

PADDOCKWOOD TOWN COUNCIL
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MINUTES OF A MEETING OF PADDOCK WOOD TOWN COUNCIL HELD ON Monday 17th
February 2020, at the Day Centre, Commercial Road, at 7.45 p.m.

PRESENT: Cllrs M Flashman, in the chair
 Cllr R. Atkins (TWBC), S. Barrett, D. Boyle, S. Hamilton, (KCC & TWBC)
 B. Hills, D. Kent, R. Moon, M Ridger, D. Sargison, E. Thomas (TWBC), R.
 Turk, C. Williams

IN ATTENDANCE: Mr N Reay, Clerk
 Borough Cllr M Bailey
 7 residents

QUESTIONS FROM RESIDENTS (15 minutes)

The chairman was asked if the town council was considering the Terms of the Day Centre lease?

The chairman advised that there had not been any discussion with the borough council regarding the terms of the Day Centre lease.

QUESTIONS/COMMENTS FOR THE BOROUGH & COUNTY COUNCILLOR (10 minutes)

The Borough Councillors were asked the following previously submitted question by Cllr Ridger: I am disturbed by the amount of rubbish on the streets of Paddock Wood. Last weekend the rubbish bins in the town centre were so full that the rubbish was blowing everywhere. Please can you review the frequency of emptying these bins as they are always full.

BC Bailey advised that the were emptied 7 days a week, but the problem was that some residents put bags of household rubbish in them. He would ask if the frequency of emptying could be reviewed

Cllr Sargison asked if the stability of the fishing lakes was checked in view of the recent bad weather. BC Thomas advised that they were checked frequently.

CC Hamilton was thanked for the improvement to the drainage outside of the John Brunt Pub.

Concerns about the recent flooding were also raised and Cllr Williams advised that the Council was seeking flood wardens. She would be inviting a representative from the Yalding Flood wardens to attend a future P & E meeting to outline what was involved. A councillor would be needed to lead the group.

C123 DECLARATIONS OF INTEREST

There were no declarations of interest.

C124 MINUTES OF PREVIOUS MEETINGS

- (a) The minutes of the meeting held on 20th January 2020 were APPROVED.
- (b) The minutes of the meeting of the Planning Committee held on 20th January 2020 & 3rd February 2020 were NOTED.
- (c) The minutes of the PPP committee held on 27th January 2020 were NOTED – the following policies and procedures were amended:
 Protocol for the public attending Town and Committee meetings

Procedure for Borough and County Councillors
 Complaints procedure
 Personal use of computers
 Email Policy
 Cemetery Rules

- (d) The minutes of the Estates Committee meeting held on 10th February 2020 were NOTED.

C125 MATTERS ARISING FROM THE PREVIOUS MINUTES

- (a) Questions from Members of the Public –
- i) The plans had been placed in the library
 - ii) The Town Council policy committee had considered whether it was appropriate to implement a timescale for members to respond to emails but decided it would be impractical.
 - ii) The board discussed this at its meeting on the 25th November, and felt it was too much for one meeting. Also, it was not deemed appropriate to discuss some of the issues in the Business Plan with the architect present.
- b) C116 – Putlands, a CCTV camera survey of the land drains on the football pitch had been carried out and had not identified any problems. KCC had also been contacted and a response was awaited.
- c) C119 The Community Safety Unit had confirmed they would be able to attend the annual town meeting. Unfortunately, a larger venue was not available for the meeting.
- d) The drains outside of Waitrose had been cleared by KCC.

C126 FINANCE

- a) Due to a problem with the Clerk's computer the Receipts and Payments list was not available.
- b) Members considered the grant requests from:
- i) Paddock Wood Lions – grant towards the cost of Rockin in the Rec and the Carnival
 - ii) Bereko Committee – costs towards the website for the next 3 years.
 Cllr Moon proposed, Cllr Boyle seconded:
That each group should be given £500 each (this is the maximum grant permitted under the council Grant Policy).
 CARRIED 12 in favour, 1 against
 - iii) Insulators Football Club – towards the costs of a defibrillator at the Memorial Pavilion
 Cllr Hamilton proposed, Cllr Barrett seconded:
That the Town Council should fund the defibrillator from its own funds with money taken from the reserves.
 CARRIED unanimously

The grant request was therefore declined, and the Estates Committee would arrange for the device to be installed at the council's expense.

The PPP committee was asked to review the cap on grants.

C127 SECTION 106

As part of the planning process to decide the application by Churchill Homes the officer dealing with it has asked if PWTC has any projects for which this development might reasonably be expected to contribute S106 funding.

Obviously PWTC have made it clear that they strongly object to the application it still needs to submit projects.

The first reason is that if the developer does not agree to a reasonable contribution it is an additional reason to turn down the application.

The second reason is that in case it does go ahead it will then be too late to ask for anything.

The two components for contributions that are relevant for this application as it is for aged 50 plus residents are

Community Facilities & outdoor leisure:

Following a discussion members asked for the following to be put forward:

Improvements to the existing outdoor exercise area

Upgrade to the Cobbs Close open space

C128 PWTC representation on Landscape Management Steering Groups for Mascalls Court Farm

A representative is required for the Mascalls Court Farm development and it has been referred to the full council by the P & E Committee.

Under the landscape management plan for Mascalls Court Farm (Mascalls Grange) PWTC are to nominate a representative to serve on the Landscape Management Steering Group that will be run by Pembroke Property Management Limited. This is the third-party organization that will manage things such as the open spaces, allotments, flood mitigation features and soft landscaping on the new estate. Estate residents will have their own representative.

*Cllr Williams proposed, Cllr Thomas seconded:
That Cllr Moon should be the Council's representative.*
CARRIED unanimously

Cllr Moon also expressed an interest in being the council's representative if a similar group was set up for the Mascalls Farm Estate on Badsell Road.

Cllr Sargison expressed an interest in being the Council's representative if a similar group was set up for the Church Farm Estate on Church Road.

C129 COMMUNITY CENTRE UPDATE

- a) The Town Council will be meeting on the 24th February 2020 to consider the Business Plan and Risk Register for final sign off for the RiBA 3 stage of the project.
- b) The Board had considered the Governance document at its last meeting and the Working Party will review its role at its next meeting on the 26th February 2020.
- c) The Chairman & Vice Chairman of the Council and the Clerk had met, at their request, representatives from U3A to discuss the project and their views. They had brought along some plans with some proposed amendments.
The Chairman advised that they had made it clear that they were unable to give an opinion on any proposals but that they would listen. Several questions had also been asked and the Clerk was asked to circulate to members the questions and answers which had been given.

The suggested amendments would be taken to the working party for consideration.

C130 NEIGHBOURHOOD PLAN

An informal meeting had been held with two consultants who will submit their proposals to carry the project forward. Their proposals will be considered at the next steering group meeting.

C131 REPORTS FROM REPRESENTATIVES

- (a) Chairman's meeting – there had been no meeting.
- (b) Paddock Wood Business Association – the chairman had been unable to attend
- (c) Bereko Committee - the soup lunch the previous week had been well supported and there would be a quiz on the 16th May.
- (d) KALC – no meeting
- (e) Medway Valley Line – unable to attend meeting
- (f) Hop Pickers – nothing to report
- (g) Youth Council – designing posters to encourage new members
- (h) Councillor's Surgery – members considered whether to continue with the surgery as it has had be put off twice as members were not available. It was agreed that the dates for the year would be circulated and members asked to put their names down well in advance.
- (i) Newsletter – this has been published and been distributed around the town
- (j) Training events –
The Clerk had attended KALC – Health and Wellbeing Course
The Administrative clerk had attended a Website Accessibility Course
The Legionella Course had been postponed until 18th February 2020.
- (k) Putlands Leisure Centre Liaison meeting – was held on 4th March.
- (l) Persimmon Liaison Meeting – The last meeting was held on November 2019.
- (m) Strategic sites meeting – was held on 4th March 2020

C132 DATE OF NEXT MEETING

The next meeting will take place on Monday 24TH February 2020.

The meeting closed at 9.10 pm

CHAIRMAN