

MINUTES OF A MEETING OF COMMUNITY CENTRE WORKING PARTY

Wednesday 26<sup>th</sup> June 2019 5 PM IN THE Wallis Rooms, St Andrews Church

PRESENT: Cllr C Williams, in the chair  
Cllrs S. Hamilton, R. Moon, D Sargison,  
Ms S Woodcock, Mr F Lemont  
Mrs N Reay (PWTC Clerk) Mr J White (TWBC Project manager)  
Mr P Winn (TWBC Property Dept)

APOLOGIES: Mr M Ridger, Mr A Mackie

Cllr Williams was elected chairman of the Group 6 in favour 1 against. Cllr Hamilton objected as she would prefer to see a member of the community chair the group.

WP1 PREVIOUS MEETING

The previous meeting held on the 27<sup>th</sup> March 2019 was not quorate. The minutes of the meeting held on 27<sup>th</sup> February 2019 were agreed.

WP2 PROJECT UPDATE

The project manager updated the group on the current position:

- An application has been made to KCC for the Memorial Field to be made Village Green.
- Berkley Homes are looking to increase the number of houses at Mascalls Farm by 112. The section 106 agreement will need to be revised and should result in a further £112K if the application is agreed.
- The RiBA stage 3 report is awaited
- The issue with the tree had appeared to have been resolved. In order not to lose the scots pine the access road will not comply with KCC standards.

WP3 INCREASED MEMBERSHIP OF THE WORKING PARTY

Three members of the working party have left recently (Mr Stanley, Mrs Wadsworth & Cllr Wilson). Cllrs Williams, Sargison and Hamilton have joined since May 2019.

There are currently 4 town councillors, (Cllrs Moon, Williams, Sargison & Hamilton) 4 community members (Mr M Ridger, Mr F Lemont, Ms S Woodcock & Mr A Mackie) plus 2 officers (Mrs N Reay, Mr J White) serving on the group.

The Board have requested that the working party looks at inviting additional group representatives to join the group. It was agreed

That local groups would be contacted to ask if they were able to send a representative. It was hoped that by making the meeting later in the day more would be available.

Information would be made available at the Carnival on the youth Council stand, and Cllr Williams agreed to speak to groups whilst she was there. Articles would also be sent to Contact magazine & The Town Crier.

**WP4 PUBLIC ENGAGEMENT**

It was agreed that a leaflet should be distributed once the RiBA 3 report had been agreed. This would be distributed to all residents giving them an update on the progress of the project.

Once RiBA 3 was agreed, then the council would need to decide whether it wished the architect to continue with RiBA 4 whilst the outcome of the planning application was awaited. It was anticipated that it would take 3 months. RiBA 4 would be considering internal finishes. This will give further opportunities for consultation. Members asked if a pictorial progress chart could be erected to show residents how the project was progressing. This would be explored.

It was also agreed that the work carried out by Eileen Wilson should be collated & reviewed.

**WP5 ANY OTHER BUSINESS**

The project manager was asked how the contractors would be selected? He advised that the council should use a procurement process like that used to select the architect. Professional help would be needed.

Members wondered where the original foundation stone from the old parochial hall was. It was thought that Cllr Thomas may know.

Cllr Hamilton was asked if the history group had any information on the old hall.

The RBL has asked for memorial a stone to be included in the new building. It could include names not included on the War Memorial.

**WP5 FUTURE MEETINGS**

It was requested that the meetings be moved to 6pm – 7.30 pm

The hall is booked for the following dates

Wednesday 31st July	TBC
Wednesday 28th August	TBC

The meeting closed at 6.25 pm.

