

**NOTICE OF A MEETING OF THE FINANCE COMMITTEE TO BE HELD on Monday 27TH
November 2023 in the Day Centre Commercial Road at 7.45 pm**

APOLOGIES

F10 DECLARATIONS OF INTEREST

F11 MINUTES OF THE PREVIOUS MEETING

To APPROVE the minutes from the previous meeting held on 21st June 2023.

F12 UPDATE FROM PREVIOUS MINUTES

There were no up dates from the previous minutes

F13. RESERVES

The current balance in the reserve accounts as of 31st October 2023 is as follows:
£604,465.37

F14 CURRENT ACCOUNT

The balance of the current account as of the 31st October 2023 is £450,924.37

F15 RPI & CPI

According to the Office of National Statistics the figures for September are as follows: RPI = 8.9% CPI = 6.7%

F16 FEES and TARIFFS

To consider the Council' fees and tariffs for the year 2024/2025. In 2023/24 all fees were increased by 11%. Scallywags was increased by 11% from the 1st October 2023. (Existing fees and tariffs attached) The allotment rents will increase to £40 for a ten rod plot and £20 for a five rod plot per annum from April 2024. Those who have reached state pensionable age will pay half these amounts.

F17 STAFF SALARIES

The clerks are paid according to the SLCC pay scales and the Estates Staff are paid at a locally agreed rate, although salaries are in line with the recommended rates from the GMA (formerly the IOG.) In 2023/24 a flat rate of £1925 was awarded by the National Joint Council. To date there is no indication as to what the rates may be for 204/25.

F18 AUDIT

- a) David Buckett the Town Council's auditor for many years has advised the Council that he has now retired and will not be available to carry out the internal audit in the future.

The RFO has contacted alternative auditors, and the details are attached for members information.

Members need to appoint a new internal auditor.

F19 **BUDGET**

- (a) Existing Contracts
(See attached sheets)

- (b) Every year the Council pays subscriptions to the following organisations:
NALC/KALC
SLCC
Institute of Cemetery Management
Grounds Management Association (formerly IOG)
CIMA
ICCM

- (c) To note the anticipated figures for the year end.

- (c) To discuss the draft budget figures. Please note these figures will be finalised at the January meeting.

F30 **DATE OF NEXT MEETING**

The next meeting will be held on Monday 8th January 2024.

Nichola Reay
Clerk to the Council
21st November 2023