

PADDOCK WOOD TOWN COUNCIL

The Podmore Building, St Andrew's Road, Paddock Wood, TN12 6HT

Telephone: 01892 837373

www.paddockwoodtc.kentparishes.gov.uk**MINUTES OF A MEETING OF A MEETING OF THE ESTATES COMMITTEE HELD ON MONDAY 11 OCTOBER 2021 AT 7.45 P.M IN THE DAY CENTRE, COMMERCIAL ROAD.**

PRESENT: Cllr. D. Boyle in the Chair
Cllrs. H. Atkins, R. Atkins, M. Flashman, R. Moon, D. Sargison & R. Turk

ALSO PRESENT: K. Bell (Locum) & 1 resident

APOLOGIES: Cllr. R. Moon & N. Reay (Town Clerk)

D. Boyle opened the meeting and welcomed all present including K. Bell the locum.

ES33 Declarations of Interests: There were none

ES34 Minutes of the Meeting held on 27 September 2021: Following a discussion, it was:

RESOLVED: That subject to some minor amendments that the minutes be approved as a correct record of the proceedings. The minutes were signed by the Chairman who also initialled the minor amendments. **Unanimous**

ES35 Matters Arising

- a) **ES20 E-Van Update:** Ton Hire did not have any hybrid or e-vans available and the office was trying to source a van from alternative providers. Members were happy for an order to be placed and wait for delivery.
- b) **ES23 – Legionella Survey:** As the price had remained the same, the quotation had been accepted.
- c) **ES28 – New Bench Foal Hurst Wood:** The new bench had been ordered. It was noted that whilst the manufacturers had initially advised that there was a 12-week lead time, it had in fact been delivered and would be installed within the next couple of weeks.
- d) **ES29 Football Pitch Grass Cuttings:** The Estates Manager would arrange for the cutting to be cleared by a contractor after the last cut of the year if required.
- e) **ES31 Kent Close Allotments:** The council's solicitor had been instructed accordingly

Signed Committee Chairman:

Date:

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- f) **ES32 Bowls Club Lease:** The council's solicitor had been instructed accordingly

ES36 FLOODING, PUTLANDS FIELD: The Committee Chairman invited Cllr Turk to report. Cllr Turk drew attention to the following:

- There were many causes to the problems with no immediate solution, but work could be done which might mitigate the flooding impact. Cllr. Turk explained the causes in detail and stated that with the way things were currently it was inevitable that the footpaths would flood during periods of prolonged and heavy rain, however, the surface water drainage problem originating on the Staces Cottage site was beyond the control of PWTC.
- There were some solutions, i.e.
 - PWTC building a bund on its land after getting a non-liability document from the residents of Ashcroft and Staces Cottage however this would not address the problem of surface water accumulating on the Staces Cottage site and would in all probability be impossible.
 - Residents building a bund on their side however this would still not address the problem of surface water accumulating on the Staces Cottage site.

Following a discussion, it was:

RESOLVED: That PWTC would be sympathetic to residents if they wanted to create a bund and would support any resultant planning application. It was ironic that TWBC had allowed development to take place despite the opposition of PWTC on flooding grounds and now that development had taken place there was nowhere now for water to drain away naturally from the site which had a history of flooding.

Unanimous

It was further

RESOLVED: That the information arising from Cllr. Turks' investigations would be made publicly available.

Unanimous

ES37 MEMORIAL PAVILLION: It was reported that the rear of the pavilion had been covered by graffiti which PWTC normally removed by pressure washing or by using a chemical remover. Unfortunately, as the Memorial Pavilion was timber clad neither of those methods would work without causing further damage to the building. It was further reported that a specialist company had been identified and an area had been tested which appeared to be successful, following which a quotation for the sum of £1,800 & VAT had been received. Members were asked to consider if they wished to proceed with the work in conjunction with the ongoing discussions to renovate the pavilion. Following a discussion, it was proposed by Cllr. Boyle, seconded by Cllr. Turk and:

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RESOLVED: That the quotation would not be accepted, instead as an interim measure the area would be covered in high quality black opacity paint by the Estates Team. **Unanimous**

Cllr R. Atkins suggested that the installation of a purpose-built graffiti wall might be an effective solution to control graffiti.

ES38 COVID TEST CENTRE: It was reported that PWTC had been asked by KCC if it could help by providing a site for a community walk-in covid testing site in Paddock Wood. Following a discussion, it was proposed by Cllr. Flashman, seconded by Cllr. Boyle and

RESOLVED: That PWTC would be pleased to support this community initiative and would suggest the following sites as possible locations; Green Lane Car Park, Memorial Car Park / Tennis Courts and Ringden Avenue (entrance to the Estates Workshop).

Unanimous

ES39 2022/2023 BUDGET and PROJECTS: Following a discussion, it was

RESOLVED: That the Estates Committee would make the following budgetary recommendations **Unanimous**

- Funding provisions for improvements to FHW Car Park, additional quotations would be obtained which would include car park lining. Further information would also be obtained regarding the proposed drainage improvement works.
- Tree Planting an initial provision of £2,000 however a recommendation would be made to the Finance Committee for £6,000 to be included in the 2022/2023 expenditure budget. It was agreed that PWTC would also participate in The Queens Green Canopy and that TWBC be notified of PWTC's participation and advised that the councils tree requirements would be notified to them by the end of October. Cllrs Sergison and Bisdee would confirm the trees required which would be notified to office by the end of October who would then advise TWBC.
- New Bench for Memorial Field in memory of David Henshaw £500.
- Day Centre Improvements including new blinds, flooring, LED lighting, redecoration and pictures £15,360 – Funded from earmarked reserves and Covid Relief Grant. A programme of improvement works would be bought back to committee for consideration.

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- Improvements to Whites Corner – The Estates Team would cut back the hedges prior to any additional work that might be required being costed.
- Quotations would be sought in respect of the following
 - Creation of a new ditch at the cemetery.
 - Biodiversity improvement works at FHW to include improving the meadow, creating a hop garden, pathway improvement works and preserving the existing sweet chestnut tree
- That PWTC progressed with outstanding Estates Projects which had been allocated funding in previous financial years.

ES40 ESTATE MANAGERS REPORT: The Estates Manager reported that the Estates Team were coming to the end of their programmed summer / early autumn work and would soon be progressing with their programmed autumn / winter work which would include painting over the graffiti at the Memorial Pavilion, repairing benches and installing the new bench in FHW.

ES41 DATE AND TIME OF NEXT MEETING: Confirmed as 08 November 2021

There being no additional business, the meeting concluded at 21.10 hours.

Signed Committee Chairman:

Date:

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