

**PADDOCK WOOD TOWN COUNCIL**  
The Podmore Building, St Andrews Road, Paddock Wood  
Tonbridge, Kent, TN12 6HT  
Telephone: 01892 837373  
[www.paddockwood-tc.gov.uk](http://www.paddockwood-tc.gov.uk)

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**NOTICE OF A MEETING OF THE ESTATES COMMITTEE To be held on Monday  
9<sup>th</sup> May 2022 at 7.45pm in the Day Centre, Commercial Road.**

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**APOLOGY**

**ES88            DECLARATIONS OF INTEREST**

There were no declarations of interest.

**ES89            MINUTES OF THE PREVIOUS MEETING**

To APPROVE the minutes of the meeting held on the 11<sup>th</sup> April 2022.

**ES90            MATTERS ARISING FROM THE PREVIOUS MINUTES**

- a) ES82 – Green Lane Pond work – this work had taken place week commencing 25<sup>th</sup> April 2022.
- b) ES85 - fence Scallywags – this work was carried out week commencing 2 May 2022.
- c) ES86 – the damaged tree at Putlands had been removed

**ES91            TRAVELLER INCURSIONS**

See attached report.

**ES92            TREE PLANTING, GREEN LANE FIELD**

Southern Water have now completed the works on Green Lane Field and will be removing the fencing shortly. They have offered the Town Council £200 to plant trees at Green Lane. The Estates Manager will advise on a suitable location and variety.

**ES93            DEFIBRILLATOR**

The Town Council currently owns a defibrillator which is stored inside the Memorial Pavilion and is only available whilst the pavilion is in use. Members are asked to consider moving it to the outside of the new community centre when it is completed so that it is available 24 hours a day. A weatherproof box will need to be purchased at a cost of approximately £600. If members agree the contractors will be asked to provide the required electrical connections during the build.

**ES94            TREES PUTLANDS**

Two willows on Putlands have been identified as in need of removal. The tree surgeon has been asked to quote for the work.

ES95

**GREEN LANE PAVILION**

To consider the attached request from Radio Fibre. They are looking for sites to install small 1 ft radio masts to help them provide fast broad band to rural areas. At present the company are simply exploring options.

ES96

**ESTATES EQUIPMENT**

The Estates Manager has been reviewing the estates equipment and has reported that some items need replacement. Further details will be available at the meeting. Funding had been allocated for specific items of equipment in the 2022/23 budget. Members are asked to agree that the Estates Manager, in consultation with the Clerk and RFO, may review the priorities & replace equipment within the existing budgetary allocation.

ES97

**ESTATES MANAGERS REPORT**

The Estates Manager has been booked to attend LANTRA Basic Tree Survey & Inspection on the 24th May.

ES98

**DATE OF NEXT MEETING**

The next meeting will take place on Monday 13<sup>th</sup> June 2022.

NICHOLA REAY  
Clerk to the Council  
29<sup>th</sup> April 2022