

**PADDOCKWOOD TOWN COUNCIL**  
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**MINUTES OF A MEETING OF PADDOCK WOOD TOWN COUNCIL HELD ON Monday 16<sup>th</sup> September 2019, at the Day Centre, Commercial Road, at 7.45 p.m.**

**PRESENT:** Cllr M Flashman, in the Chair  
 Cllrs R. Atkins, (TWBC) S. Barrett, D. Boyle, S. Hamilton, (TWBC & KCC) B. Hills, D. Kent, R. Moon, M. Ridger, E. Thomas, (TWBC)  
 C. Williams

**IN ATTENDANCE:** Mrs N Reay, Clerk to the Council  
 Cllr M Bailey (TWBC)  
 9 residents

**APOLOGY:** Cllr D Sargison, R. Turk

**QUESTIONS FROM RESIDENTS (15 minutes)**

The chairman of U3A stated that she considered the facilities proposed for the new community centre to be inferior and how did the council propose to cater for the group as they are one of the largest in Paddock Wood.

The Council Chairman advised that members had received a copy of the correspondence from the U3A. The project was approaching the end of the RiBA 3 stage which dealt primarily with the external plans. The internal layout could be modified at the next stage.

The Chairman of the Working party, Cllr Williams, suggested that they attend the next working party meeting on the 25<sup>th</sup> September.

Proposals were put forward on behalf of Paddock Wood Cricket to reinstate cricket. It was proposed to re-launch the cricket club along with the rejuvenation of the tennis club and to form the Paddock Wood Cricket & Tennis Club. It was anticipated that 36 games would be played over the season between April & September.

The Town Council was asked to support the following:

1. Re-instatement of cricket at the Memorial Ground in Paddock Wood
2. Provision of £10,000 funding for the provision of identified needs
3. Funding of a groundsman/maintenance service for cricket to be re-established.

The chairman advised that if the request would be referred to the council's Estate's Committee meeting in October for consideration. The Estates Chairman also advised that no funding had been allocated for this in the 2019/2020 budget.

The Chairman was asked why the details of the next Neighbourhood Plan meeting had been published on its Facebook page, when they had not been in the past. The chairman advised that the meeting dates were always published in advance.

The Friends of Memorial Field thanked the Council for its response to their presentation at the July meeting and asked the following questions:

Was Alan Legg, (author of the document Paddock Wood Community Hub Putlands Option) still employed by Tunbridge Wells Borough Council?

Are the losses at Putlands being stemmed?

What are the wider range of facilities being offered at Putlands?

The group still felt that the Memorial Field was the wrong place for the community centre.

#### QUESTIONS FOR THE BOROUGH AND COUNTY COUNCILLORS (10 minutes)

There were no reports from the borough councillors.

The Borough Councillors were asked how the recycling would be separated after it was collected. Cllr Bailey agreed to find out and report back to the council.

There were no questions either to or from the County Councillor.

#### **C63 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **C64 MINUTES OF PREVIOUS MEETINGS**

(a) Cllr Boyle proposed, Cllr Ridger seconded:

*That the minutes of the meeting held on 19<sup>th</sup> August 2019 should be APPROVED.*

CARRIED unanimously

(b) The minutes of the Planning & Environment Committee meetings held on 19<sup>th</sup> August 2019 & 2<sup>nd</sup> September 2019 were noted.

#### **C65 MATTERS ARISING FROM THE PREVIOUS MINUTES**

There were no matters arising.

#### **C66 PADDOCK WOOD POLICE STATION**

This item was withdrawn from the agenda.

#### **C67 COMMUNITY CENTRE UPDATE**

(a) Membership of working party – the following organisations had asked to be represented on the working party

i) Scalliwags pre-school (representative Mrs Tracey Brechtelsbauer)

ii) Trillium Montessori (representative Mrs Tanya Kooger)

iii) Royal British Legion (representative Mr Rex Wakeling)

iv) Paddock Wood Baptist Church but will not be able to attend regular meetings.

Cllr Boyle proposed, Cllr Williams seconded:

*That the above groups should be approved as members of the working party.*

CARRIED unanimously.

v) Representative of the Friends of Memorial Field (to be advised)

Cllr Moon proposed, Cllr Hamilton seconded:

*That the Friends of Memorial Field should be included in the approval for organised groups.*

CARRIED unanimously

Residents who have applied to join the working party are David Henshaw and Helen Fenner

Cllr Williams proposed, Cllr Boyle:

*That Mr Henshaw and Mrs Fenner should be appointed to the working party, as residents.*

CARRIED unanimously

- (b) The RiBA 3 report was not yet available.  
 Cllr Atkins proposed, Cllr Kent seconded:  
*That the members have 4 weeks from the issue of the RiBA 3 report before meeting to consider it*  
 CARRIED 7 in favour, 4 abstentions

**C68 FINANCE**

Cllr Boyle proposed, Cllr Williams seconded:  
*The payments list 215 – 328 should be APPROVED.*  
 CARRIED unanimously.

**C69 NEIGHBOURHOOD PLAN UPDATE**

The chairman advised that there had been no meeting in August. Cllrs Williams and Flashman had met with Nick Ide the Council's planning consultant who had suggested that the current draft policies of the Neighbourhood Plan should be submitted to the town council to be approved as "fit for further consultation".

The Strategic Sites Working Group had met, and master planning was on the agenda. It was noted that master planning had been promised in the past but not happened.

**C70 DRAFT LOCAL PLAN**

The Draft Local Plan will be published and available for comment from the 20<sup>th</sup> September until 1<sup>st</sup> November 2019. The Borough has arranged exhibitions for residents on Tuesday 24<sup>th</sup> September and Thursday 3<sup>rd</sup> October 2019 at Mascalls school between 4.30 & 8 pm. The Town Councillors Surgery due to be held on 19<sup>th</sup> October 2019 in the Day Centre between 11 am & 2 pm will be promoted as an opportunity for residents to give Town Councillors feedback to help the Town Council and its consultant formulate its response to the plan. Details had been sent both Contact magazine and the Town Crier. Leaflets would be distributed around the town advising residents of the event.

Prior to receipt of a hard copy of the final draft from TWBC copies of sections relevant to Paddock Wood are available for members. (NB some page numbers and layout of these may vary slightly from the final version.)

Cllr Williams reported that she had attended a meeting of Strategic Sites Working Group at TWBC held on 4<sup>th</sup> September. The Master Planning had been discussed and it was hoped that a consultant would be in place by the end of January 2020. She was confident that the Borough Council would keep control of the process. The Planning and Environment Committee working group would be meeting to discuss the proposals on the 23<sup>rd</sup> September.

**C71 FREEDOM OF INFORMATION REQUEST**

The Town Council has received a Freedom of Information request asking the following questions:

1. How many complaints have been made about the flowers and tributes at Paddock Wood Cemetery
2. What dates were these complaints made
3. Who made the complaints, obviously not names but broken down into categories i.e. visitors, funeral service employees, council employees etc.

The Cemetery Clerk will respond within the necessary timescales with the information the Town Council holds.

**C72 BERKELEY HOMES**

Berkeley Homes had written to the Council to see if they would be willing to allow them to use a portion of the Foal Hurst Wood Carpark for contractors parking during construction work. At this point they are only exploring options but would be interested to know if the Council would be willing to explore the possibility. A copy of the suggested area required was attached along with an explanatory note.

Members discussed whether they would be willing to allow Berkeley Homes to use the FHW car park. It was pointed out that they would have include parking onsite in their Health and Safety Plan and there should be no reason for them to park offsite. Members were also concerned about access directly from the FHW car park onto the site. The clerk was asked to check that this was not included in the plans.

Cllr Williams proposed, Cllr Boyle seconded:

*That the Town Council rejects the request to use the FHW car park for contractor parking.*

CARRIED unanimously.

**C73 REINSTATEMENT AND RESURACING WORKS COMMERCIAL ROAD.**

Works carried out do not appear to be complete and paving reinstated does not match existing. Reported to Highways.

**C74 REPORTS FROM REPRESENTATIVES**

- (a) Chairman's meeting – met two weeks ago and discussed the Amelia Scott, Civic Centre, and Brexit. There was a new Tunbridge Wells agreement due shortly.
- (b) Paddock Wood Business Association - a new town guide will be produced in 2020.
- (c) Bereko Committee -
- (d) KALC – met 20<sup>th</sup> August, discussed the Civic Project and received the Executive Committee report.
- (e) Medway Valley Line – no report
- (f) Hop Pickers - the Hoppers walk will be part of the High Weald Walking Festival
- (g) Youth Council – had held their summer BBQ and were considering the Young Person of the Year Award.
- (h) Councillor's Surgery – proposed date 19<sup>th</sup> October 2019
- (i) Newsletter – due for the 19<sup>th</sup> October.
- (j) Training events – Cllrs Barrett, Ridger & Kent were all booked to attend the Dynamic Councillors Course and the clerk would be attending the annual clerk's conference on the 17<sup>th</sup> September.
- k) Putlands Leisure Centre Liaison meeting – deferred.
- l) Persimmon Liaison Meeting
- m) Litter pick –Friday 18<sup>th</sup> October 2019.

**C75 ANY OTHER INFORMATION**

The Paddock Wood Rangers group membership had increased.

**C76 DATE OF NEXT MEETING**

The next meeting will be held on Monday 21<sup>st</sup> of October 2019.

The meeting closed at 9.05.

CHAIRMAN