

PADDOCK WOOD TOWN COUNCIL
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MINUTES OF A MEETING OF THE PPP COMMITTEE HELD ON Monday 22ND
October 2018, at the Day Centre, Commercial AT 7.45 pm.

PRESENT: Cllrs Mrs M Flashman, in the Chair
 Cllr J Flashman, C. Williams

IN ATTENDANCE: Mrs N Reay, Town Clerk

APOLOGIES: Cllrs D Henshaw, E. Wilson

PPP 7 **DECLARATIONS OF INTEREST**
 There were no declarations of interest.

PPP 8 **MINUTES OF THE PREVIOUS MEETING**
 The minutes of the meeting held on Monday 13th August 2018 were APPROVED.

PPP9 **MATTERS ARISING FROM THE PREVIOUS MINUTES**
 There were no other matters arising.

PPP10 **POLICY REVIEW**

- (a) Adverse weather management plan – proposed amendments were APPROVED.
- (b) Officer member protocol – no amendments proposed
- (c) Personal use of computers – were APPROVED.
- (d) Website policy - proposed amendments were APPROVED.
- (e) Social Media Policy – the revised policy was APPROVED.
- (f) Data Retention policy – the Council had asked that the wording of the attached Data Retention Policy – however members felt that the concerns raised were covered by clause 3.1.

PPP11 **CEMETERY RULES**
 The Estates Committee is planning a new area for baby/children's graves.
 The committee agreed that the age limit for the plots should be 4 years and under.

PPP12 **DATE OF NEXT MEETING**
 The next meeting will be held on Monday 28th January 2019.

The meeting closed at 8.15 pm

CHAIRMAN