

PADDOCK WOOD COMMUNITY CENTRE BOARD
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**MINUTES OF A VIRTUAL MEETING OF THE COMMUNITY CENTRE BOARD held
on Wednesday 16th July 2020 VIA ZOOM AT 6.30pm**

PRESENT: Cllr M Flashman, in the Chair
Cllrs Boyle C. Williams
Mrs N Reay (Town Clerk) Mr J White (Project Manager)
Mrs D Haylett (TWBC Head of Facilities & Community Hubs)
Mr Dan Deed, Technical Project Manager (Gen2)

CCB51: **PROCUREMENT**

The papers were not yet available as some responses were still awaited from the contractors. It was hoped to have it in the next few days.

The Technical PM gave a brief re-cap on the process.
There were still concerns that one of the tenderers costs could increase, as there were several caveats to their tender.

The PM advised that once all the evaluation of the tenders had been completed the overall scores for the bidders were:

- | | |
|---|-------|
| 1 | 90% |
| 2 | 84% |
| 3 | 77.5% |
| 4 | 70% |

The next phase of the project will firm up the designs and costs, with value engineering as required.

Members would be provided with a copy of the procurement report with a recommendation from the Board.

It was agreed that the technical project manager would give an overview on the tendering process.

The meeting would be held in open session so long as the contractors are anonymised. Due to commercial confidentiality, a redacted copy of the report would be made available and publicised.

The contractor would be announced following a 7- day cooling off period.

Kent Procurement Framework would notify the contractors.

The Clerk would seek advice from KALC to ensure the correct processes were followed.

The recommendation that the council enters a contract for Design and Build with the successful contractor, would be included on the agenda.

This would take the project to the end of RiBA 4.

CCB52

FULL COUNCIL 20TH JULY 2020

Board Members discussed & agreed the responses from the Friends of Memorial Field which had been submitted prior to the Full Council meeting due to be held on 20th July 2020.

CCB53

DATE OF NEXT MEETING

The next meeting will take place on 5th August 2020.

CHAIRMAN