

PADDOCK WOOD TOWN COUNCIL

The Podmore Building, St Andrews Road, Paddock Wood
Tonbridge, Kent, TN12 6HT
Telephone: 01892 837373
www.paddockwood.kentparishes.gov.uk

MINUTES OF A MEETING OF THE ESTATES COMMITTEE held on Monday 12th November 2018, at the Day Centre, Commercial Road, at 7.45pm

PRESENT: Cllr D. Boyle, in the Chair
Cllrs R. Atkins, M. Flashman, R. Moon, D. Sargison, R. Steward,
E. Wilson

IN ATTENDANCE: Mrs N Reay, Clerk
Mr K Butler, Estates Manager

ES50 **DECLARATIONS OF INTEREST**

ES51 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on Monday 8th October 2018 were APPROVED.

ES52 **MATTERS ARISING**

- (a) The remaining 2 benches will be installed by contractors on 12th November 2018.
- (b) The owners of the boundary wall to the Old Church Yard have demolished the wall. The council's insurers have been advised, but a claim has not been made against the council to share the costs. Zurich have asked that the trees be managed in such a way that a similar situation cannot occur in the future.
- (c) The PPP Committee has recommended that the new infant plots in the Cemetery should be for children aged 4 and below.
- (d) Permission has been granted for work to be carried out on the fire damaged tree at Fuggles Close.
The Tree Surgeon will also attend to the overhanging trees to the rear of the Podmore Building and the oak which is overhanging St Andrews Road.
- (e) The Personnel Committee have recommended the appointment of an additional member of the ground staff for the next financial year.

ES53 **NEW PLAY EQUIPMENT, GREEN LANE**

Quotes for a roundabout to be installed at Green Lane play area were attached for members information.

Cllr Thomas proposed, Cllr Flashman seconded:

The Swirl roundabout from Wicksteeds should be installed.

Carried unanimously

This would be paid for out of the section 106 money which was paid to the council for the maintenance of the play area.

ES54 **WALKS AROUND PADDOCK WOOD**

The walking guides have been checked by a local volunteer and he has sent notes for amendments.

Members discussed the various options for re-producing the walks agreed the following criteria:

- Available to download from the website
- Copies to be available to purchase from outlets in the town
- Should have the relevant extract from the OS map
- Photographs of the route
- Laminated or in a plastic pouch

Costs based on the above criteria would be obtained.

ES55 **BUDGET 2019**

New notice board for allotments	£378 – Aluminium Framed notice board
Pond work	Clerk had met with contractors on Thursday 8 th November who had advised that two of the ponds at Green Lane recreation ground would need de-silting. Costs would be available for the Finance meeting
Fencing to cemetery	£1127.00
Bins	4 bins at £161.00 each
CCTV	Quotes awaited
Deep Clean for public toilets	Borough Council are in discussion with cleaners who have carried out additional cleaning work
Drainage work at cemetery	£9,000
Car Park, Cemetery	£6,000 was set aside for car parking at the Cemetery – it is recommended that a further £6000 is added to this.
Path to the front of the new baby area	
Costs of pavilion survey	

ES56 **ESTATES MANAGERS REPORT**

Work is needed to be carried out on the fence adjacent to the Memorial Field and properties in Mascalls Park. This will result in the netting having to be removed and replaced – a quote of £1700 has been received to carry out the work. Members asked the Estates Manager and assess the rest of the fencing & report back.

ES57 **DATE OF NEXT MEETING**

The next meeting will be held on Monday 10th December 2018.

The meeting closed at 8.55 pm

CHAIRMAN