



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP
C/O The Podmore Building, St Andrews Road, Paddock Wood
Tonbridge, Kent, TN12 6HT
Telephone: 01892 837373
www.paddockwoodtc.kentparishes.gov.uk

**VIRTUAL MEETING OF THE NEIGHBOURHOOD PLAN
STEERING GROUP TO BE HELD ON
WEDNESDAY 17th June 2020 at 7.00PM.
THIS MEETING WILL BE HELD VIA ZOOM**

This meeting will be held virtually using Zoom and is open to the public of Paddock Wood. If you would like to join the Steering Group please contact clerk@paddockwoodtc.co.uk by Tuesday so that the meeting id and password can be sent to you. It would be helpful if you could enable your video cameras as this will make it easier for you to take part in the meeting and to let the Steering Group know if you wish to say something.

APOLOGIES: Ann Newman

1. MINUTES OF THE PREVIOUS MEETING

- To APPROVE the minutes of the meetings held on Wednesday 20th May and Thursday 4th June 2020 which have already been distributed.

2. Information items arising

- Strategic Sites Working Group – the next Skype meeting is due to be held on Wednesday 1st July. The minutes of some of these meetings have been circulated to Steering Group members by the Town Clerk but will remain confidential apart from the statement at the end of each document.

3. Update on recruitment of new consultant to lead the Neighbourhood Plan

4. Governance Document

Prior to lockdown the amendments to the document were virtually complete. The document needs to be checked for further alterations and presented to PWTC hopefully in July 2020. The original document and the amended documents are attached.

8. Any Other Information

Revised local plan deadlines

Monthly articles in Town Crier

9. Recruitment of new steering group members

DATE OF NEXT STEERING GROUP MEETING: The next scheduled meeting is on Wednesday 15 July.

Dates and times of future Steering Group meetings: 19 August, 16 September, 21 October, 18 November, 16 December.

Meryl Flashman 11th June 2020