

PADDOCK WOOD TOWN COUNCIL
The Podmore Building, St Andrews Road, Paddock Wood
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MINUTES OF A MEETING OF THE ESTATES COMMITTEE held on Monday
8th October 2018, at the Day Centre, Commercial Road, at 7.45pm

PRESENT: Cllr D Boyle, in the chair
 Cllrs R. Atkins, Mrs M Flashman, R. Moon, D. Sargison, R. Steward,
 E. Wilson

IN ATTENDANCE: Mrs N Reay, Clerk
 Mr K Butler, Estates Manager

NOT PRESENT: Cllr E Thomas

ES37 DECLARATIONS OF INTEREST

There were no declarations of interest.

ES38 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Monday 10th September 2018 were APPROVED.

ES39 MATTERS ARISING

- (a) The Street Furniture and War Memorial Railings were painted w/c 1st October 2018. Two benches still require installing & permission from KCC is awaited.
- (b) ES27 – Limes Trees, the Diocese of Rochester has issued the faculty to allow the work to be carried out. An article has been sent to Contact magazine explaining about the work. This should be published at the end of October. The work will be carried out in November.
- The Council's solicitor had advised that the wall adjoining the Ridings car park is not the responsibility of the Town Council. It remained in the ownership of the estate. The management company have been advised and sent copies of the paperwork. They contacted the clerk and advised that the wall was being undermined by trees on both sides of the wall and were looking to the town council to contribute towards the costs. The council's insurers had been contacted and ask to assist.
- (c) ES30 – the order for the Elm Tree Pitch has been placed with the contractor. Details of dates are awaited.
- (d) ES35 – the hedging for the baby plots cannot be moved right back in line with the existing hedge to the Garden of Remembrance as it would block the mower access in the conifer hedge. The hedge will however be planted as far back as possible. The Cemetery Clerk is making enquiries about a decorative arch.

ES40 PLAY EQUIPMENT, GREEN LANE

A poll was being run on the council's Facebook page to gauge resident's preference for a roundabout or see saw at Green Lane. At the time of the meeting a roundabout was the preferred option. The poll closes on Tuesday 9th October. Three contractors would be contacted for cost of installing the preferred option.

ES41 CENTENARY SILOUETTES

A soldier and a sailor have been purchased to be installed in time for the 11th November. There are no airmen named on the war memorial. Members discussed possible locations. There is already one outside the Masonic Hall & another by the War Memorial.

It was agreed that one should be placed at White's Corner & the second on the grass at the entrance to the town on Badsell Road, subject to Highways permission.

ES42 **ROCKIN IN THE REC**

Paddock Wood and District Lions had written to seek permission to hold the event Rockin in the Rec again on Friday 12th July 2019. The previous event had been very successful and there had been no complaints to the town council.

Members agreed that the event could take place again and asked for a Memorandum of Understanding to be drawn up similar to the one for the Carnival.

ES43 **GENERAL MAINTENANCE**

(a) A resident has claimed that overgrown vegetation has pushed over her garden fence and asked that the council repairs the fence. The vegetation has been cut back. Members considered the request and after viewing photographs of the fence agreed that it was not the Council's responsibility to repair the fence as it was already rotten.

(b) A request had been received to cut back the trees to the rear of the Podmore Building as they drop leaves and acorns onto the parking area. The tree surgeon has been asked to attend and advise what work can be carried out.

ES44 **LITTER PICK**

The litter pick for October has not been able to go ahead. Members are asked to consider timings for 2019. It was agreed that dates would be suggested at the next meeting, but a Friday would be more convenient as many of the uniformed organisations met on that night anyway.

ES45 **ESTATES MANAGERS REPORT**

a) The estates manager reported that the silt pile alongside Putlands pond had been compressed. Where it had dried out it had become unstable. Members asked that the wild flowers be allowed to grow through rather than returning it to a mown area.

b) The bench for Putlands Field would be installed near the new trees.

c) The benches had been removed from outside the Day Centre as youths had caused a fire on the grass. The incident had been captured on CCTV and the police were investigating. Members asked for the benches to be returned.

d) The Estates Manager was also asked to look at the notice board at Kent Close Allotments. There was also a large eucalyptus tree overhanging one of the plots which needed looking at.

ES46 **CHRISTMAS LIGHTS**

The Christmas lights will be installed w/c 19th November 2018. The Light Up A Life ceremony will take place at the Church this year and not the Day Centre.

ES47 **BUDGET 2019/2020**

The following items are to be considered for the November meeting:

- New fencing along the northern boundary of the cemetery
- Pond maintenance work
- Additional bins – seek support from the Borough & County Councillors
- CCTV for recreation grounds

- Costs of deep clean for the public toilets

ES48

DATE OF NEXT MEETING

The next meeting will be held on Monday 12th November 2018.

The meeting closed at 8.50 pm

CHAIRMAN