

PADDOCK WOOD TOWN COUNCIL
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MINUTES OF A MEETING OF THE ESTATES COMMITTEE held on Monday
9th July 2018, at the Day Centre, Commercial Road, at 7.45pm

PRESENT: Cllr R Steward, in the Chair
 Cllrs R Atkins, M Flashman, R. Moon, D. Sargison, R. Steward,
 E. Thomas, E. Wilson

IN ATTENDANCE: Mrs C Stewart, Deputy Clerk

APOLOGY: Cllrs D Boyle, R Atkins, Mrs N Reay, Clerk.

ES13 DECLARATIONS OF INTEREST

There were none.

ES14 MINUTES OF THE PREVIOUS MEETING

These were approved.

ES15 MATTERS ARISING FROM THE PREVIOUS MINUTES

- (a) ES7 – The order has been placed for the windows to be installed in St Andrews Hall.
- (b) ES8 – Ten new chairs with arms have been ordered for the Day Centre. A cheaper version was sourced at a cost of £25 each.
- (b) ES9 - All of the lighting columns tested were deemed suitable for the hanging baskets.
 These were noted.

ES16 CEMETERY PLOTS

- (a) Members are asked to ratify the decision to issue a plot, at a resident's request, in the flooded area of the cemetery. Cllr E Thomas proposed and Cllr M Flashman seconded that this decision should be ratified. Unanimous.
- (b) There are a further 14 plots in the flooded area. Members were asked to consider the future allocation of these plots. Cllr R Steward proposed and Cllr M Flashman seconded that the issuing of this plot had been a unique exception to the established rules and that the Council would not reconsider this policy in the future and that the policy of not issuing plots in the wet area would continue. Unanimous.
- (c) The planting in the new Garden of Remembrance is now completed. This was noted and the Deputy Clerk was thanked for watering the plants.

- ES17 ESTATES STAFF**
The member of the Estates staff who had given notice is now not leaving and has been reinstated. The Estates Manager said that an additional member of staff would still be welcome and asked if the Personnel Committee could consider this in due course. Whilst the contractors are doing a good job when required there is the staff succession issue to consider.
- ES18 PLAY AREAS**
- (a) Cllr M Flashman asked that an action plan for the required works should be drawn up by the Estates Manager.
- (b) The 5-year plan has identified a need for some additional equipment for the Green Lane play area. There is currently £14,320 in the maintenance fund for Green Lane.
The Green Lane play area is designed for children under the age of 8. Examples of the types of equipment available within the budget are attached. Safety surfacing will need to be added to the costs of the equipment.
Members asked the Estates Manager to get an estimate for the area of safety surfacing that will be required so that they can consider what piece of equipment can be purchased with the balance.
- ES19 TOILETS ST ANDREWS FIELD**
The toilets at St Andrews were vandalised recently resulting in one of the toilets being smashed. The broken toilet has been replaced. The plumber has advised that replacing them with vandal proof, stainless steel equipment would cost approximately £2000. It is recommended that the committee considers this for the 2019/2020 budget.

Members asked what the cost had been for the repair and as this amounted to around £300 decided that they would not replace them with steel as the plumber had also advised that the rest of the equipment would then be vulnerable to vandalism so the cost would far exceed the £2000.
- ES20 PADDOCK WOOD WALKS**
The Estates manager has a friend who is willing to check all the walks. It was suggested that he could also take photos and include the Jubilee Walk.
- ES21 COMMUNITY CAFÉ**
Cllr Wilson reported that it is due to open on the 21st of July. More volunteers are sought. Discussions taking place with Aspen about some of their clients helping out.
- ES22 TENNIS COURTS**
Cllr Wilson reported that the online membership system was up and running and that there was also a link to it via Facebook. People are

signing up for the free summer trial helped by Wimbledon and the good weather. There are approx. 30 active members.

ES23

DATE OF NEXT MEETING

The next meeting will take place on Monday 10th September 2018.

Meeting closed 8.45pm

CHAIRMAN