

PADDOCK WOOD TOWN COUNCIL
The Podmore Building, St Andrews Road, Paddock Wood
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**NOTICE OF A VIRTUAL MEETING OF THE ESTATES COMMITTEE to be held on Monday 13th July
7.30 pm 2020, this meeting will be held via ZOOM**

This meeting will be held virtually using Zoom. If any member of the public wishes to attend the meeting please contact clerk@paddockwoodtc.co.uk by Sunday 12th July 2020 and the meeting id and password will be forwarded to you. A copy of the protocol is available on the Town Council website.

APOLOGIES

ES14 DECLARATIONS OF INTEREST

ES15 MINUTES OF THE PREVIOUS MEETING

To APPROVE the minutes of the meeting held on 8th June 2020

ES16 MATTERS ARISING FROM THE PREVIOUS MINUTES

- a) The fencing is being installed on for Green Lane & security bollards have been ordered and should be installed shortly. In view of the second incursion of travellers on both Green Lane and Memorial at the beginning of June, additional security will be installed at Memorial Field and St Andrews Field.
- b) Green Lane Spinney – UK Power Networks have agreed to the Deed of Grant, which will be drawn up by the Council's solicitor. They hoped to start work at the beginning of August. A letter will be circulated to residents by the Town Council in mid July.
- c) In Bloom – a resident in Commercial Road has reported the town council to the Environmental Health Department of TWBC Borough Council regarding the noise made when watering the flowers early in the morning.

The EHO has advised that the noise level was unacceptable for early mornings and could be classed as a statutory noise nuisance. The council could either:

- Start the watering later in the morning
- Replace the equipment with quieter models
- Water in the evenings

The Estates staff have started watering at 7 am instead of 6 am. The Estates Manager will also make enquires as to whether the generator can be made quieter.

ES17 COVID 19 – RE-OPENING OF PLAY AREAS & THE DAY CENTRE

- a) Play areas – the government announced that play areas could re-open as of the 4th July 2020, if they can be made safe.

Risk assessments have been carried out and will be available for members consideration at the meeting. Signs will be placed in the play areas stating that they are not yet open to the public.

- b) Day Centre – to consider whether the Day Centre can be re-opened. Hi Kent have asked if the council would be willing them to allow using the Day Centre shortly to resume hearing aid services. A questionnaire has been sent to all the users to gauge their future use of the Day Centre. The results of this will be collated and brought to a future meeting.

ES18

CEMETERY IMPROVEMENTS

- a) Parking Spaces near entrance
Three quotes received as attached, Decision required
- b) Children's Grave area
Committee previously decided upon bonded gravel for the pathway but having taken advice this seems to be unsuitable for the soil at this location as will not drain. Therefore quotes sought and obtained for brick paving for path , seating area, trellised archway and sides plus raised beds as per diagram. Only two quotes received. This would complete this project apart from planting of beds. Decision required.
- c) Cemetery Drainage
Committee asked clerk to seek quotes for a more extensive 'future proof' scheme than the extended French drain proposed and quoted for. This version would facilitate maintenance of the drains. Two quotes obtained (both same specification as suggested by Mr Trent) (Permission was sought and obtained from the Upper Medway Internal Drainage Board for discharge into West Rhoden that this would require.) Decision required.
A simple French drain to large, lined, filled soakaway cost was £5125 at best quote.
- d) Wattle fencing around spoil area. This was previously agreed and budgeted for. The contractor has been instructed to proceed.

ES19

TREE WORK

Extensive work is required to the oak tree in the hedge line in St Andrews Road. The tree surgeon has quoted £1060 to carry out the work. It will require a day's work plus traffic management.

Members are asked to approve the work. Decision required.

ES20

ELM TREE FOOTBALL PITCHES.

Paddock Wood FC have received a grant from the Football Association and have paid to have maintenance work carried out on the pitches. This includes decompaction to break the pans, chain harrowing, tops dressing, the supply and spreading of starter fertilizer as well as grass seed. Weed killer will be applied in the autumn.

The club will also install the new goal posts and fill the potholes in the car park. The town council has paid for the materials required. They also ask the Council to consider

(Please refer to the emails supplied)

1. Not burning in the pitch markings
2. Dugouts- Office checking whether planning permission is required.
3. Paying for paint.
4. Installation of rabbit netting

This was not agreed last year- the decision was deferred pending PWFC discussing it with the Estates manager as the perimeter would have to be strimmed on both sides and there were difficulties in using the gang mower if the pitch is fenced. The minutes from July 2019 say:

ES25 ELM TREE FOOTBALL PITCH Paddock Wood Football Club would like to install barrier fencing around the new senior pitch and are seeking grant funding. Before grants can be approved however the council needs to give permission. Members considered the request. The supplied estimates gave details of the fencing and the estates manager explained that the 350 metres of fencing would have to be strimmed rather than mowed with the rest of the area. Members discussed this and whether the football club would maintain the fence and carry out repairs in the event it is damaged. It was agreed that this should be discussed with the football club before the September meeting.

ES21

FOAL HURST WOOD CAR PARK

Proposal from Southern Water to build a pumping station in the car park.
The Planning and Environment Committee unanimously agreed that the proposal from Southern Water to build a pumping station at this location should be strenuously fought. Report from P & E will be available for members consideration at the meeting

ES 22

ESTATES MANAGER'S UPDATE

ES23

DATE OF NEXT MEETING

The next meeting will be held on Monday 14th September 2020.

NICHOLA REAY
Clerk to the Council

7th July 2020