

PADDOCK WOOD TOWN COUNCIL
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NOTICE OF A MEETING OF THE ESTATES COMMITTEE to be held on Monday
8th July 2019, at the Day Centre, Commercial Road, at 7.45pm

APOLOGIES: Cllrs R Turk, D. Boyle, R. Moon, Mrs N Reay (Clerk)

ES18 ELECTION OF CHAIRMAN FOR THE MEETING.

A Chairman for the meeting needs to be elected as both the Chairman and Vice Chairman have sent their apologies

ES19 DECLARATIONS OF INTEREST

ES20 MINUTES OF THE PREVIOUS MEETING

To APPROVE the minutes of the meeting held on Monday 10TH June 2019.

ES21 MATTERS ARISING FROM THE PREVIOUS MINUTES

- (a) ES5 (c) – Quotes are being sought to update the Green Lane Spinney Management plan.
- (b) ES7 - Waitrose Property Department have been contacted to find out who owns the car park and how to obtain permission to install a bin.
- (c) ES8 – an application to install the bench outside the Memorial Field has been sent to KCC. The County Councillor has advised that Town Council staff should be able to install the bench. Installation is scheduled for the end of July – subject to the permit being issued.
- (d) ES13 – a complaint has been received in the office regarding the timing of the watering of the hanging baskets, in the mornings. Staff water twice a week and arrive in Commercial Road at approximately 6.20 am. The council was also reported to the Environmental Protection Team at Tunbridge Wells, who emailed asking if it was possible to start at 7 am. The Estates Manager has advised that due to the level of traffic congestion in Commercial Road in the mornings it would not be possible to water any later.
- (e) ES15 - the security bollards have been installed at the Elm Tree, Green Lane, Putlands & St Andrews Field.
- (f) ES16 – the new football pitch is now growing well, but has some thistles growing in it. The contractor has advised that they should die down once mowing starts. If they do not, they will come back in the autumn and spray them off. PWFC have reported that there are still some bare patches in the grass.
- (g) The Personnel Committee has agreed that consideration should be given to recruiting a new member of staff for the Estates Team. The job description will be discussed at the September meeting.

- ES22 **CRICKET**
To receive report from Paddock Wood Cricket on the Charity Cricket match which takes place on 7th July 2019.
- ES23 **THE BATTERS**
Complaints have been received from residents regarding the brambles which grow along the edge The Batters adjoining Allington Road. They are beginning to encroach onto resident's property.
- However, the presence of the brambles does give a degree of security to residents backing onto The Batters, which they may prefer to retain.
- The Estates Manager has been asked to report to members on whether it is possible to cut the brambles back without exposing the rear gardens.
- ES24 **ST ANDREWS HALL**
Scalliwags are seeking permission to install the attached sign to the outside of the hall. They have been asked to check if planning permission is required.
- ES25 **ELM TREE FOOTBALL PITCH**
Paddock Wood Football Club would like to install barrier fencing around the new senior pitch and are seeking grant funding. Before grants can be approved however the council needs to give permission. Members are asked to consider the request – details of the fencing have been asked for and should be available at the meeting.
- ES26 **NOTICE BOARDS**
The noticeboards at the Day Centre & Whites Corner are in a poor state of repair.
- Costs of replacement boards and options are attached. The Boards outside the Town Council office and at the Closed Church Yard are both made from Man Made Timber (recycled plastic) by Greenbarnes.
- No specific budget has been allocated to replace the noticeboards and members are asked to consider whether they wish to request that funds from the General Reserve are used or whether to budget for the next financial year.
- ES27 **NEW CEMETERY**
The Cemetery Clerk has reported that there are a number of unauthorised tributes at the cemetery. Plot holders will be written to and asked to remove the tributes. The Deputy Clerk will update members at the meeting.
- ES28 **SAFETY INSPECTIONS**
(a) The arboricultural inspection of Green Lane Spinney has been completed and a copy is attached for members information. Some work

is required, and the tree surgeons will be asked to quote for the work. None of the work required is high risk.

- (b) The inspections for the Children's Play areas are due to be carried out and the Council's usual inspector has advised that she is unable to carry out the inspections this year. An alternative inspector has been contacted and asked to carry out the work as soon as possible.

ES29

DATE OF NEXT MEETING

The next meeting will take place on the 9th September 2019.

NICHOLA REAY
Clerk to the Council
2nd July 2019