

PADDOCK WOOD TOWN COUNCIL
The Podmore Building, St Andrews Field, St Andrew's Road,
Paddock Wood, Kent, TN12 6HT
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www.paddockwoodtc.kentparishes.gov.uk

NOTICE OF A MEETING OF THE PERSONNEL COMMITTEE TO BE held on
Monday 4th November 2019 at The Day Centre, Commercial Road at 6.30 pm

APOLOGIES

PER7 DECLARATIONS OF INTEREST

There were no declarations of interest.

PER8 MINUTES OF THE PREVIOUS MEETING

To Approve the minutes of the meeting held on 24th June 2019

PER9 MATTERS ARISING

The Estates Committee have reviewed the job description for a new members of staff. (Attached.)

Due to the confidential nature of the business to be transacted the press and public may be excluded under section 1 (2) of the Public Bodies (admission to meetings) act 1960 for the following items.

PER10 STAFF SALARIES 2020/2021

To consider the attached report.

PER11 STAFF LEAVE

To consider the attached request.

PER12 PENSIONS

To consider the attached report

PER13 DATE OF NEXT MEETING

To be agreed.

NICHOLA REAY
CLERK TO THE COUNCIL
29th October 2019