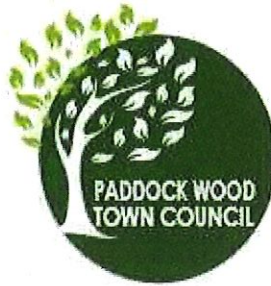


PADDOCK WOOD TOWN COUNCIL
Hire and bookings tariff hall, allotments and cricket from 1st April 2020

1st September 2020 for football and rugby.

LOCATION	2020/2021 Hire Charge (excluding VAT)	2020/2021 Hire Charge inc 20% VAT
DAY CENTRE		
– Paddock Wood Users	£9.27 (zero rated)	£9.27 (zero rated)
- Non Paddock Wood Users	£13.47 (zero rated)	£13.47 (zero rated)
Sallywags	£854.87	£1,025.84
Tennis Courts	£7.28	£8.74
Putlands Rugby/Football Pitches	£61.16	£73.39
Green Lane Football Pitch	£61.16	£73.39
Elm Tree Junior	£27.81	£33.37
Elm Tree Senior	£61.16	£73.39
Elm Tree 9x9 and 5x5	£13.31	£15.97
Memorial Football Pitch	£48.71	£58.45
Commercial Training	£55.62	£66.74
Memorial Cricket Square	£61.16	£73.39
ALLOTMENTS (10 Rods)	£20.00 per annum (zero rated)	£20.00 per annum (zero rated)
ALLOTMENTS (5 Rods)	£10.00 per annum (zero rated)	£10.00 per annum (zero rated)



Fees information for funeral directors using the cemetery grounds in Paddock Wood

1st April 2020

Fees for ERB/Grant of Right and the Memorial Wall are for period of 75 years and include maintenance of the cemetery and all plots therein.

All fees are doubled for those not residents of Paddock Wood

Earthen or Ashes burial in the Cemetery (inc maintenance)	£551.00
Ashes in Garden of Remembrance (inc maintenance)	£480.00
Opening or re opening fee all areas	£228.00
Right to erect a memorial for an earthen burial	£80.00
Right to erect a plaque in Garden of Remembrance	£80.00
Space on Memorial wall to include right to erect a plaque.	£382.00
Plaque for Memorial wall at price quoted at time of application	P.O.A.
Additional inscription on memorial or plaque (Cemetery and Garden of Remembrance only)	£51.50
Administrative cost for exhumation of cremated remains	P.O.A.
Admin charge for Exclusive Right of Burial Transfer	£49.50
Admin charge for disclaimer in the absence of ERB/Grant of Right	£49.50
Administrative cost for memorial bench	£49.50

Fees for babies and children upto 18 years of age are as per adult but are waived.

Excludes Admin fees and fees for right to erect plaque on Memorial Wall which are payable.

Paddock Wood Town Council
FIRST DRAFT
Budget 2021/2022

Reserves/ Grants - 1	Income 2020/21	Expenditure 2020/2021	Total	Expected Income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
1 Grants		-£4,000.00	-£4,000.00		-£4,000.00	-£4,000.00	£0.00		-£4,000.00	-£4,000.00
128 CAC Grant		-£10,000.00	-£10,000.00		-£10,000.00	-£10,000.00	£0.00		-£10,000.00	-£10,000.00
2 Section 137		-£500.00	-£500.00		-£500.00	-£500.00	£0.00		-£500.00	-£500.00
3 Loan Repayments		-£6,929.00	-£6,929.00		-£6,704.00	-£6,704.00	£225.00		-£6,700.00	-£6,700.00
4 Putlands Subsidy		-£9,700.00	-£9,700.00		-£9,700.00	-£9,700.00	£0.00		-£9,700.00	-£9,700.00
TOTAL		-£31,129.00	-£31,129.00		-£30,904.00	-£30,904.00	£225.00		-£30,900.00	-£30,900.00

Establishment - 2	Income 2020/21	Expenditure 2020/2021	Total	Expected Income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
5 Audit Fees		-£1,570.00	-£1,570.00		-£1,570.00	-£1,570.00	£0.00		-£1,600.00	-£1,600.00
6 Bank Interest/fees	£1,000.00	-£275.00	£725.00	£600.00	-£600.00	£0.00	-£725.00	£600.00	-£600.00	£0.00
7 General Expenses		-£1,000.00	-£1,000.00		-£1,000.00	-£1,000.00	£0.00		-£1,000.00	-£1,000.00
8 Insurance		-£9,000.00	-£9,000.00		-£9,000.00	-£9,000.00	£0.00		-£9,500.00	-£9,500.00
9 Office Equipment		-£1,000.00	-£1,000.00		-£500.00	-£500.00	£500.00		-£1,000.00	-£1,000.00
10 Professional Fees		-£11,000.00	-£11,000.00		-£11,000.00	-£11,000.00	£0.00		-£11,000.00	-£11,000.00
11 Salaries		-£83,427.00	-£83,427.00		-£83,427.00	-£83,427.00	£0.00		-£85,095.00	-£85,095.00
12 Postage/stationery		-£850.00	-£850.00		-£850.00	-£850.00	£0.00		-£900.00	-£900.00
13 Subscriptions		-£2,255.00	-£2,255.00		-£2,600.00	-£2,600.00	-£345.00		-£2,700.00	-£2,700.00
14 Telephone		-£1,500.00	-£1,500.00		-£1,500.00	-£1,500.00	£0.00		-£1,500.00	-£1,500.00
15 Printing/copying		-£4,500.00	-£4,500.00		-£4,100.00	-£4,100.00	£400.00		-£4,100.00	-£4,100.00
16 Software/licenses		-£1,161.00	-£1,161.00		-£1,100.00	-£1,100.00	£61.00		-£1,200.00	-£1,200.00
17 Elections		£0.00	£0.00		£0.00	£0.00	£0.00		£0.00	£0.00
18 Members Expenses		-£2,000.00	-£2,000.00		-£1,000.00	-£1,000.00	£1,000.00		-£1,500.00	-£1,500.00
19 Staff Training		-£750.00	-£750.00		-£500.00	-£500.00	£250.00		-£750.00	-£750.00
20 Christmas Lights		-£10,000.00	-£10,000.00		-£10,000.00	-£10,000.00	£0.00		-£10,000.00	-£10,000.00
21 Podmore building		-£5,000.00	-£5,000.00		-£5,000.00	-£5,000.00	£0.00		-£5,000.00	-£5,000.00
103 Rem Sunday		-£1,500.00	-£1,500.00		£0.00	£0.00	£1,500.00		-£1,500.00	-£1,500.00
104 Youth work		-£500.00	-£500.00		-£250.00	-£250.00	£250.00		-£500.00	-£500.00
contribution to TWBC		-£500.00	-£500.00		-£500.00	-£500.00	£0.00		-£500.00	-£500.00
116 Reserve Fund		-£850.00	-£850.00		-£850.00	-£850.00	£0.00		-£850.00	-£850.00
124 CAV										
141 Hop Pickers Line		-£500.00	-£500.00		-£250.00	-£250.00	£250.00		-£500.00	-£500.00
142 Chairman's Allowance		-£10,000.00	-£10,000.00		-£5,000.00	-£5,000.00	£5,000.00		-£10,000.00	-£10,000.00
146 Planning fees		-£1,000.00	-£1,000.00		-£1,000.00	-£1,000.00	£0.00		-£900.00	-£900.00
152 Website										
TOTAL	£1,000.00	-£150,138.00	-£149,138.00	£600.00	-£141,597.00	-£140,997.00	£8,141.00	£600.00	-£152,195.00	-£151,595.00

new computer for estate manager required
consider paying for grant funder
2%

Currently £8000 in reserve

pay for additional planning support

Paddock Wood Town Council
FIRST DRAFT
Budget 2021/2022

Alloiments	Income 2020/21	Expenditure 2020/2021	Total	Expected income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
22 Rents	£1,255.00		£1,255.00	£1,600.00	-£1,000.00	£1,600.00	£375.00	£1,600.00	-£1,000.00	£1,600.00
23 Maintenance		-£1,000.00	-£1,000.00		-£1,000.00	-£1,000.00	£0.00		-£1,000.00	-£1,000.00
24 Water		-£400.00	-£400.00		-£900.00	-£900.00	-£500.00		-£900.00	-£900.00
44 Miscellaneous										
TOTAL	£1,255.00	-£1,400.00	-£145.00	£1,600.00	-£1,900.00	-£300.00	-£125.00	£1,600.00	-£1,900.00	-£300.00

Cemetery - 4	Income 2020/21	Expenditure 2020/2021	Total	Expected income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
Grants of	£8,660.00		£8,660.00	£3,000.00		£3,000.00	-£5,660.00	£7,000.00		£7,000.00
25 right/maintenance fees										
26 Memorials	£5,251.00		£5,251.00	£1,000.00		£1,000.00	-£4,251.00	£2,000.00		£2,000.00
28 Opening Fee	£6,072.00		£6,072.00	£3,000.00		£3,000.00	-£3,072.00	£5,000.00		£5,000.00
137 Wall plaques	£200.00		£200.00	£200.00		£200.00	£0.00	£200.00		£200.00
29 Salaries	-£7,560.00		-£7,560.00		-£7,560.00	-£7,560.00	£0.00		-£7,712.00	-£7,712.00
30 Rates/Utilities	-£800.00		-£800.00		-£800.00	-£800.00	£0.00		-£800.00	-£800.00
31 Maintenance	-£7,100.00		-£7,100.00		-£5,000.00	-£5,000.00	£2,100.00		-£4,000.00	-£4,000.00
32 War memorial	£0.00		£0.00							
34 Car park fund	-£6,000.00		-£6,000.00		-£5,500.00	-£5,500.00	£500.00		£0.00	£0.00
Drainage										
TOTAL	£20,183.00	-£21,460.00	-£1,277.00	£7,200.00	-£18,860.00	-£11,660.00	-£10,383.00	£14,200.00	-£12,512.00	£1,688.00

Av of last 3 years

2%

ecosurvey of church yard allowed for

Day Centre - 5	Income 2020/21	Expenditure 2020/2021	Total	Expected income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
35 Repairs/Maintenance		-£2,000.00	-£2,000.00		-£2,000.00	-£2,000.00	£0.00		-£2,000.00	-£2,000.00
36 Hire Charges	£7,500.00		£7,500.00	£1,500.00		£1,500.00	-£6,000.00	£5,500.00		£5,500.00
Decorating										
37 Electricity	-£1,700.00		-£1,700.00		-£1,200.00	-£1,200.00	£500.00		-£1,700.00	-£1,700.00
38 Water Rates	-£1,025.00		-£1,025.00		-£500.00	-£500.00	£525.00		-£500.00	-£500.00
39 Business Rates	-£277.00		-£277.00		-£277.00	-£277.00	£0.00		-£1,000.00	-£1,000.00
40 Salaries	-£1,582.00		-£1,582.00		-£1,582.00	-£1,582.00	£0.00		-£3,227.00	-£3,227.00
122 Annual Rent	-£1,000.00		-£1,000.00		-£100.00	-£100.00	£0.00		-£100.00	-£100.00
159 WIFI	-£1,000.00		-£1,000.00		-£1,000.00	-£1,000.00	£0.00			
TOTAL	£7,500.00	-£7,684.00	-£184.00	£1,500.00	-£6,659.00	-£5,159.00	-£4,975.00	£5,500.00	-£8,527.00	-£3,027.00

Currently being challenged enhanced cleaning due to Covid 19

Footway Lighting - 6	Income 2020/21	Expenditure 2020/2021	Total	Expected income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
41 Electricity		-£690.00	-£690.00		-£690.00	-£690.00	£0.00		-£700.00	-£700.00
42 Maintenance contract		-£450.00	-£450.00		-£450.00	-£450.00	£0.00		-£450.00	-£450.00
43 Repairs		-£500.00	-£500.00		-£500.00	-£500.00	£0.00		-£500.00	-£500.00
TOTAL		-£1,640.00	-£1,640.00		-£1,640.00	-£1,640.00	£0.00		-£1,650.00	-£1,650.00

Paddock Wood Town Council
FIRST DRAFT
Budget 2021/2022

Estates - 7	Income 2020/21	Expenditure 2020/2021	Total	Expected income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
46 Salaries		-£127,401.00	-£127,401.00		-£106,000.00	-£106,000.00	£21,401.00		-£130,000.00	-£130,000.00
47 Fuel (Vehicles)		-£3,075.00	-£3,075.00		-£3,000.00	-£3,000.00	£75.00		-£3,000.00	-£3,000.00
Equipment fund		£0.00	£0.00		£0.00	£0.00	£0.00		£0.00	£0.00
48 Vehicle Maintenance		-£3,000.00	-£3,000.00		-£3,000.00	-£3,000.00	£0.00		-£3,000.00	-£3,000.00
49 Vehicle John Deere		-£4,800.00	-£4,800.00		-£4,800.00	-£4,800.00	£0.00		-£4,800.00	-£4,800.00
50 Estates Equipment		-£3,000.00	-£3,000.00		-£3,000.00	-£3,000.00	£0.00		-£3,000.00	-£3,000.00
51 Street Furniture		-£1,000.00	-£1,000.00		-£1,000.00	-£1,000.00	£0.00		-£1,000.00	-£1,000.00
52 Play Areas maintenance		-£6,500.00	-£6,500.00		-£3,000.00	-£3,500.00	£3,500.00		-£2,500.00	-£2,500.00
90 Reserve fund		-£5,000.00	-£5,000.00		-£5,000.00	-£5,000.00	£0.00		£0.00	£0.00
53 Trees/Plants		-£2,000.00	-£2,000.00		-£2,000.00	-£2,000.00	£0.00		-£2,000.00	-£2,000.00
54 Material (Estates)		-£3,220.00	-£3,220.00		-£1,500.00	-£1,720.00	£1,720.00		-£2,000.00	-£2,000.00
55 Estates Other		-£1,000.00	-£1,000.00		-£500.00	-£500.00	£500.00		-£1,000.00	-£1,000.00
56 Estates Contractors		-£5,000.00	-£5,000.00		-£10,000.00	-£10,000.00	-£5,000.00		-£10,000.00	-£10,000.00
57 Project - FHW		-£10,000.00	-£10,000.00		-£10,000.00	-£10,000.00	£0.00		??????	??????
58 wages		-£1,060.00	-£1,060.00		-£1,060.00	-£1,060.00	£0.00		-£1,100.00	-£1,100.00
59 Security company		-£1,950.00	-£1,950.00		-£2,000.00	-£2,000.00	-£50.00		-£2,000.00	-£2,000.00
60 Pond		-£1,000.00	-£1,000.00		-£1,000.00	-£1,000.00	£0.00		-£1,000.00	-£1,000.00
61 SE in Bloom		-£4,000.00	-£4,000.00		-£3,500.00	-£3,500.00	£500.00		-£5,000.00	-£5,000.00
62 wages for SE		-£615.00	-£615.00		-£300.00	-£300.00	£315.00		-£600.00	-£600.00
63 St Andrews	£10,290.00	-£5,000.00	£5,290.00	£6,000.00	-£5,290.00	£710.00	-£4,580.00	£10,495.00	-£5,000.00	£5,495.00
91 wages		-£690.00	-£690.00		-£690.00	-£690.00	£0.00		-£710.00	-£710.00
93 Security		-£2,112.00	-£2,112.00		-£2,000.00	-£2,000.00	£112.00		-£2,000.00	-£2,000.00
64 Staff Training		-£1,000.00	-£1,000.00		-£500.00	-£500.00	£500.00		-£1,000.00	-£1,000.00
65 workshop		-£5,000.00	-£5,000.00		-£5,000.00	-£5,000.00	£0.00		-£5,000.00	-£5,000.00
66 Skatboard park		-£10,000.00	-£10,000.00		-£5,000.00	-£5,000.00	£5,000.00		£0.00	£0.00
67 Elm tree	£1,030.00	-£4,000.00	-£2,970.00	£500.00	-£4,000.00	-£3,500.00	£530.00	£900.00	-£3,000.00	-£2,100.00
68 Memorial Pavilion	£1,030.00	-£3,500.00	-£2,470.00	£500.00	-£3,500.00	-£3,000.00	-£530.00	£1,600.00	-£3,000.00	-£1,400.00
69 wages		-£1,230.00	-£1,230.00		-£1,230.00	-£1,230.00	£0.00		-£1,300.00	-£1,300.00
70 security Memorial		-£2,050.00	-£2,050.00		-£2,050.00	-£2,050.00	£0.00		-£2,050.00	-£2,050.00
71 Green Lane	£4,120.00	-£7,000.00	-£2,880.00	£2,000.00	-£6,000.00	-£4,000.00	-£1,120.00	£785.00	-£4,000.00	-£3,215.00
72 Putlands	£3,400.00	-£2,500.00	£900.00	£1,700.00	-£2,500.00	-£800.00	-£1,700.00	£3,800.00	-£2,500.00	£1,300.00
73 Building fund		-£4,000.00	-£4,000.00		-£4,000.00	-£4,000.00	£0.00		£0.00	£0.00
136 Defibrillators		-£500.00	-£500.00		-£500.00	-£500.00	£0.00		-£500.00	-£500.00
135 Bus Shelters		-£500.00	-£500.00		-£500.00	-£500.00	£0.00		-£500.00	-£500.00
139 Litter Pick		-£500.00	-£500.00		£0.00	£0.00	£500.00		-£500.00	-£500.00
144 CCTV		-£500.00	-£500.00		-£500.00	-£500.00	£0.00		-£500.00	-£500.00
156 Water fountains		-£6,000.00	-£6,000.00		£0.00	£0.00	£6,000.00		£0.00	£0.00
157 Notice boards		-£4,200.00	-£4,200.00		-£4,200.00	-£4,200.00	£0.00		£0.00	£0.00
158 Tree planting fund		-£1,500.00	-£1,500.00		-£1,500.00	-£1,500.00	£0.00		-£2,000.00	-£2,000.00
TOTAL	£19,870.00	-£245,403.00	-£225,533.00	£10,700.00	-£207,500.00	-£196,800.00	£26,613.00	£17,580.00	-£205,560.00	-£187,980.00

2% increase

currently stands at £8600

2 benches

reserve currently stands at £10850

need to check pond situation

currently stands at £25 k increase

Improvements separate

Currently stands at £20K

Paddock Wood Town Council
FIRST DRAFT
Budget 2021/2022

	Income 2020/21	Expenditure 2020/2021	Total	Expected income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
Toilets - 8										
105 Management fee		-£7,000.00	-£7,000.00		-£7,000.00	-£7,000.00	£0.00		-£7,000.00	-£7,000.00
Cleaning		-£1,500.00	-£1,500.00		-£1,500.00	-£1,500.00	£0.00		-£1,500.00	-£1,500.00
Total		-£8,500.00	-£8,500.00		-£8,500.00	-£8,500.00	£0.00		-£8,500.00	-£8,500.00
Other Projects/funds										
9	Income 2020/21	Expenditure 2020/2021	Total	Expected income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
Community facility fund		-£60,000.00	-£60,000.00		-£60,000.00	-£60,000.00	£0.00		-£72,000.00	-£72,000.00
NP									-£10,000.00	-£10,000.00
Tennis courts										
Improvements to Memorial Pavilion										
Replacement van										
Total		-£60,000.00	-£60,000.00		-£60,000.00	-£60,000.00	£0.00		-£82,000.00	-£82,000.00

To allow for PWLB repayment
To agree funding

Paddock Wood Town Council budget totals

Cost centre	Income 2020/21	Expenditure 2020/2021	Total	Expected income	expected expenditure	Total	Residual	Income 2021/2022	expenditure 2021/2022	Total
1		-£31,129.00	-£31,129.00	£0.00	-£30,904.00	-£30,904.00	£225.00	£0.00	-£30,900.00	-£30,900.00
2	£1,000.00	-£150,138.00	-£149,138.00	£600.00	-£141,597.00	-£140,997.00	£8,141.00	£600.00	-£152,195.00	-£151,595.00
3	£1,255.00	-£1,400.00	-£145.00	£1,600.00	-£1,900.00	-£300.00	-£125.00	£1,600.00	-£1,900.00	-£300.00
4	£20,183.00	-£21,460.00	-£1,277.00	£7,200.00	-£18,860.00	-£11,660.00	-£10,383.00	£14,200.00	-£12,512.00	£1,688.00
5	£7,500.00	-£7,684.00	-£184.00	£1,500.00	-£6,659.00	-£5,159.00	-£4,975.00	£5,500.00	-£8,527.00	-£3,027.00
6	£0.00	-£1,640.00	-£1,640.00	£0.00	-£1,640.00	-£1,640.00	£0.00	£0.00	-£1,650.00	-£1,650.00
7	£19,870.00	-£245,403.00	-£225,533.00	£10,700.00	-£207,500.00	-£196,800.00	£26,613.00	£17,580.00	-£205,560.00	-£187,980.00
8	£0.00	-£8,500.00	-£8,500.00	£0.00	-£8,500.00	-£8,500.00	£0.00	£0.00	-£8,500.00	-£8,500.00
9	£0.00	-£60,000.00	-£60,000.00	£0.00	-£60,000.00	-£60,000.00	£0.00	£0.00	-£82,000.00	-£82,000.00
TOTAL	£49,808.00	-£527,354.00	-£477,546.00	£21,600.00	-£477,560.00	-£455,960.00	£19,496.00	£39,480.00	-£503,744.00	-£464,264.00

precept 2020/2021 £477,546.00
precept 2021/2022 -£464,264.00
less residual £19,496.00
 -£444,768.00

NOTES TO BUDGET

SCRIBE CODE		NOTES 2020/2021	2021/2022
1	Grants	£4000 k allocated for this year – limited take up	Recommend remaining a £4K
	CAC grant	Increased to £10k . Paid in two tranches	£10,000 allowed for in draft budget
9	Equipment Fund	Reserve currently stands at £2219 –	Estates Manager will require new computer & printer. £1000 Allocated to fund
10	Professional fees	Costs of challenging the council's rates bill for the community centre have been requested and the annual solicitor's bill for adhoc advice throughout the year is anticipated to be £2000. A request will be put to the council to engage a Grant finder to assist with identifying & applying for grant funding for the Community Centre/ Tennis courts	It is recommended that the same sum is allowed to enable additional professional services to be obtained for grant finding.
11	Salaries	The Clerks are paid according to the SLCC scales. An award of 2.8% was made in 20/21	2% has been allowed for budgetary purposes
17	Election fund	Currently £8000	2 seats on the town council are vacant, one on each ward. Elections cannot be held until May2021 at the earliest due to Covid 19 restrictions. The total cost of elections in May 2019 was £2090 therefore no further funding is required
20	Christmas lights	All the columns in Commercial Road have been stress tested which is valid for the next three years. The additional lights for the columns have been delivered	
146	Planning Support	Funding was set aside to pay for additional support. £5000 has been allowed for the remainder of 2020/21	Retain the fund to pay for additional planning support for the increased development planned for PW

NOTES TO BUDGET

31	Cemetery Maintenance	Replacement hedge - £3500 – order placed Hurdle to conceal spoil heap - £1200 - completed General Maintenance - £2400 Cemetery drainage is still awaiting a decision – but if the enhanced scheme is chosen a further £9000 will be required Additional car parking spaces have been created at the entrance	Decision awaited on the drainage scheme for the cemetery A further £9000 is required if the enhanced scheme is to be implemented.
32	War Memorial	Currently £1250 held for war memorial maintenance.	No additional funding required
34	Cemetery Carpark		No additional funding required
35	Day centre Maintenance	Replacement curtains/blinds required £1000	
46	Staff salaries	A 2.5% increase in salaries was awarded. A sum was allowed for an additional member of staff however due to the Covid 19 pandemic recruitment has not been able to go ahead	2% has been allowed for budgetary purposes. Seek to recruit additional member of staff in 2021.
50	Equipment	Estates manager has requested a shredder Cost £800.	No specific equipment requested this year
	Equipment Reserve	Fund currently stands at £8,600 – no further sum has been added to the fund for this financial year.	No further sum added
51	Street Furniture	Funding allowed for additional benches and bins as required	Funding for two additional benches allowed for
52	Play area	The new rocking horse has been installed at St Andrews	
90	Play area reserve fund	£5000 was allowed for in the reserve fund	Current balance is £10,000 no additional sum allowed for
57	FHW	Additional work requested by FHW in hand	New pond liner required at Orchard Meadow – contractors asked for costs
61	In Bloom	Cost of replacing the wooden planters & troughs at Whites Corner included	Sum for additional cube planters has been allowed for

NOTES TO BUDGET

66	Skate park fund	Currently stands at £25000.	Consider whether to increase
73	Building Reserve	Transfer £4000 to reserve	Fund stands at £21,000 no increase recommended
	Water Fountains	£6000 allowed for installation however project put on hold due to Covid 19 restrictions	Consider whether to re-instate project in view of continuing Covid 19 pandemic
	Noticeboards	New notice board installed at Whites Corner – new one ordered for outside the Day Centre	
	Tree planting fund	£2000 allowed in 2020	Add a further £2000 to enable additional tree planting in the town
	Community Centre	£60,000 allowed for	An additional £12,000 needs to be added to the fund to allow for the increased payments to the PwLB Total required £72,000
	Tennis courts		The Town Council has resolved to re-orientate the tennis courts on the Memorial Playing Field. A budgetary cost of £49,900 has been obtained. Members need to agree how this should be funded as per the clerk's report from the Meeting held on 16 th November 2020. Extract below *
	Neighbourhood plan	No further funds allowed for in budget	Due to delays on the local plan a further £10,000 has been added to the budget to complete the project
	Memorial Pavilion		Members have asked for improvements to the pavilion to be carried out & the clock to be repaired/replaced. An additional fund can be created or the building reserve fund used (currently £21k) This fund was set up to allow for improvements to be made to buildings.

NOTES TO BUDGET

Replacement Van	Costs of a replacement van for the Estates Manager are being sought. Electric versions are being considered
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*There is currently £20,248.68 held in the Town Council's reserves which was received from the Government Support Grant awarded when the Council Tax re-valuation took place. The Council placed the funds in reserves where it remains unallocated at present. The Town Council could fund the shortfall as follows (to be discussed at the Finance meeting on 23rd November 2020)

- 1) Seek grant funding from the LTA, Sport England etc (this is not guaranteed but should be explored)
- 2) Take from existing general reserves – currently £156,000 (which sit outside of the community centre dedicated funds and excludes the £20,248.68 above)
- 3) Part fund with the £20,248.68
- 4) Explore whether there is any S106 funding available towards sporting activity (email sent to TWBC)

INCOME

Due to the Covid 19 pandemic the income for the year 2020/2021 has been reduced. In order to allow for a figure in the 2021/22 budget the income figure of the previous three years has been averaged.

NICHOLA REAY
Clerk to the Council 17th November 2020