

# PADDOCK WOOD TOWN COUNCIL

The Podmore Building, St Andrew's Road, Paddock Wood, TN12 6HT

Telephone: 01892 837373

[www.paddockwood-tc.gov.uk](http://www.paddockwood-tc.gov.uk)

**NOTICE OF A MEETING OF THE FINANCE COMMITTEE TO BE HELD on Monday 09 August 2021 at 7.45 p.m. in the Day Centre, Commercial Road, Paddock Wood**

## AGENDA

- F1 Apologies for Absences**
- F2 Declarations of Interests**
- F3 Election of Committee Chairman**
- F4 Election of Deputy Chairman**
- F5 Minutes of the Previous Meeting**
  - F5.1 To approve the minutes of the previous meeting held on 11 January 2021
  - F5.2 To receive an update on any matters not included elsewhere on the agenda
- F6 Independent Internal Auditors Report:** This was received and noted at the meeting of the full council held on 21 June where it was agreed that it be referred to the Finance Committee to review the findings of the Independent Internal Auditor  
(Attached)
- F7 Councils Reserves:** To receive information
- F8 Bank Reconciliation Statement as at 30 June 2021** (Attached)
- F9 2021/2022 Quarter 1 Budgetary Control and Review of Variances:** To receive information  
(Attached)
- F10 2021/2022 Quarter 1 VAT Statement:** To receive information
- F11 Engagement of Locum RFO/Clerk:** To receive and consider information including financial implications
- F12 2022/2023 Precept:** To receive information
- F13 Matters for Further Discussion**
- F14 Date and Time of Next Meeting:** TBC (November 2021)

KAREN BELL  
LOCUM RFO  
TO THE COUNCIL

02 August 2021