

PADDOCKWOOD TOWN COUNCIL
The Podmore Building, St Andrews Field, St Andrews Road
Paddock Wood, Kent, TN12 6HT
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NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD
ON Monday 17th July 2023 at 7.45 pm in The Day Centre, Commercial Road,
Paddock Wood

COUNCIL MEMBERS: Cllr H Atkins, R. Atkins, D. Dray, S. Hamilton, D. Kent, N. Maari, A. Mackie, T. Mobbs, R. Moon, M. Munday, D. Sargison, J. Thompson, C. Williams.

APOLOGIES: Cllrs N Maari, J Thompson

Residents do not need to attend a meeting to ask a question of the Council. Questions can be sent at any time to the Council offices using the details above.

QUESTIONS FROM RESIDENTS (15 minutes)

If you wish to speak to the Council about any item on the agenda, please see the updated Protocol for the Public attending Town Council and Committee meetings, which can be found on the website or can be obtained from the Town Council offices.

BOROUGH & COUNTY COUNCILLORS UPDATE (10 minutes)

Town Councillors should submit questions a week in advance, if possible, to the Borough/County Councillor concerned (copied to the Town Clerk).

C36 DECLARATIONS OF INTEREST

C37 MINUTES OF THE PREVIOUS MEETING.

- a) To APPROVE the minutes of the meeting held on Monday 19th June 2023
- b) To NOTE the minutes of the Planning Environment Committee meeting held on the 19th June 2023
- c) To NOTE the minutes of the Finance meeting held on 21st June 2023
- d) To NOTE the minutes of the Governance Committee held on 26th June 2023
- e) To NOTE the minutes of the Estates Committee meeting held on 10th July 2023

C38 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT COVERED ELSEWHERE

C31 – Civility and Respect Project – a copy of the certificate will be available for signing by the Chairman.

C39 PADDOCK WOOD COMMUNITY CENTRE

- a) The Council's solicitor and PWCCO Ltd solicitor had drawn up a "Licence to Occupy" which had allowed the Community Centre to open on the 1st July 2023. The Licence lasts for three months.

- b) The tennis courts were now operational and can be booked via the LTA Club Spark site www.clubspark.lta.org.uk/PaddockWoodCommunityTennis.
- c) Cllrs Mackie and Munday were meeting with Meryl Flashman, Director of PWCCO Ltd on the 11th July and would update members at the meeting.

C40 FINANCE

- a) To APPROVE the payment vouchers: nos 138 – 209
- b) To NOTE the receipt vouchers: nos 120 – 141
- c) Expenditure from Reserves – the Estates Committee has requested a sum of £4500 to carry out repairs to the roundabout at St Andrews Park. The bearings have collapsed and need replacing. There is currently £160,000 in the general reserve.

C41 S106 FUNDING

As previously advised the council has some S106 funding still outstanding from the building developments. Whilst the detailed planning of the expenditure should remain with relevant committee the chairman of the council has requested that the final sign off for the expenditure should be made by the Full Council.

C42 WI FI IN THE DAY CENTRE

Following further investigation, the RFO has identified a portable device which could supply WI FI to the Day Centre. Details are attached for members consideration.

C43 DEPUTY CLERK VACANCY

Interviews will take place on Wednesday 19th July 2023.

C44 REPORTS FROM REPRESENTATIVES

To receive updates from representatives

- (a) Chairman's meeting – meeting will take place on 13th June and a Councillors Convention on 20th June 2023.
- (b) Paddock Wood Business Association – meeting took place on the 25th May and the AGM will be on the 15th June 2023.
- (c) Bereko Committee
- (d) KALC –
- (e) Medway Valley Line
- (f) Hop Pickers Line
- (g) Youth Council
- (h) Putlands Leisure Centre
- (i) Highway Improvement Plan
- (k) Reports from meetings which members have attended on behalf of the Town Council.

Under section 1 (2) of the Public Bodies (admission to meetings) Act 1960 the following items may be exempt from the press and public due to legal privilege, commercial or staff confidentiality.

C45 COUNCIL LEASES

To consider the attached proposals from the Finance Committee.

C46 APPOINTMENT OF F & M DIRECTOR FOR THE COMMUNITY CENTRE

To APPROVE the attached request from the Board of Directors of PWCCO Ltd.

C47 DATE OF NEXT MEETING

The next meeting will take place on Monday 21st August 2023

NICHOLA REAY
CLERK TO THE COUNCIL

11TH July 2023