



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP
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**MEETING HELD ON WEDNESDAY 15th January 2020 at 8.00PM at
THE WESLEY CENTRE, PADDOCK WOOD.**

Present:

Meryl Flashman, (Chairman of Steering Group, Town Councillor, Heritage Group)
Carol Williams, (Steering Group Secretary, Town Councillor and lead for Sports & Recreation Group)
Andrew Mackie, (Steering Group member & Community Centre Working Party representative)
Mike Ridger (Steering Group Member, Sports & Recreation Group & Town Councillor)
Sue Lovell, (Resident)
Anne Newman, (Steering Group Member, Resident)
Sarah Hamilton, (Steering Group member, Town Councillor & Lead for Heritage Group)
Richard Barsley (Steering Group member, member of PWBA and lead for Town Centre Group)

Apologies

Steve Barrett (Steering Group Member & Town Councillor)
Jeremy Thompson (Steering Group member & resident)
John Flashman, (Steering Group member, Heritage Group)
Rebecca Roberts, (Steering Group and Green Infrastructure group)

Visitors

Rodney Atkins (Town/Borough Councillor)
Don Kent (Town Councillor)

1. Minutes of the previous meeting

The minutes were approved as an accurate record of the meeting

2. Information items arising

- MF had sought a second opinion from Nick Ide (IDE Planning) about the way forward with the Neighbourhood Plan. NI felt Fera's comments relate to their experience with the Borough and their view of master planning. NI does not recommend abandoning the NP but felt we need a clear list of priorities to be achieved. MF had a phone conversation with Fera; Richard feels Fera cannot go forward with PWNP and has submitted his final bill. MF confirmed that the work undertaken to date is our property and we can have all the documents.
- MF spoke to Steve Baughen at Tunbridge Wells Borough Council who advised that he would like to see PWNP progressing alongside the Local Plan masterplanning process. MF reported on progress with other NPs in the Borough: all parishes are progressing their NPs and Capel will take their plan forward once approved by the Borough.

MF reported on possible NP Consultants as we need to approach three companies. Two approaches have been made to date, of which one has not yet responded and the other offered to meet. We need to identify a third consultant

- MF has drawn up a list of required actions which was circulated to the Steering Group and included in the minutes. It is not possible to put a timeline to this until we have recruited a consultant.

3. Communication with Feria

See reference to Feria above. AN asked if we were writing formally to Feria & MF confirmed that we would do this.

4. Financial report:

The Steering Group was referred to the report attached with the agenda.

5. Governance Framework

The Governance document was written in 2015 and needs updating. The group reviewed and amended this during the meeting. It was agreed the group would finalise this at the February Meeting before taking it to PWTC. Revised document to be circulated next month.

SH was asked to enquire about the possibility of having an electronic rotating screen in the library to make information available to the public. SH agreed to investigate this.

Strategic Sites Working Group Meeting

MF, CW, SH, RA & RB were at the meeting. MF will respond to JTs email regarding the September minutes which are still not available.

MF & CW discussed whether the SG would see these; MF has clarified this with SB and the group will be able to see these in confidence due to the commercial nature of the contents. MF reported that the master planning process is being discussed with the relevant developers.

Any Other Business

- The Highways Improvement Plan (HIP) should be included in the NP and CW was requested to send out invitations to join a group to progress this.
- MF to send the Town Crier article tomorrow after the meeting
- Facebook report: there is an issue regarding the merger of the Facebook page & Facebook group. It was agreed we would use the strapline: PWNP – developing Paddock Wood for the Future
- Churchill Homes – MF submitted comments from NP as per previous discussion and supporting Town Council. CW to ask SB about the hearing procedure & potential timeline.
- Ice Fox Development presented to the Planning Committee on proposals for the Town Centre. CW suggested inviting them to the NP Meeting in the future.
- AN asked about development on the Hop Pocket site – CW reported that she had asked SB but will email him again
- DK raised the KCC consultation on affordable housing, which needs to be submitted by 24 January. DK asked to sit on this committee or to attend meetings. SH on select committee to hear evidence from representatives of public information to inform recommendations by the committee for a way forward.

DATE OF NEXT STEERING GROUP MEETING: 19th February 2020

Dates and times of future Steering Group meetings: 18th March, 15th April, 20 May, 17 June, 15 July, 19 August, 16 September, 21 October, 18 November, 16 December.