**PADDOCK WOOD TOWN COUNCIL**

**The Podmore Building, St Andrews Field, St Andrews Road**

#### Paddock Wood, Kent, TN12 6HT

**Telephone: 01892 837373**

**www.paddockwood-tc.gov.uk**

**NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD ON Tuesday 19th April 2022 IN The Day Centre, Commercial Road 7.45 PM**

**Residents do not need to attend a meeting to ask a question of the Council. Questions can be sent at any time to the Council offices using the details above.**

**QUESTIONS FROM RESIDENTS (15 minutes)**

*If you wish to speak to the Council about any item on the agenda, please see the updated Protocol for the Public attending Town Council and Committee meetings, which can be found on the website or can be obtained from the Town Council offices.*

**BOROUGH & COUNTY COUNCILLORS UPDATE (10 minutes)**

*Town Councillors should submit questions a week in advance, if possible, to the Borough/County Councillor concerned (copied to the Town Clerk).*

APOLOGIES:

**C116 DECLARATIONS OF INTEREST**

**C117 MINUTES OF THE PREVIOUS MEETING.**

(a) To APPROVE the minutes of the meeting held on the 21st March 2022.

(b) To NOTE the minutes of the Planning & Environment Committee meetings held on the 21st March & 5th April 2022.

(c) To NOTE the minutes of the Estates Committee meeting held on the 11th April 2022.

(d) To NOTE the minute of the Personnel meeting held on the 22nd March 2022.

**C118 MATTERS ARISING FROM THE PREVIOUS MINUTES**

Agenda Item C112 LOCAL PLAN

Tunbridge Wells Borough Council has received a letter from the Local Plan Inspector which confirms that Local Plan can proceed to Stage 2 of the Examination in Public.

The Inspector is also proposing a new hearing schedule which has not yet been published.

**C119 FINANCE**

If any member has any queries regarding the financial transactions, would they please contact the office prior to the meeting.

a) To APPROVE the payments list.

b) To NOTE the receipts list

c) The consider the attached grant applications

 i) Paddock Wood Lions

 ii) Paddock Wood Scouts

The council has £4000 in the grant budget for 22/23

d) The Personnel Committee has requested additional funding to pay for Health and Safety advice from its HR consultant. The Council had allocated £3,000 for HR consultancy. The current contract costs £2148. To include the H & S element will cost £2088.

The Town Council is asked to approve the additional £1236 from the Professional Fees cost centre.

**C120 COMMUNITY CENTRE**

*Should members wish to discuss this further then item C120 (a) may Under section 1 (2) of the Public Bodies (admission to meetings) Act 1960, be exempt from the press and public for reasons of legal privilege and moved to the end of the meeting.*

a) Following from the presentation from legal counsel as to the best vehicle to manage the community centre Community Centre Board met and have agreed that the recommendation from the Council’s Legal and Tax Advisors should be accepted.

b) To receive an update on the build. Photos have been taken and published on the Council’s website and in the office windows. These will be changed regularly as the build progresses so that residents can see what is happening.

c) The board minutes from the 2nd March are attached.

**C121 NEIGHBOURHOOD PLAN**

To APPROVE the town council’s response to the consultation.

 (attached)

**C122 DELEGATED POWERS**

To agree the delegated powers to the

a) Governance Committee (formerly PPP)

b) Estates Committee

 (Attached)

**C123 JUBILEE EVENTS**

a)To receive an update on the current arrangements

b) An invitation has been received from St Andrews Church to a service of Thanksgiving to mark the 70th Anniversary of the Queens Coronation. The Service will start at 10.30 am.

**C124** **TRAINING**

The Clerk and Cllrs Bisdee Moon and Mackie attend the recent Climate Change Conference organised by the SLCC.

Following on from this conference it is recommended that a small working party of members is set up to progress the Town Council’s “green agenda”.

KALC have an Environment Calculator Workshop at 6 pm on 19th May 2022. Details have been forwarded to members.

**C125 KCC CONSULTATION**

Details of the consultation have been forwarded to members. Closing date for responses for 20th April 2022.

**C126 REPORTS FROM REPRESENTATIVES**

a) Chairman’s meeting.

(b) Paddock Wood Business Association

(c) Bereko Committee

(d) KALC

(e) Medway Valley Line

(f) Hop Pickers Line

(g) Youth Council

(h) Putlands Leisure Centre Liaison meeting

(i) Liaison Meeting with developers

(j) Strategic Sites Meeting & Future Development Plans

(k) Royal British Legion

**C127 DATE OF NEXT MEETING**

The Annual Town meeting will take place on Wednesday 11th May at 7 pm in the Primary School Hall.

The Annual Meeting of the Town Council will take place on 16th May 2022 in the Day Centre Commercial Road

NICHOLA REAY

Clerk to the Council

11th April 2022