

PADDOCK WOOD COMMUNITY CENTRE BOARD
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**MINUTES OF A VIRTUAL MEETING OF THE COMMUNITY CENTRE BOARD held
on Wednesday 3rd March VIA ZOOM AT 7 pm**

PRESENT: Cllr M Flashman, in the Chair,
D Boyle Cllr C Williams
Mrs N Reay (Town Clerk) Mr J White (Project Manager)
Mr D Deed
Borough Cllr C Mackconochie (After item CCB104 b)

Apologies: Mrs D Haylett (TWBC Head of Facilities & Community Hubs)

CCB102 **MINUTES OF THE PREVIOUS MINUTES**
The minutes of the meeting held on 3rd February 2021 were APPROVED.

CCB103 **PROJECT UPDATE**

a) The Working party had met to discuss the results of the Design Team meeting and were looking at colours & kitchen layout. The group's views were forwarded to the Design Team for inclusion in the plans. A further design team meeting is scheduled for the 4th March 2021.

b) A meeting is due to be held on the 5th March 2021 with the planners to discuss the issues raised during the planning consultation process. Members will be updated at the next meeting. The FAQ's would also be updated to include the concerns which had been raised during the planning process. They will be presented to the Working Party for agreement at their next meeting.

c) The site of the police houses was up for auction 9th March with a guide price of £750,000. The site has permission for 6 houses.

CCB104 **PROGRAMME AND FINANCIAL UPDATE**

a) DD advised that he was still working on the figures with Baxall and the QS, to bring the project in on budget. The numbers will be confirmed once the procurement process begins. The Town Council has not yet appointed a contractor for the upgrade of the tennis courts which will be funded separately. A decision on the contract for the tennis courts will need to be made shortly. A £95K de-carbonisation grant has been agreed, the final sign off of the Terms and Conditions should take place shortly. This will allow for air source heat pumps to be installed and do away with the need for gas boilers. With the aid of the grant the building will be almost carbon neutral.

In order to receive the grant completion of the build must be by March 2022.

JW updated members on the cashflow.

- b) The application had been submitted to the County Association for borrowing approval. The paperwork has passed their checks and has been submitted to the Ministry of Housing, Communities and Local Government. A decision will take 3 – 6 weeks. (Note: it would normally only take 3 weeks, but I have been advised that applications are taking longer at present)
- c) The Deputy Clerk is applying to UK Power Networks for their Green Recovery Grant. This will cover the cost of connecting to the grid if PWTC allows the electric car chargers to be accessible to the public, which they will be. The closing date for application is the 19th March 2021.

CCB105 **COVID 19 RISK REGISTER**
Members reviewed the register. The additional houses on the Berkley Homes site were added to the register. A further 60 homes were also be put forward for the Church Farm site.

CCB106 **RISK REGISTER**
It was agreed that JW & NR would review the risk register.

CCB107 **BYELAWS**
The byelaws which exist for the Memorial Field were created in 1958, and state that the gates should be closed ½ hour after sunset. To be able to keep the Community Centre open later the byelaw needs to be revoked.
Advice had previously sought from Mid Kent Legal on the process. The council does not need the involvement of the Ministry of Housing, Communities and Local Government.
Details of how to revoke the byelaw were attached. Members agreed that this should be deferred until the planning application had been determined and contracts were signed.

CCB108 **ANY OTHER BUSINESS**
There were not other matters to consider.

CCB109 **DATE OF NEXT MEETING**
The next meeting is due to be held on Wednesday 7th April 2021.

CHAIRMAN