

**PADDOCKWOOD TOWN COUNCIL**  
**The Podmore Building, St Andrews Field, St Andrews Road**  
**Paddock Wood, Kent, TN12 6HT**  
**Telephone: 01892 837373**  
**www.paddockwoodtc.kent.gov.uk**

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**NOTICE OF A MEETING OF PADDOCK WOOD TOWN COUNCIL TO BE HELD**  
**ON Monday 20<sup>th</sup> August 2018, at the Day Centre, Commercial Road, at**  
**7.45 p.m.**

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**APOLOGIES**

**QUESTIONS FROM RESIDENTS**

**QUESTIONS FOR THE BOROUGH AND COUNTY COUNCILLORS**

**C46 DECLARATIONS OF INTEREST**

**C47 MINUTES OF THE PREVIOUS MEETING.**

- (a) To APPROVE the minutes of the meeting held on Monday 16<sup>th</sup> July 2018.
- (b) To NOTE the minutes of the meeting of the PPP meeting held on Monday 13<sup>th</sup> August 2018. (see item C54)

**C48 INFORMATION ARISING FROM THE PREVIOUS MINUTES**

(C37) There were no receipts available at the time of preparing the agenda for the July meeting. The complete list of receipts since the June meeting is attached. (see C53)

**C49 COMMUNITY CENTRE**

The next working party meeting will be held on Tuesday 14<sup>th</sup> July 2018, and an update will be given at the meeting. The minutes of the July board meeting are attached. The next board meeting will take place on the 22<sup>nd</sup> August 2018.

Members are asked to approve the appointment of Mrs S Wadsworth from St Andrews Church as a member of the Working Party.

**C50 NEIGHBOURHOOD PLAN**

To receive an update from the Group Chairman.

**C51 CALL FOR SITES**

There will be a meeting at Tunbridge Wells Borough Council offices on Thursday 23<sup>rd</sup> August for the Neighbourhood Plan Group & Town Councillors. Members are asked to confirm their attendance at the meeting.

**C52 ROAD SAFETY**

A request has been received from a local resident asking for it to support a request to KCC to look at the possibility of a pedestrian crossing in Church Road near Le Temple Road. County Councillor Hamilton has advised that the town council's support would assist her in progressing this request.

A copy of the request is attached.

**C53 FINANCE**

- (a) To approve the payments list.
- (b) To note the receipts list

**C54 POLICIES**

The following new policies have been put forward by the PPP committee for ratification:

- (a) Flag Policy
- (b) General Privacy Notice – this replaces the existing Data Protection Policy. The General Privacy Notice must be placed on the Council's website.
- (c) Subject Access Request Policy
- (d) Breach Notification Policy
- (e) Data Retention & Disposal Policy.

**C55 REPORTS FROM REPRESENTATIVES**

To receive a report from the council's representatives when available:

- (a) Chairman's meeting
- (b) Paddock Wood Business Association
- (c) Bereko Committee
- (d) KALC - next meeting on Tuesday 4<sup>th</sup> September in the Day Centre
- (e) Medway Valley Line
- (f) Hop Pickers – a letter has been received from group thanking the town council for its support by fulfilling the role as Accountable Body since 2015.
- (g) Council Web site
- (h) Youth Council
- (i) Councillor's surgery
- (j) Newsletter – copies have been placed in the website & distributed to the library, estate agents, station, church & health centre. An electronic copy is attached for members information.

**C56 ANY OTHER INFORMATION**

Cllr Williams will update members on the current position regarding the development in Mascalls Court Road (Persimmons)

**C57 DATE OF NEXT MEETING**

The next meeting will be held on Monday 17<sup>th</sup> September 2018.

NICHOLA REAY  
Clerk to the Council  
14<sup>th</sup> August 2018.

