

PADDOCK WOOD COMMUNITY CENTRE BOARD
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**MINUTES OF A VIRTUAL MEETING OF THE COMMUNITY CENTRE BOARD held
on Wednesday 3rd February VIA ZOOM AT 7 pm**

PRESENT: Cllr M Flashman, in the Chair,
D Boyle Cllr C Williams
Mrs N Reay (Town Clerk) Mr J White (Project Manager)
Mrs D Haylett (TWBC Head of Facilities & Community Hubs)

Apologies: Borough Cllr C Mackconochie

CCB96 **MINUTES OF THE PREVIOUS MINUTES**
The minutes of the meeting held on 6th January 2021 were
APPROVED.

CCB97 **PROJECT UPDATE**
The Design Team will resume meetings on the 4th February 2021.
Helen Fenner has stood down as a representative of the working party.
Fred Lemont, Andy Mackie and Mike Ridger are still willing to attend.
The working party will meet to receive a report from the design team
and will feed back their comments.
The following updates were given:

- A kitchen layout will be submitted to the Design team for consideration.
- The folding doors were slightly larger than previously allowed for – this will make the storage areas slightly smaller
- Discussions were ongoing with regard to the sub-station capacity/costs
- Due to the level of the water table pumps would probably be needed whilst the foundations were being dug.
- Petition update –the petitioners can chose to close it before the 6 months is up.
- It was agreed that the Risk Register would be reviewed at the next meeting

Newsletter – the February Newsletter was attached and distribution should start on the 6th February 2021.

CCB98 **PROGRAMME AND FINANCIAL UPDATE**
Members had received a copy of the updated figures.
The project manager talked members through the figures and the cashflow implications. The only areas of concern were substation & ground works.

Work would be commencing on the Church Farm Development site shortly and the DH agreed to obtain the trigger point for the S106 funding.

There was a meeting the following day with Salix for a grant of £95K.

The current programme shows completion February 2022. The council could start to look at inviting tenders for the pre school in November 2021.

CCB99

COVID 19 RISK REGISTER

Members reviewed the register.

There were concerns raised about Brexit which would need to be put into the business plan.

CCB100

ANY OTHER BUSINESS

There was no further business.

CCB101

DATE OF NEXT MEETING

The next meeting is due to be held on Wednesday 3rd March 2021.

CHAIRMAN