



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP
C/O The Podmore Building, St Andrews Road, Paddock Wood
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<https://paddockwood-tc.gov.uk/>

**VIRTUAL MEETING OF THE NEIGHBOURHOOD PLAN
STEERING GROUP HELD ON
WEDNESDAY 16th June 2021 at 7.00PM.**

APOLOGIES: Christine Spicer, Sue Lovell, Rebecca Roberts, John Hall, BC Bill Hills, BC Rodney Atkins

PRESENT:

Meryl Flashman, (Chairman of Steering Group, Town Councillor, Heritage Group, resident)
Jeremy Thompson (Steering Group Member, Resident)
Richard Barsley (Steering Group member, lead for Town Centre)
Carol Williams, (Steering Group Secretary, Town Councillor, and lead for Sports & Recreation Group)
Andrew Mackie, (Steering Group member, Community Centre Working Party representative, resident)
Mike Ridger (Steering Group member, Town Councillor and resident)
Nichola Reay (Town Clerk)
Tony Whetstone-Capel Resident
Vince Greene- resident
Charles Mackonochie (Capel Neighbourhood Plan Steering Group)
Don Kent (Steering Group member, Town Councillor)
Jon Herbert (Troy Planning)

1. MINUTES OF THE PREVIOUS MEETING

- The minutes of the meeting held on Wednesday 19th May 2021 were approved.

2. Information items arising

- **Capel Neighbourhood Plan Group meetings**

MF had been unable to attend their last meeting but CM stated that the group is in the process of appointing consultants but has had to delay their proposed NP planning workshop due to COVID restrictions.

- **Regulation 19 consultation;**

As TWBC declined a request from PWTC to extend the closing date for the consultation until after the June full Council meeting it was impossible to share the document with the NP group prior to submission. The document was not completed until the day of submission. It can be found on the Town Council website.

- **KCC Commercial Road, Paddock Wood Improvement scheme;**

Consultation 15th June – 26th July. KCC is consulting on options to improve pedestrian and cycling access to the main shopping area of Paddock Wood on Commercial Road. £30,000 has been allocated for the project. It is unlikely to

conflict with local plan and Neighbourhood Plan as it is a short term project and the other two are longer term projects. Steering group to finalise their submission to KCC about the project at the July meeting.

Link to consultation to be advertised on Facebook page.

- **Paddock Wood Town Council**

Highways Improvement Plan consultation open until 1st July. CW explained that the HIP is a short term document which will be reviewed annually. It is important that residents expectations are not raised too high as little funding from KCC is available.

NR to send details of consultation link to Business Association

3. Feedback from Troy Planning

- Waiting for the AECOM work to be completed to insert into Neighbourhood Plan
- Plan now needs to be finalised. Cannot wait for further developments by TWBC.
- Other areas of plan may need to be tweaked following AECOM report, the decision that AECOM should not complete our own town centre plan and decisions by sports and recreation group.

4. Meeting between TWBC representatives and the NP Sports and Recreation group

This took place on Tuesday 8th June. Jon Herbert was also in attendance.

This was a positive meeting. TWBC were represented by Gary Stevenson the Head of Sports and Recreation at TWBC. The current draft of the Sports and Recreation Neighbourhood Plan policy was shared with TWBC.

Action: CW to organise a follow up meeting with Sports and Recreation group.

5. Feedback from Aecom

AECOM are providing our Locality support package

Aecom representatives intended to visit Paddock Wood earlier this month but the visit was cancelled due to the ill health of one of their representatives. This visit will be re-arranged.

A video meeting was held on Tuesday 15th June at 1pm. Jon Herbert was also present. AECOM shared a four sectioned document with those attending. The first three were very generic but the 4th section was based too closely on the current David Locke proposals for Paddock Wood which are subject to alteration and amendment. After discussion it was agreed that this section should be removed and rewritten as some issues were too contentious for the NP.

MF to circulate their draft document to Steering group members for comment.

JH to supply MF with comments for submission to AECOM

6. Finance report

The current balance is £28,915.79

7. Any Other Information

- The Town Council website section on the NP now has a “Join our Mailing List” section which will be promoted on Facebook etc. If we can encourage people to subscribe to this it will help when we promote our next consultation.
- The importance of ongoing discussions with Capel was discussed particularly with reference to cross boundary issues.

DATE OF NEXT STEERING GROUP MEETING: The next scheduled meeting is on 21st July 2021,

Dates of future Steering Group meetings: 18th August, 15th September, 20th October, 17th November, 15th December