



Gardener/Estates Operative

Paddock Wood Town Council is looking to recruit an enthusiastic & motivated Gardener/Estates Operative. The new member of staff will be part of a small team who maintain the town council owned assets.

Paddock Wood Town Council owns and pays for the upkeep of the following sites:

- 5 playing fields plus pavilions
- 5 children's play areas & the skateboard park
- Foal Hurst Wood Nature Reserve, Orchard Meadow & Green Lane Spinney
- The New Cemetery & Closed Church Yard
- The War Memorial
- The Day Centre
- Town Council offices & St Andrews Hall at St Andrews Playing Fields
- Town Council workshops at the Memorial Field
- Open spaces at Cobbs Close, Fuggles Close, White's Corner & Mount Pleasant
- Five balancing ponds
- 3 allotment sites

The Estates Team are based at the Workshops in Memorial Playing Fields which is also the site of the new community centre. There are currently two groundsmen and an Estates Manager.

As well as maintaining the above spaces and buildings the Estates Team also look after the planting in the Town Centre and cemetery. This includes the hanging baskets which during the summer months require regular, out of hours, watering. Overtime is paid for this. The Team also assist contractors with the installation of the Town's Christmas trees.

The Gardener/Estates Operative will report directly to the Estates Manager.

The Town Council is offering:

Salary:	£23,000 – £25,200
Hours:	37 hours per week, some overtime required
Pension:	6% pension contribution (Aviva Pension scheme)
Holiday:	20 days rising to 25 after 2 years + 2 non statutory days and Bank Holidays (currently under review)

If you would like an informal chat or further information about the job please call Carl Smith, Estates Manager on 07740935645.

To apply please send a cv and covering letter to the Town Clerk; clerk@paddockwoodtc.co.uk Or the address below by the 2nd April 2023. Interviews will take place on Friday 19th April 2024.