

**PADDOCK WOOD TOWN COUNCIL**  
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**NOTICE OF A MEETING OF THE ESTATES COMMITTEE to be held on Monday**  
**\*25 July 2022 at 7.45pm in the Day Centre, Commercial Road.**  
**\*Postponed from 11 July 2022**

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**APOLOGIES**

ES13        **DECLARATIONS OF INTEREST**

ES14        **MINUTES OF THE PREVIOUS MEETING**  
To APPROVE the minutes of the meeting held on 13 June 2022.

ES15        **MATTERS ARISING FROM THE PREVIOUS MINUTES**  
(Items not covered elsewhere on the agenda)

- a) ES4 – to receive an update from the Estates Manager on the progress of the UKPN work at Green Lane.
- b) The tree donated by Southern Water had been planted at Green Lane
- c) The drainage work to the rear of the workshops at Memorial Field had been completed and access via the rear gate was now possible.

ES16        **TREE PLANTING**  
The Estates Manager had met with Cllr Bisdee & Sargison to discuss the tree planting scheme. The report is attached along with suggested locations.

ES17        **ELECTRIC VAN**  
See attached report.

ES18        **BENCHES**

- a) Jubilee bench – see attached report
- b) Benches for Memorial Field after completion of the community centre – to consider the attached designs.

ES19        **SECURITY AT CEMETERY**  
Following recent traveller incursions at the Cemetery the costs of digging a ditch along the boundary have been received from two contractors. These are attached for members information and discussion. Members are reminded that these costs have not been allowed for in the 2022/23 budget.

ES20        **TERMS & CONDITIONS FOR USE OF DAY CENTRE**  
To agree the attached terms and conditions

ES21

**ESTATES MANAGER'S REPORT**

To NOTE the report (Previously circulated) and to consider any new information.

ES22

**DATE OF NEXT MEETING**

Members had previously agreed that for the meeting on 08 August 2022 they would like to take a walk around some of the Council sites. Due to time constraints the following sites are suggested:

- Foal Hurst wood
- Old Churchyard
- Open space at the junction of Green Lane & Mascalls Court Road

A start time needs to be agreed and whether members wish to return to the Day Centre for a formal committee meeting afterwards.

KAREN BELL  
Locum Clerk to the Council  
18 July 2022