PADDOCK WOOD COMMUNITY CENTRE BOARD
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MEETING OF THE COMMUNITY CENTRE BOARD on Tuesday 22nd May 2018 in the Podmore Building, St Andrews Road Paddock Wood at 6 pm

PRESENT: For PWTC Cllr M Flashman in the chair,
Cllrs D Boyle, C Williams
Mrs N Reay, Clerk

For TWBC Mrs D Haylett, Mr J White

CCB63 MINUTES OF THE PREVIOUS MEETING
The minutes of the previous meeting were approved, and it was agreed they could be uploaded onto the website. It was also agreed that the Report to Title should be uploaded onto the website.

CCB64 PROJECT UPDATE
Paddock Wood Town Council signed off the RiBA stage 2 report at an extraordinary meeting on the 12th June 2018.
The architect has been advised and will take the project forward.

A copy of the minutes of the meeting were attached. They detail the concerns which were raised.

The board considered the issues which had been raised at the recent Extraordinary Meeting of the Council prior to the signing of the RiBA stage 2 report.

- Tennis courts – need to consider the amount of use they get. Would it be worth coming to an agreement with Mascalls School for the use of their spare courts? The town council could offer to purchase the necessary nets. **CW** would contact the school to discuss further. The prospect of a sports hub in the future would mean that further courts would be built. **JW** advised that Sport England would still object on principle. It was suggested that a MUGA could be installed on the site of the existing tennis courts.
- Parking – town council members are still concerned at the amount of parking. If the tennis courts were moved, then there would be space for additional parking. A MUGA could be installed on part of the site of the existing tennis courts with remainder for overflow parking.
- The project needed to increase consultation – see item below which addresses this

- Office space – the building should be flexible, but office space would have to remain once built however the pre-school space could be re-configured.
- **CW** suggested that the space could be used as a health hub. There was a move the have ancillary services in the community rather than in hospitals. Several non-specific rooms could be created to allow for a variety of health professionals to use the centre. It was agreed that **CW** should explore this further. In the mean time the options would be kept open.
- There was still concern that the café was too small. It was agreed that this needed to be explored further with the architect.

The Town Council had reviewed the governance documents at its meeting on the 18th June 2018. This was to take into account the fact that Cllr Williams is both Chairman of the Planning & Environment Committee and Vice Chairman of the Council. Cllr Ray Moon had been elected to the Working Party.

CCB65 COMMUNITY ENGAGEMENT

The working party will be holding sessions at the following events:

Paddock Wood Primary School Fair Sat 23rd June
Paddock Wood POTS Charity Football Match Sat 30th June
Paddock Wood Carnival Sat 14th July
St Andrews Church Family Day – 26th August.
Members of the working party would also be attending the U3A meeting on the 12th July. Cllr Wilson was also visiting youth groups.

A statement has been sent to both the Town Crier & Contact magazine for publication.

It was also agreed that the architect should be asked for a plan of the field showing the location and size of the proposed centre, as well as the football pitches. These could then be printed on waterproof boards and erected in the field. A time line of the progress so far would be included on the boards.

CCB66 FINANCES

(a) The expenditure to date was attached for members information
(b) The anticipated expenditure for RiBA stage3 is detailed below.

EXPENDITURE	ESTIMATED COSTS
TOTAL FOR RiBA stage 3	**£48,005**

CCB67 ANY OTHER BUSINESS

It is anticipated that it will take 6 months to complete RiBA stage 3.

The next meeting will be held on 11th July at 6pm.

The meeting closed at 7.20 pm

CHAIRMAN