

PADDOCKWOOD TOWN COUNCIL
The Podmore Building, St Andrews Field, St Andrews Road
Paddock Wood, Kent, TN12 6HT
Telephone: 01892 837373
www.paddockwoodtc.kent.gov.uk

MINUTES OF A MEETING OF PADDOCK WOOD TOWN COUNCIL HELD ON
Monday 20th August 2018, at the Day Centre, Commercial Road, at
7.45 p.m.

PRESENT: Cllr M Flashman, in the Chair
 Cllrs R. Atkins, D. Boyle, J. Flashman, S. Hamilton (TWBC & KCC) D. Henshaw, R. Moon, D. Sargison, R. Steward, E. Thomas (TWBC), C. Williams, E. Wilson

IN ATTENDANCE: Borough Cllr A Gooda,
 18 Residents

APOLOGIES: Cllr R. Turk, Borough Cllr C Stewart

QUESTIONS FROM RESIDENTS

Mrs Wendy Morris handed over a petition with 826 names, asking the town council to re-consider the location of the proposed new community centre. Mrs Morris's statement to the council is appended to these minutes.

The chairman thanked Mrs Morris & those attending for the petition and advised that it would be considered at the next council meeting.

The following comments were also made:

- At no time had those organising the petition suggested that the whole field was to be built on
- Not all residents had received copies of the letter delivered in 2016 in particular Ringden Avenue & Warrington Road
- Would like to see evidence of numbers supporting

QUESTIONS FOR THE BOROUGH AND COUNTY COUNCILLORS

The following was asked of the Borough Councillors:

In light of the issues with Northamptonshire CC what plans does TWBC have in the event of a no deal Brexit?

There are issues surrounding the costs of the new waste contract which is not going to make money – is the borough sure its financial modelling is sound?

Concerns about the possibility of an increase in parking costs?

The borough councillors agreed to make enquires about the above matters.

A question was asked of the county councillor regarding the loans which KCC had outstanding and the security of the institutions. Cllr Hamilton agreed to make enquiries. She also advised that the substandard highway repairs between Kippings

Cross and Matfield were due to be re done. She also advised that she was not able to provide a schedule of works due to be carried out as previously requested.

C46 DECLARATIONS OF INTEREST

There were no declarations of interest.

C47 MINUTES OF THE PREVIOUS MEETING.

- (a) The minutes of the meeting held on Monday 16th July 2018 were APPROVED.
- (b) The minutes of the meeting of the PPP meeting held on Monday 13th August 2018. (see item C54) were noted.

C48 INFORMATION ARISING FROM THE PREVIOUS MINUTES

(C37) There were no receipts available at the time of preparing the agenda for the July meeting. The complete list of receipts since the June meeting is attached. (see C53)

C49 COMMUNITY CENTRE

The working party had met on the 14th August 2018 Cllr Wilson updated members with the following:

- The group had attended events over the summer and engaged with members of the public. The response was positive although many did not wish to write comments. People were not asked specific questions.
- The comments cards were available in the pavilion café and all the comments would be collated after the final event at the Bank Holiday
- The architect had attended the meeting and discussed the look and possible finishes for the building – no decisions had been made but he had brought along samples of cladding which could be used
- The working party was concerned about the size and use of the kitchen and it was agreed that they should visit some other facilities look at options. It was agreed that EW would set up meetings at Crowborough, Langton Green, Platt & Aylesford.
- The group also discussed the British Standards which had to be considered with regards to facilities for those with disabilities.

Members made the following observations:

- The council needed to get the benefits of the new community centre out to the public
- The Scouts and Guides need more space
- The working party had visited other halls previously and there was a lot of useful information held
- If residents really wanted a community centre they would be willing to say so
- The centre is for the young people and the future

Cllr Henshaw proposed, Cllr Williams seconded:

That Mrs Sue Wadsworth should be appointed to the Community Centre working party.

CARRIED unanimously

C50 NEIGHBOURHOOD PLAN

The Chairman advised that there was no meeting in August. However, the previous month the group considered the following:

- Market Towns – should Paddock Wood be an aspiring modern market town for the 21st century
- This would inform how the town centre would develop
- There needs to be joined up thinking for the town

C51 CALL FOR SITES

There will be a meeting at Tunbridge Wells Borough Council offices on Thursday 23rd August for the Neighbourhood Plan Group & Town

Councillors. The following members confirmed their attendance:

Cllrs Atkins, Mrs Flashman, Flashman, Hamilton, Henshaw, Moon, Williams & Wilson

C52 ROAD SAFETY

A request had been received from a local resident asking for it to support a request to KCC to look at the possibility of a pedestrian crossing in Church Road near Le Temple Road. County Councillor Hamilton has advised that the town council's support would assist her in progressing this request.

Members considered the request and agreed that it support CC Hamilton in her efforts to improve road safety at this junction.

CC Hamilton also advised that the county was also looking at the following places:

- Outside Paddock Wood Primary School
- Forest Road – 20 mph feasibility study
- Signage in Church Road
- Additional speed restriction in Commercial Road

C53 FINANCE

(a) Cllr Boyle proposed, Cllr Williams seconded;
The payments list ref nos 157 – 294 was APPROVED
CARRIED unanimously

(b) The receipts list ref nos: 132 – 186 was NOTED

C54 POLICIES

The following new policies have been put forward by the PPP committee for ratification:

- (a) Flag Policy
- (b) General Privacy Notice – this replaces the existing Data Protection Policy. The General Privacy Notice must be placed on the Council's website.
- (c) Subject Access Request Policy
- (d) Breach Notification Policy

Cllr Mrs Flashman proposed, Cllr Boyle seconded
That the above policies should be APPROVED.
CARRIED unanimously

- (e) Data Retention & Disposal Policy – members asked for the wording in this policy to be reviewed.

C55 REPORTS FROM REPRESENTATIVES

To receive a report from the council's representatives when available:

- (a) Chairman's meeting – the next meeting would be held in September
- (b) Paddock Wood Business Association – no meeting
- (c) Bereko Committee – the group would be visiting Bereko in October and letter from the council would be required.
- (d) KALC - next meeting on Tuesday 4th September in the Day Centre
- (e) Medway Valley Line nothing to report
- (f) Hop Pickers – a letter has been received from group thanking the town council for its support by fulfilling the role as Accountable Body since 2015.
- (g) Council Web site
- (h) Youth Council – the Young Person of the Year award would be advertised in September and the award made in September
- (i) Councillor's surgery – very few people attended, and it needed a re-think. It was suggested that the surgery should be quarterly and at different venues.
- (j) Newsletter – copies have been placed in the website & distributed to the library, estate agents, station, church & health centre. An electronic copy is attached for members information.

C56 ANY OTHER INFORMATION

Cllr Williams advised that the stop order on Persimmons who were building at Mascalls Farm had expired and KCC & TWBC were satisfied that the conditions had been met and the first 60 houses could proceed.

The PW Lights Up event would take place on the 25th November 2018.
There was some rubbish left a Green Lane which needed collecting.

C57 DATE OF NEXT MEETING

The next meeting will be held on Monday 17th September 2018.

Meeting closed at 9.40 pm

CHAIRMAN