

PADDOCKWOOD TOWN COUNCIL
The Podmore Building, St Andrews Field, St Andrews Road
Paddock Wood, Kent, TN12 6HT
Telephone: 01892 837373
www.paddockwood-tc.gov.uk

**NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD ON Monday
16th October 2023 at 7.45 pm in The Day Centre, Commercial Road, Paddock Wood**

COUNCIL MEMBERS: Cllr H Atkins, R. Atkins, D. Dray, S. Hamilton, D. Kent,
N. Maari, A. Mackie, T. Mobbs, R. Moon, M. Munday,
D. Sargison, J. Thompson, C. Williams.

APOLOGIES:

Residents do not need to attend a meeting to ask a question of the Council. Questions can be sent at any time to the Council offices using the details above.

QUESTIONS FROM RESIDENTS (15 minutes)

If you wish to speak to the Council about any item on the agenda, please see the updated Protocol for the Public attending Town Council and Committee meetings, which can be found on the website or can be obtained from the Town Council offices.

BOROUGH & COUNTY COUNCILLORS UPDATE (10 minutes)

Town Councillors should submit questions a week in advance, if possible, to the Borough/County Councillor concerned (copied to the Town Clerk).

C72 DECLARATIONS OF INTEREST

C73 MINUTES OF THE PREVIOUS MEETING.

- a) To APPROVE the minutes of the meeting held on Monday 18th September 2023
- b) To NOTE the minutes of the Planning Environment Committee meeting held on the 18th September 2023 & 2nd October 2023.
- c) To NOTE the meeting of the Estates Committee meeting held on the 9th October 2023.

C74 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT COVERED ELSEWHERE

There were no other matters arising.

C75 FINANCE

- a) To APPROVE the payment vouchers: nos 367 – 424.
- b) To NOTE the receipt vouchers: nos 170 – 184.
- c) The second half of the Annual Precept has been received from Tunbridge Wells Borough Council.
- d) Grant Application
The following grant application has been received:
Paddock Wood Lights up - £500.
There is currently £2500 remaining in the grant budget.
- e) The External Auditor, Mazers LLP, has returned the Town Council's Annual Return with no issues raised.
- f) An additional £1000 is required for a replacement fence in the St Andrews Play area. The RFO will analysis existing budgets to see if can be paid for without using reserves.

C76 PADDOCK WOOD COMMUNITY CENTRE

- a) The Licence to Occupy has been extended by a further 6 months (Min C68).
- b) The Directors will be meeting with the project manager plus the RFO & Clerk on the 18th October 2023. A report will be made at the November meeting.

C77 4 YEAR PLAN GROUP

The group met on the 4th October 2023. The updated plan is attached.

C78 PUBLIC TOILETS

See attached report for members.

C79 GARDEN THERAPY

To receive an update from Cllr Munday.

C80 COUNCILLORS SURGERY DATES

To agree the dates during the following months:

October 2023

November 2023

January 2024

February 2024

March 2024

April 2024

C81 REPORTS FROM REPRESENTATIVES

To receive updates from representatives

- (a) Chairman's meeting.
- (b) Paddock Wood Business Association
- (c) Bereko Committee
- (d) KALC –
- (e) Medway Valley Line
- (f) Hop Pickers Line
- (g) Youth Council
- (h) Putlands Leisure Centre
- (i) Highway Improvement Plan
- (k) Reports from meetings which members have attended on behalf of the Town Council.

Under section 1 (2) of the Public Bodies (admission to meetings) Act 1960 the following item may be exempt from the press and public.

C82 PW COMMUNITY CENTRE

Community Centre Directors.

C83 DATE OF NEXT MEETING

The next meeting will take place on Monday 20th November 2023 at 7.45 in the Day Centre.

NICHOLA REAY
CLERK TO THE COUNCIL
10th October 2023