



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP
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**NOTES OF MEETING HELD ON WEDNESDAY 18th September 2019 at 8.00PM at
THE WESLEY CENTRE, PADDOCK WOOD.**

Present:

Meryl Flashman, (Chairman of Steering Group, Town Councillor, Heritage Group)
Carol Williams, (Steering Group Secretary, Town Councillor and lead for Sports & Recreation Group)
Andrew Mackie, (Steering Group member & Community Centre Working Party rep)
Heather Atkins (for Jeremy Thompson, Resident)
Sue Lovell (Steering Group, Resident)
Don Kent (Town Councillor)
Rebecca Roberts (Steering Group and Green Infrastructure group)
Paul Smith (Member of PWBA and Member of Town Centre Group)
David Henshaw (Steering Group and Resident)
Simon McKay (Resident & Planning Professional)

Apologies:

Ann Newman, (Steering Group Member, Resident)
Jeremy Thompson (Steering Group member & resident)
Richard Barsley (Steering Group member, member of PWBA and lead for Town Centre Group)
John Flashman, (Steering Group member, Heritage Group & Town Councillor)
Sarah Hamilton, (Steering Group member & Lead for Heritage Group)
Rodney Atkins (Town and Borough Councillor)

1. Minutes of previous meeting:

The minutes of the July 2019 meeting were accepted as an accurate record of the meeting

2. Information issues arising:

MF reported that Steven Barrett, Paddock Wood Town Councillor, has requested to join Steering Group, which was approved by the Steering Group.

3. Strategic sites working group:

MF reported that the minutes of the first meeting of the group have already been circulated. She emphasised the need to keep these confidential and they cannot therefore be discussed in public. Andy Mackie represented the steering group at this first meeting.

The meetings are to be held monthly and the second meeting was held on 4th September. Meryl Flashman represented the Steering Group at this meeting. The master planning procurement exercise to recruit a consultant is to run from 23rd September to 8th November. The next meeting is to be held on 2nd October. Only one representative per organisation is permitted. (NB Richard Barsley is invited to attend as a landowner).

4. TW Draft Local Plan:

MF reported that the formal consultation will run from Friday 20 September to Friday 01 November 2019 and full copies of the Local Plan will be available at the consultation events. All documents will be available on the Borough's website by the end of this week, including the Infrastructure Delivery

Plan, which will be a key document to comment on. The Borough are encouraging submission of responses on the website to ensure the comments relate to the correct sections of the Plan. The current paper version may have different page numbers than the final online document.

CW updated the Steering Group about the work of the Planning & Environment Committee, who were holding a working group on 23rd September, to which all Councillors are invited but is not open to the public. The Local Plan will also be discussed at the P&E Meeting on 7th October and the local group 'Stop Overdevelopment of Paddock Wood' have been invited to share their views.

MF reported that local exhibitions being run by the Borough will be localised to the relevant area, so those planned for Mascall's School will relate to Paddock Wood.

Consultation events in Paddock Wood:

- **Tuesday 24th September** from **4.30pm to 8.00pm** at **Mascalls School**, Maidstone Road, Paddock Wood, T12 6LT
- **Thursday 3rd October** from **4.30pm to 8.00pm** at **Mascalls School**, Maidstone Road, Paddock Wood, T12 6LT

The Local Plan flyers are available and some will be left at PW station.

Paddock Wood Town Council will be hosting a consultation event, for residents to share their views with Town Councillors, which will be held on **Saturday 19th October** in the **Day Centre** in Commercial Road from **11am to 2pm**.

5. Steering Group response to the local plan:

MF suggested that each group meets and discusses any amendments required to NP Policies based on the draft Local Plan. Comments should be made on relevant policies in the Local Plan to identify areas we would wish to comment on and areas we may need to change or strengthen in our own NP Policies. The whole Steering Group will look at infrastructure and movement policy.

DK raised the issue of the number of houses approved on Berkeley's land and on Church Farm. He was informed that Countryside have suggested that they will build smaller 2 or 3 bed flats & houses, so will build the same number of houses on a smaller area. They may come back with a further plan to build on the remaining land in the future.

The following groups were agreed to review the NP Policies:

Green infrastructure; AN RR & Sue Lovell

Town Centre: RB, PS, MF, AM, CW

Heritage: SH (no progress since Feb 2019), JF, MF, DH,

Sports & Rec: CW, JH, SM, MR, SD, DC, Andy Stanley, Andy Clements, MR, EW, MI, IO

Infrastructure – DK to have a look at housing in the infrastructure policy (affordable housing), MF will review education, CW will review health with HA & SH. Local Plan issues to be incorporated. AM & P Trent.

Transport & movement – JF, DH,

Simon McKay has a background in Town Planning, including at TWBC & his wife works in Neighbourhood Planning. Simon has produced a diagram and drone picture of the outdoor sports area/hub. DK raised the issue of cost of infrastructure & building on that land – SM responded to these issues from the planning perspective.

Aim: each group look at Plan, comment & look at fit with our policies

MF will circulate the most recent policies to the group with feedback at the next meeting 16th October with closing the date for consultation being 1st November.

6. Draft Policies:

It has been recommended, by the Consultant employed by the Town Council to help respond to the draft local plan, that the current draft NP policies should be presented to the Town Council for approval as fit to go out for further consultation. This would enable them to be referred to in the Town Council's response to the TWBC draft local plan and would add more weight to their existence. It is proposed that these go to the October Full Council meeting.

7. Any Other Information

7a) Sarah Mewett would like to stop running Facebook. We need to employ someone as we will need more posts as we get closer to consultation. Suggested Teresa Maxwell in PWTC Office, as she has good IT skills. MF has agreed with the Clerk that she could approach Teresa in principle. The group agreed that this would be appropriate. MF will look at criteria for posting on site with Teresa. A question was raised about the two Facebook pages. MF explained that a page and a group were set up. It was suggested that if Teresa can take this work on, she might consider unpicking this and amalgamating them.

SM has set up a new gmail account for the NP, which perhaps we should use for communication in the future.

7b) MF has completed the Town Crier article for October 2019

7c) Churchill Homes has emailed PWTC & PWNP as a generic invite requesting discussion with the developers. This is possibly to show they have consulted with PWTC/PWNP for their appeal. SB suggested emailing asking for purpose of the meeting. SM stated that current wait for informal appeal is 45 weeks & that Churchill Homes will need to increase engagement for appeal.

Need to include hotel in town centre policy.

7d) Richard from Feria told us that it is not worth going forward until the master plan is complete, but SB has advised that we should be moving forward at the same rate as the master planning process. We need to think about what we do if Feria do not have capacity to go forward.

CW & JH updated the Group about recent call with Football Foundations who have a planned meeting with the Borough. This was a discussion about our plans and potential for funding in the future, although Football Foundations are talking to all areas.

8. DATE OF NEXT STEERING GROUP MEETING:

The next scheduled meeting is on Wednesday 16th October 2019

Dates and times of future Steering Group meetings: 20 November 2019, 18 December 2019.