C. Williams.

QUESTIONS FROM RESIDENTS (15 minutes)

If you wish to speak to the Council about any item on the agenda, please see the updated Protocol for the Public attending Town Council and Committee meetings, which can be found on the website or can be obtained from the Town Council offices.

BOROUGH & COUNTY COUNCILLORS UPDATE (10 minutes)

Town Councillors should submit questions a week in advance, if possible, to the Borough/County Councillor concerned (copied to the Town Clerk).

The County Councillor has been asked for an update on the plans to re-align the junction at Badsell Road and Maidstone Road.

C133 DECLARATIONS OF INTEREST

C134 MINUTES OF THE PREVIOUS MEETING.

The minutes can be found on the Town Council website and will be taken as read.

- a) To APPROVE the minutes of the meeting held on 19th February 2024 and 4th March 2024.
- b) To NOTE the minutes of the Governance Meeting held on the 26th February 2024
- c) To Note the minutes of the P & E Committee held on 19th February 2024 & 4th March 2024.

C135 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT COVERED ELSEWHERE

- a) C127 – co option of new councillor – adverts have been placed, to date no applications
- b) C128 - Local Plan – the council's agent submitted the Town Council's response on the 26th February 2024. The Borough Council has since extended the date to the 12th April 2024.

C136 COMMUNITY CENTRE

Under section 1 (2) of the Public Bodies (admission to meetings) Act 1960 the following item should be exempt from the press and public for commercial reasons.

- a) FM Contract – to confirm what steps the council wishes to take for the FM Contract. Membrs are reminded that the existing contract expires on the 31st March 2024.

The meeting may re-open to the press and public following the above item.

- b) Drains – the there has been an ongoing problem with the drains blocking up. A recent camera survey has shown that one part of the drainage system does not fall properly. The Council's technical project manager was notified. The contractor was carrying out exploratory work as of the 8th March 2024. An update will be given at the meeting.
- c) Any other updates

C137 GOVERNANCE COMMITTEE

- a) The following document has been referred to Full Council by the committee, for consideration:
Outside Business interests
- b) The ratify the following documents:
Public Participation
MOU

C138 FINANCE

If any member has any queries regarding the financial transactions, would they please contact the RFO prior to the meeting.

- a) To APPROVE the payments list 697 - 766
- b) To NOTE the receipts list voucher 218 - 242
- c) Grant Application – Samaritans
a request for £250 has been received. The Town Council currently has £1400 remaining in its budget for 2023/24.
- d) Request for funding for D Day celebrations – a request for £4000 has been received from Heritage Paddock Wood. The Town Council has allocated £10,000 for events for the year 2024/25. At its meeting in December the Town Council agreed that whilst it would not arrange D Day events itself it would support other organisations if they wished to do so. The events fund must also cover the 25th anniversary for Foal Hurst Wood. Members of the Estates Committee will be considering expenditure for that at its meeting on the 11th March 2024.
- e) Auditors' interim report. To note the interim report.
- f) To consider the attached Risk Register as per the Auditor's comment on page 3. The Governance Committee had requested further work on the Risk Register, but the Auditor has confirmed that the model used is industry standard and must be in place by the 31st March 2024.

C139 WESLEY CENTRE

The Wesley Centre had previously been put on the Borough Council's asset for disposal list. It has now been removed from the list. Cllr Munday has asked that the Town Council's Wesley Centre working group should me to look at future plans for the centre.

C140 ANNUAL TOWN MEETING

The Annual Town Meeting will take place on Friday 5th April at 7 pm in the Community Centre. The chairman of the Woodlands PPG will address the meeting.

C141 REPORTS FROM REPRESENTATIVES

To receive updates from representatives

- (a) Chairman's meeting –
- (b) Paddock Wood Business Association
- (c) Bereko Committee
- (d) KALC
- (e) Medway Valley Line
- (f) Hop Pickers Line – the Hop Pickers Line AGM will take place on Wednesday 27th March at 2 pm in the Community Centre. All members are invited. The interpretation boards along the Black Path and opposite the John Brunt PH have been installed.
- (g) Youth Council
- (h) Putlands Leisure Centre
- (i) Reports from meetings which members have attended on behalf of the Town Council.

C142 DATE OF NEXT MEETING

The next meeting will take place on Monday 15th April 2024.

NICHOLA REAY
Clerk to the Council

11th March 2024.