

PADDOCKWOOD TOWN COUNCIL
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MINUTES OF A MEETING OF PADDOCK WOOD TOWN COUNCIL
HELD ON Monday 18th June 2018, at the Day Centre, Commercial Road, at
7.45 p.m.

PRESENT: Cllr Mrs M Flashman, in the Chair
 Cllrs R. Atkins, D. Boyle, J Flashman, S. Hamilton, D. Henshaw,
 D. Sargison, R. Steward, C. Williams, E. Wilson

IN ATTENDANCE: Mrs N Reay, Town Clerk
 Borough Councillors A. Gooda, C. Stewart
 2 residents

APOLOGIES: Cllr D Sargison, R. Turk

The Chairman welcomed Borough Councillor Gooda as the new elected member for the West Ward.

QUESTIONS FROM RESIDENTS

The council was asked about allocation of the plots in the flooded area of the Cemetery. The Chairman of the Estates Committee advised that he would telephone the resident the following evening to discuss.

QUESTIONS FOR THE BOROUGH AND COUNTY COUNCILLORS

Concerns were raised about the difficulties communicating with the borough planning department. Several the conditions for Mascalls Grange had not been met, in particular the connection to the foul water drains. The P & E chairman had written to borough officers but had not had a response. The Borough Councillors were asked to support the town council in their efforts to get a response. BC Stewart advised that she had spent a great deal of time trying to get answers. BC Hamilton asked if the town council would write to the borough councillors with their concerns.

BC Hamilton asked if the council would hold a Public Meeting for the Community Centre.

The Clerk advised that a letter had been sent to Charles Church asking them to notify all residents on Green Lane and the adjoining roads of the forthcoming road closure.

CC Hamilton was asked about the recent list of pothole repairs which had been forwarded to members. Could it be broken down into more detail showing which roads had been repaired. Also, what was the backlog? The schedule showed that the work that had been completed – not that which was still outstanding. CC Hamilton advised that she had been pressing highways to carry out the work but

would take this forward. The highway stewards can carry out temporary repairs themselves if necessary. They should also be liaising with the clerk.
(Cllr Thomas left the room)

C21 DECLARATIONS OF INTEREST

There were no declarations of interest.

C22 MINUTES OF THE PREVIOUS MEETING.

- (a) The minutes of the meeting held on Monday 21st May 2018 were APPROVED.
- (b) The minutes of the Extra Meeting held on 12th June 2018 were APPROVED with the following amendment-
Cllr Atkins comments – remove “big mistake”, should read “white elephant”.
- (c) The minutes of the meeting of the Estates Committee held on Monday 11th June 2018 were NOTED.

C23 INFORMATION ARISING FROM THE PREVIOUS MINUTES

C16 – the NE Quadrant meeting will take place on 26th June 2018.

(Cllr Thomas returned to the meeting)

C24 GDPR REPORT

Members noted the GDPR action plan and discussed the merits of having dedicated PWTC email addresses. It was agreed that the action plan should be reviewed in 3 months time.

C25 FINANCE

- (a) The receipts list voucher nos: 109 – 132 was NOTED.
- (b) The payments list voucher nos: 73 – 157 were APPROVED.

C26 COMMUNITY CENTRE

The Governance Document for the Community Centre states that the chairman of the P & E Committee sits on the Board and the Vice Chairman of the Council Chairs the working party. Cllr Williams is both Chairman of the P & E Committee and Vice Chairman of the Council. Members reviewed the document and discussed options. The following points were considered:

- The governance should remain in place but with an amendment allowing for this situation.
- Another councillor should be elected to sit on the working party
- Does it need to be a councillor chairing the group – could be a member of the public
- Vice -chair of P & E committee could be considered instead

Cllr Williams proposed, Cllr Thomas seconded:

The Vice Chairman should remain on the Community Centre working party, however where this is not possible then a second councillor should be elected to attend.

Cllr Hamilton put forward the following amendment:

Instead of an additional councillor another member of the public should be appointed to the working party.

The amendment was not seconded.

Members voted on the originally proposal which was CARRIED

7 in favour (Cllrs Thomas, Moon, Boyle, Steward, Flashman, Williams, Henshaw)

2 against (Cllrs Atkins, Hamilton)

2 abstentions (Cllrs Wilson & Mrs Flashman)

Cllr Boyle proposed, Cllr Hamilton seconded:

That Cllr Moon should be elected to the Working Party

CARRIED unanimously

C27 NEIGHBOURHOOD PLAN

Cllr Mrs Flashman advised that the group were waiting to hear from the Head of Planning at TWBC, as the progress of the Neighbourhood plan will depend very much on the progress of the Local Plan. The group would be looking at the Green Spaces Document.

C28 TOWN COUNCIL LOGO

The new logo had been amended as discussed at the meeting held on 19th March 2018. The new logo will be used as and when branded items are replaced.

C29 THE BIG CONVERSATION – RURAL TRANSPORT

The town council has been invited to attend the Big Conversation Parish Seminar. KCC is looking to see if there are better, more sustainable ways of providing transport to rural communities not currently served by commercial operators. Cllr Wilson would attend on the 5th July 2018. Members wanted to know the event was being held during the day time which disadvantaged those who worked.

C30 1918 – 2018 COMMEMORATION

Costs of a commemorative stone are being sought, however guidance is required as to what type of commemoration is required.

Cllr Williams proposed, Cllr Hamilton seconded:

That Cllrs Williams & Moon should meet with representatives of the British Legion and bring some proposals back to full council for consideration.

CARRIED unanimously

C31 REPORTS FROM REPRESENTATIVES

To receive a report from the council's representatives when available:

- (a) Chairman's meeting – the chairman had been unable to attend the last meeting but would forward the minutes as soon as they were available.
- (b) Paddock Wood Business Association – The information on the new community centre will be taken to the next meeting. It was also reported that it was hoped that the fruit and veg stall would remain in Tom Bells Car park.

- The clerk was asked to find out what had happened to the application for a car wash business in the car parks
- (c) Bereko Committee – The quiz night had raised £400 and Cllrs John & Meryl Flashman were thanked for their help organising the event. There had also been a successful Ceilidh.
 - (d) KALC – The previous meeting had been held in Goudhurst where the following issues were discussed:
 - Paperless planning
 - Neighbourhood Plans
 - The local housing allocations
 Paddock Wood was hosting the next meeting on the 4th September 2018.
 - (e) Medway Valley Line – no report
 - (f) Hop Pickers – AGM would take place on 17th July in Cranbrook
 - (g) Council Web site – there had been a problem accessing the site but EIS had advised that the webmaster should be using Chrome. This seemed to have resolved the problem.
 - (h) Youth Council – The group were progressing plans for a young people's award. Arriva & Stagecoach had extended the use of their passes to weekends.
 - (i) Councillor's surgery – Members considered alternative locations for the surgery. Cllr Williams would investigate the possible sites and report back.
 - (j) Newsletter – the next newsletter would be compiled in time for the next surgery in July.

C32 ANY OTHER INFORMATION

Cllr Williams & the Clerk have booked to attend the NHS West Kent Clinical Commissioning Group stakeholder meeting on 3rd July in Sevenoaks. (details forwarded by email to all members on 6th June 2018)

The Town Council will be flying the Armed Forces Flag on 30th June 2018.

C33 DATE OF NEXT MEETING

The next meeting will be held on Monday 16th July 2018. The Clerk will be on leave and the deputy clerk will be in attendance.

The meeting closed at 9.30 pm

CHAIRMAN