

PADDOCK WOOD TOWN COUNCIL
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MINUTES OF A MEETING OF THE ESTATES COMMITTEE held on Monday
10th June 2019 at the Day Centre, Commercial Road, at 7.45pm

PRESENT: Cllr D. Boyle, in the Chair
 Cllrs R Atkins, M Flashman, R. Moon, D. Sargison, R. Turk,
 B. Hills

IN ATTENDANCE: Mrs C Stewart, Deputy Clerk

APOLOGIES: Mrs N Reay, Clerk, Mr K Butler Estates Manager

ES1 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Cllr D Boyle was duly elected as chairman and Cllr R Turk was duly elected as vice chairman. There were no other nominees for either post.

ES2 DECLARATIONS OF INTEREST

None

ES3 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Monday 8th April 2019 were approved.

ES4 MATTERS ARISING FROM THE PREVIOUS MINUTES

- (a) ES84(b) – The defibrillators had been delivered and arrangements have been made for their installation at Green Lane & The Day Centre. The one for the Day Centre cannot be installed in the porch as the doors will catch it when in use. It will therefore be installed on the front of the building. CCTV from Dowding House covers the front of the building.
- (b) ES84 (e) – the police investigation into the damage to the fences is ongoing.
- (c) ES88 – Steve Songhurst has been asked for a quote to update the Management plan for Green Lane Spinney. These were noted.
- (d) The correspondence from a resident regarding surface water flooding at Putlands was reviewed and discussed. Cllr D Boyle proposed, and Cllr R Turk seconded that the Clerk should write to the resident reiterating the last paragraph of the 12th April ,2019 letter. Carried, unanimously.

ES5

CRICKET

The Chairman suspended standing orders to permit Mr Haffenden to speak about the charity cricket match scheduled for 7th July 2019. Mr Haffenden advised that they had scoped down the event as not many players had come forward. It would still be a charity event, but they would not need to hire chemical toilets and it would be smaller than planned. Money raised would go to the Community Storehouse Foodbank. Standing orders were reinstated and the Chairman advised that KB will undertake preparation of the pitch. Access to the pavilion can be arranged with the office and the building must be left clean and tidy. In the event of very wet weather the estates manager has the discretion to cancel the match if the pitch is unplayable. Clerk to advise if the cricket players are permitted to use their own mowers on the pitch. The cricket group are to report back to the next estates meeting how it went and how much money was raised for the charity.

ES6

ROUNDAABOUT, ST ANDREWS FIELD

There was discussion regarding the importance of maintaining the council's play equipment. Cllr R Turk proposed, and Cllr R. Atkins seconded that the roundabout should be replaced with the decision to permit £6000 from the general reserve to be spent on it to be determined by full Council. Unanimous.

ES7

BINS

New bins have been ordered for Foal Hurst Wood, to replace the broken one, Putlands Field and the Cemetery.

Enquiries have been made regarding the green space opposite the John Brunt. However, as there are several BT boxes located on the site it would not be possible to install a bin due to the underground services.

This was noted and Cllrs asked that the Clerk approach Waitrose to ask if they would permit a bin on their land at the back of their car park on the land adjacent to the tarmac path.

ES8

REPLACEMENT BENCH AT MEMORIAL

A discussion was held regarding the value of replacing the bench. Cllr R Turk proposed, and Cllr D Boyle seconded that the Clerk to lobby via the County Councillor and the Highways department to get KCC to replace the bench themselves. Carried- unanimous.

ES9

RELAYING HEDGE OF ST ANDREWS CLOSED CHURCHYARD

Deputy clerk would obtain quotes for this work which is supported in principle by the committee.

ES10

FHW BYELAWS

Discussion re the importance of having byelaws with the adjacent new development, difficulties of enforcing them and establishing their legal weight.

Cllr R Moon proposed, and Cllr D Boyle seconded that the deputy clerk should continue with the application process and further investigate methods of enforcement in the meantime. Carried- unanimous.

- ES11 **CONIFER HEDGES MAIN CEMETERY**
Cllr D Sargison proposed and Cllr R Moon seconded that the old hedge should be removed and replace with a different species more resilient to pests. Hornbeam and hawthorn were suggested. Deputy Clerk to cost mature specimens for inclusion in the budget for next year. Estates staff to remove the hedge. Carried-unanimous.
- ES12 **U3A**
Discussion re application for faculty to do any work. Chairman suspended SO to allow Mr Thompson to speak. He explained that they had hope to do some work to restore the old end wall of the Church that remained on the Cemetery. Deputy Clerk advised that they need to apply for a Faculty from the Diocese to do this. Mr Thompson said he would speak to the Diocese.
- ES13 **HANGING BASKETS**
The hanging baskets were installed week commencing 4th June
- ES14 **CONTRACTORS**
Chairman requested that the office keep a running total of expenditure on outside contractors where the estates staff do not have the time capacity to do work.
- ES15 **BOLLARDS**
Following agreement at the council meeting on 20th May 2019 the bollards are being installed in the gateways leading to the playing fields. An additional bollard has been ordered to be placed in the rear entrance to Putlands Field. The skips blocking the fields will remain in place until the bollards are installed.
- ES16 **NEW FOOTBALL PITCH**
In the weeks prior to the meeting dry weather had caused concern about the newly laid football pitch at the Elm Tree, and the Estates Manager was sourcing watering equipment.
However, due to the recent wet weather this matter would be referred to the next meeting.
- ES17 **DATE OF NEXT MEETING**
The next meeting will take place on 8th July 2019.

Meeting closed 8.50pm

CHAIRMAN